

*N.J.A.C. 10:2-2.1*

NEW JERSEY ADMINISTRATIVE CODE  
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\*\*\* New Jersey Register, Vol. 47, No. 15, August 3, 2015 \*\*\*

TITLE 10. HUMAN SERVICES  
CHAPTER 2. COUNTY HUMAN SERVICES ADVISORY COUNCILS; THE STATE HUMAN SERVICES ADVISORY  
COUNCIL; AND COMMISSIONER'S EXECUTIVE ADVISORY COMMITTEE  
SUBCHAPTER 2. STATE HUMAN SERVICES ADVISORY COUNCIL

N.J.A.C. 10:2-2.1 (2015)

§ 10:2-2.1 Mission, purpose and scope

(a) The State Human Services Advisory Council (SHSAC) is a network of State and local human service leaders who meet to share information about human service issues across the State of New Jersey and create a unified forum to address those issues.

(b) The purpose and scope of the State Human Services Advisory Council is to provide a forum for the aggregate leadership of the 21 CHSACs throughout the State of New Jersey to articulate issues and concerns from all counties, generate new and/or common approaches for the resolution of those issues, explore best practices, and learn about Department programs, policy, budget, and related Departments' initiatives impacting on human services target populations.

(c) The State Human Services Advisory Council shall be organized to:

1. Coordinate the Statewide discussion of local human service issues and concerns, develop joint recommendations for State and local leaders, and develop a course of action;
2. In its advisory role, share the Council's recommendations with the Departments and others, as appropriate;
3. Respond and react to information received from the Departments and other departments;
4. Communicate and share such information with the County Human Services Advisory Councils, key local leaders, and the human services community at large; and
5. Share local best practices.

HISTORY:

Amended by R.1992 d.28, effective January 6, 1992.

See: 23 N.J.R. 3259(a), 24 N.J.R. 95(a).

Added (b)1, 2 and 6.

Amended by R.2002 d.296, effective September 16, 2002.

See: 34 N.J.R. 953(a), 34 N.J.R. 3264(b).

Rewrote the section.

Amended by R.2008 d.83, effective April 7, 2008.

See: 39 N.J.R. 3864(a), 40 N.J.R. 1864(a).

Inserted "Advisory" preceding "Council" throughout; in (a), substituted "(SHSAC)" for "(SHSC)" and "who" for "that"; in (b), substituted "Departments' " for "Department's"; in (c)2, substituted "In its advisory role, share" for "Share" and "Departments and others," for "Department and others"; and in (c)3, substituted "Departments" for "Department".



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*N.J.A.C. 10:2-2.2*

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N.J.A.C. 10:2-2.2 (2015)

§ 10:2-2.2 Membership requirements

(a) The State Human Services Advisory Council shall consist of:

1. Two representatives from each of the 21 County Human Services Advisory Councils (CHSACs), with one vote per county. One of these representatives shall be a CHSAC staff (Director, Coordinator, or designee), and the other must be a CHSAC member officially elected by the CHSAC annually;
2. Departments' and Divisions' representatives appointed by the Commissioners in consultation with the Divisions' Directors, as ex-officio non-voting members; and
3. Representatives from other departments of State government (to include, but not be limited to, the Departments of Labor and Workforce Development, Education, Community Affairs, and Health and Senior Services) as ex-officio non-voting members.

(b) The terms of membership shall be as follows:

1. CHSAC staff shall serve as a member of the Council for the duration of their tenure in that position, or until another representative is designated by the local CHSAC.
2. The local CHSAC member will be elected annually by the CHSAC, and shall serve for a maximum of three consecutive years. The CHSAC shall notify the Departments of this election when they occur.
3. Departments and Divisional representatives will serve at the discretion of the Commissioners. Other departments' representatives will serve at the discretion of their respective Commissioners.

(c) Attendance requirements are as follows:

1. Members who have not participated in the work of the Council either at two full Council meetings or through a committee within a six month period shall be contacted by the Chairperson regarding his or her intent to participate.
2. The CHSAC represented by members who are not active in the work of the Council for a period of one year shall be contacted to invite participation from other representatives.

HISTORY:

Amended by R.1992 d.28, effective January 6, 1992.

See: 23 N.J.R. 3259(a), 24 N.J.R. 95(a).

In (a), Council appointed by Commissioner after consultation; in (a)1, membership increased from 20 to 26; in (a)2, representative to be member of CHSAC; in (a)3, member appointed by Commissioner in consultation with Director, no more than three from any Division; added (a)4; in (a)5, added liaisons may be appointed with no more than one from each Department, council, committee or board; and added (b) through (f).

Amended by R.2002 d.296, effective September 16, 2002.

See: 34 N.J.R. 953(a), 34 N.J.R. 3264(b).

Rewrote the section.

Amended by R.2008 d.83, effective April 7, 2008.

See: 39 N.J.R. 3864(a), 40 N.J.R. 1864(a).

In the introductory paragraph of (a), inserted "Advisory"; in (a)2, substituted "Departments' and Divisions' " for "Department and Division", "Commissioners" for "Commissioner" and "Divisions' Directors" for "Division Director"; in (a)3, substituted "to include, but not be limited to," for "that is" and inserted "and Workforce Development,"; in (b)2, substituted "Departments" for "Department" and inserted "when they occur"; and in (b)3, substituted "Departments" for "Department" and "Commissioners" for "Commissioner".



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## N.J.A.C. 10:2-2.3

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N.J.A.C. 10:2-2.3 (2015)

§ 10:2-2.3 Administration

(a) The State Human Services Advisory Council shall meet at least quarterly throughout the year.

(b) The State Human Services Advisory Council and any Ad Hoc committees shall be staffed by employees of the Departments. Resources and assistance to the Council will be provided by the Departments.

(c) The Chairperson of the State Human Services Advisory Council and the Commissioners of the Department of Human Services and the Department of Children and Families shall establish such committees as are required to carry out the goals of the Council. The Chairperson and the Commissioners shall determine the size, membership, and mandate of each committee.

(d) The SHSAC shall have a Chairperson and a Vice-Chairperson.

1. Upon agreement between the Commissioners, the Chairperson shall be appointed with input from the SHSAC and shall serve, within his or her term as a member of the Council, at the discretion of the Commissioners. A member may serve in this capacity for a maximum of three consecutive years. The responsibilities of the Chairperson include:

- i. Setting the agenda of each full SHSAC meeting;
- ii. Reviewing committee reports and recommendations;
- iii. Reviewing membership participation;
- iv. Providing direction for the overall operation of the SHSAC; and
- v. Representing the SHSAC at the Commissioner Executive Advisory Committee (CEAC).

2. The Vice Chairperson shall be appointed by the Commissioners in consultation with the Chairperson, and shall serve, within his or her term as a member of the Council, at the discretion of the Commissioners. A member may serve in this capacity for a maximum of three consecutive years. The responsibility of the Vice-Chairperson is to assume the responsibilities of the Chairperson in his or her absence.

(e) All advice and recommendations will proceed through the full Council.

HISTORY:

Amended by R.1992 d.28, effective January 6, 1992.

See: 23 N.J.R. 3259(a), 24 N.J.R. 95(a).

Deleted (a); redesignated (b)-(c) as (a)-(b).

Amended by R.2002 d.296, effective September 16, 2002.

See: 34 N.J.R. 953(a), 34 N.J.R. 3264(b).

In (a), deleted "Advisory" preceding "Council"; in (b), deleted "Advisory" preceding "Council" and substituted "any" for "its standing"; recodified former N.J.A.C. 10:2-2.4(a) as (c) and deleted "standing committees and ad hoc" following "establish such"; added (d) and (e).

Amended by R.2008 d.83, effective April 7, 2008.

See: 39 N.J.R. 3864(a), 40 N.J.R. 1864(a).

In (a), (b) and (c), inserted "Advisory"; in (b), substituted "Departments" for "Department" twice; in (c), substituted "Commissioners" for "Commissioner" twice and inserted "and the Department of Children and Families"; in (d), substituted "SHSAC" for "SHSC" throughout; in (d)1, substituted "Upon agreement between the Commissioners, the" for "The", "with input from the SHSAC" for "by the Commissioner" and "Commissioners" for "Commissioner"; and in (d)2, substituted "Commissioners" for "Commissioner" twice.



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N.J.A.C. 10:2-2.4 (2015)

§ 10:2-2.4 (Reserved)

HISTORY:

Amended by R.1992 d.28, effective January 6, 1992.


See: 23 New Jersey Register 3259(a), 24 New Jersey Register 95(a).

Added (b)1ii and (b)3iii; rewrote (b)4 i and ii; and added (b)4iii, (b)5 and 6, and (c).

Repealed by R.2002 d.296, effective September 16, 2002.

See: 34 New Jersey Register 953(a), 34 New Jersey Register 3264(b).

Former N.J.A.C. 10:2-2.4(a) recodified as N.J.A.C. 10:2-2.3(c). Section was "Standing committees".

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