



# State of New Jersey

## Department of Human Services

**Philip Murphy**  
Governor  
**Sheila Y. Oliver**  
Lt. Governor  
**Sarah Adelman**  
Commissioner

The New Jersey Department of Human Services invites you to apply for the following position:

|  |   |                   |                            |                     |            |
|--|---|-------------------|----------------------------|---------------------|------------|
| <b>JOB POSTING NUMBER</b>  | 418-22  | <b>ISSUE DATE</b> | 11/4/2022                  | <b>CLOSING DATE</b> | Continuous |
| <b>TITLE</b>   | Charge Nurse – 12 Months  | <b>RANGE</b>      | R 22                       |                     |            |
| <b>LOCATION</b>  | Woodbine Developmental Center<br>1175 DeHirsch Avenue<br>Woodbine, NJ 08270   | <b>SALARY</b>     | \$60,7011.81 - \$86,030.97 |                     |            |
|  |   | <b>OPEN TO</b>    | PUBLIC                     |                     |            |
|  |   |                   |                            |                     |            |
| <b>DEFINITION</b>  | Under direction of a Supervisor of Nurses or other supervisory official in a state hospital, medical center, or other institution that provides medical assistance and/or guidance to the physically and/or mentally ill, is responsible for the care and well-being of the patients and the maintenance of quarters in an assigned area, and supervises the work programs and activities of a staff of nurses providing care to patients in an assigned area; does related work as required.   |                   |                            |                     |            |
| <b>REQUIREMENTS</b>  |   |                   |                            |                     |            |
| <b>EDUCATION</b>   |   |                   |                            |                     |            |
| <b>EXPERIENCE</b>  | One (1) year of experience as a professional nurse in a hospital or other institution, clinic, or medical center.   |                   |                            |                     |            |
| <b>NOTE</b>  | <p><i><b>This position is covered by the Centers for Medicare and Medicaid Services (CMS) Rule and Executive Order 283, requiring all employees to be fully vaccinated. To comply with that requirement, applicants must provide proof of vaccination status.</b></i></p> <p><b>SPECIAL NOTE:</b> Appointee must possess the ability to physically lift, move, and position clients as needed.</p>  |                   |                            |                     |            |
| <b>NOTE FOR FOREIGN DEGREES</b>  | Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated by a reputable evaluation service at your expense. The evaluation must be included with your submission. Failure to submit the required evaluation may result in an ineligibility determination.  |                   |                            |                     |            |
| <b>LICENSE</b>   | <p>Registration as a professional nurse in the State of New Jersey.</p> <p>Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.</p>  |                   |                            |                     |            |
| <b>IMPORTANT NOTICE</b>  |   |                   |                            |                     |            |
| <b>RESIDENCY</b>   | Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment. |                   |                            |                     |            |
| <b>NOTE</b>  | Applicable regular or special re-employment list(s) established as a result of a layoff will be used before promotions are made.  |                   |                            |                     |            |
| <b>DRUG SCREENING</b>  | If you are a candidate for a position that involves direct client care in one of the Department of Human Services' hospitals or developmental centers, you may be subject to pre and/or post-employment drug testing/ screening. The cost of any pre-employment testing will be at your expense. Candidates with a positive drug test result or those who refuse to be tested and/or cooperate with the testing requirement will not be hired. You will be advised if the position for which you're being considered requires drug testing and how to proceed with the testing.   |                   |                            |                     |            |
| <b>FILING INSTRUCTIONS</b>   |   |                   |                            |                     |            |
| <p>Forward a cover letter and resume electronically to: <a href="mailto:ddd-wdbn.resumes@dhs.nj.gov">ddd-wdbn.resumes@dhs.nj.gov</a><br/> <b>You must include the Job Posting #, and Last Name in the subject line of your email. Example: (123-22, Smith)</b></p> |   |                   |                            |                     |            |

New Jersey Department of Human Services is an Equal Opportunity Employer