



State of New Jersey

Department of Human Services

Philip Murphy
Governor
Sheila Y. Oliver
Lt. Governor
Sarah Adelman
Commissioner

The New Jersey Department of Human Services invites you to apply for the following position:

JOB POSTING NUMBER	457-22	ISSUE DATE	11/28/2022	CLOSING DATE	12/12/2022
TITLE	Regional Staff Nurse, Medical Assistance				
LOCATION	Division of Medical Assistance and Health Services		RANGE	P25	
	Office of Customer Service – Medical Assistance Customer Center (MACC), Monmouth County		SALARY	\$69,579.06 - \$98,899.62	
	100 Daniels Way, 1st Floor Freehold, NJ 07728		OPEN TO	Current State Employees	
DEFINITION	<p>Under the direction of a supervisory officer in the Department of Human Services or the Department of Health, monitors, evaluates, and determines appropriate levels of care for community-based and/or institutionalized patients; assures the delivery of essential health care needs and quality of service provided to eligible recipients; provides consultation services to assist in adhering to departmental standards; does related work as required.</p> <p>NOTE: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.</p>				
REQUIREMENTS					
EDUCATION	Graduation from the accredited college with a Bachelor's degree including or supplemented by successful completion of a curriculum in an approved school of nursing.				
EXPERIENCE	<p>Three (3) years of experience as a professional Registered Nurse, which shall have included clinical nursing, practice in nursing supervision, nursing education, nursing management, or public health nursing.</p> <p>Two (2) additional years of experience as specified above may be substituted for the Bachelor's degree.</p>				
NOTE	<p>LICENSE: Applicants must possess a current license or be eligible for licensure as a professional Registered Nurse in the State of New Jersey.</p> <p>Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.</p> <p>SPECIAL NOTE: Ability to physically lift, move, and position clients as needed.</p>				
NOTE FOR FOREIGN DEGREES	Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated by a reputable evaluation service at your expense. The evaluation must be included with your submission. Failure to submit the required evaluation may result in an ineligibility determination.				
LICENSE	Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.				
IMPORTANT NOTICE					
RESIDENCY	Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.				
NOTE	<p>* Applicable regular or special re-employment list(s) established as a result of a layoff will be used before promotions are made.</p> <p>* This position may be eligible to participate in the Department's pilot "Telework Program", which offers eligible employees the opportunity to work remotely for up to two (2) days per week, as approved by management. Details on this, and other benefits, will be made available throughout the interview process.</p>				
DRUG SCREENING	If you are a candidate for a position that involves direct client care in one of the Department of Human Services' hospitals or developmental centers, you may be subject to pre and/or post-employment drug testing/ screening. The cost of any pre-employment testing will be at your expense. Candidates with a positive drug test result or those who refuse to be tested and/or cooperate with the testing requirement will not be hired. You will be advised if the position for which you're being considered requires drug testing and how to proceed with the testing.				
FILING INSTRUCTIONS					
<p>Forward a cover letter and resume electronically to: DHS-CO.Resumes@dhs.nj.gov</p> <p>You must include the Job <u>Posting #</u>, and <u>Last Name</u> in the subject line of your email. Example: (123-22, Smith)</p>					

