

**NOTICE OF FUNDING AVAILABILITY
DEPARTMENT OF HUMAN SERVICES
DIVISION OF AGING SERVICES**

**Enhancing Services and Decreasing Stress for Caregivers and the Persons Living with
Dementia (PLWD) in their Care**

Take notice that, in compliance with N.J.S.A. 52:14-34.4 et seq. (P.L. 1987, c.7), the Department of Human Services, Division of Aging Services, hereby announces the availability of the following grant program funds described herein.

Program Name: Enhancing Services and Decreasing Stress for Caregivers and the Persons Living with Dementia (PLWD) in their Care.

Purpose: The purpose of this grant program is to enhance services and decrease stress for Persons Living with Dementia (PLWD) and Dementia caregivers by expanding the Stress-Busting Program for Family Caregivers (the Program or SBP) statewide. The Stress-Busting Program for Family Caregivers aims to improve the lived experience of PLWD and their caregivers by making New Jersey more dementia-capable.

Available Funding Amount: DoAS will provide three (3) applicants an award of up to one-hundred and twenty-thousand (\$120,000). The anticipated grant period is October 1, 2025 to September 29, 2026. All grants are contingent upon funding availability.

The three (3) grants will be distributed based on regions as follows:

Northern- Sussex, Passaic, Bergen, Warren, Morris, Essex, Hudson (1 grant)

Central- Monmouth, Mercer, Middlesex, Hunterdon, Somerset, Union, Ocean (1 grant)

Southern- Burlington, Camden, Gloucester*, Salem, Cumberland, Atlantic, Cape May (1 grant)

* Since Stress-Busting classes are already offered in this county in English, DoAS is only permitted to fund Spanish speaking classes in this county.

Who Can Apply/Bidder Qualifications: To be eligible for consideration for this RFP, the applicant must satisfy the following requirements:

- The applicant must be a nonprofit or governmental entity with the ability to be trained and subsequently offer SBP classes in one of the three geographical areas listed. Priority will be given to applicants able to offer SBP classes in both English and Spanish;;
- Funds may be used to support collaborations or consortia between multiple organizations. Each proposal shall identify the primary applicant and any partners that will be funded by this grant, if awarded;
- The applicant must be in good standing with DHS if it has an existing grant or contract in place. If applicable, the applicant must have all outstanding Plans of Correction (PoC) for deficiencies submitted to DHS for approval prior to submission;
- The applicant must be fiscally viable based upon an assessment of the applicant's audited financial statements. If an applicant is determined, in DHS' sole discretion, to be insolvent or to present insolvency within the twelve (12) months after bid submission, DHS will deem the proposal ineligible for grant award;

- The applicant must not appear on the State of New Jersey Consolidated Debarment Report at <https://www.nj.gov/treasury/revenue/debarment/> or be suspended or debarred by any other state or federal entity from receiving funds; and
- Pursuant to DHS Contract Policy and Information Manual Policy Circular 8.05, the applicant shall not have a conflict, or the appearance of a conflict, between the private interests and the official responsibilities of a person in a position of trust. Persons in a position of trust include agency staff members, officers and Governing Board Members. An applicant must have written policies and procedures that satisfy the requirements of P8.05, thereby ensuring that paid Board members do not participate in transactions except as expressly provided in the P8.05 Circular.

Proposal Procedure: Effective **June 26, 2025**, the RFP is available at <https://www.state.nj.us/humanservices/providers/grants/rfpri/>. A proposal must be submitted that comports with the RFP requirements and instructions.

Prospective Bidder Questions to the State:

Deadline to submit questions:
July 10, 2025 by 3:00 P.M. ET
 Submit questions to: Doas@dhs.nj.gov

Submission Deadline: Proposals must be submitted through the State's System for Administering Grants Electronically (SAGE) by **3:00pm on July 31, 2025**. Late submissions and paper submissions will not be accepted.

Date by which applicants shall be notified whether they will receive funds: Bidders are responsible for monitoring the DHS website for updates to the RFP schedule.
<https://www.nj.gov/humanservices/providers/grants/rfpri/>.

Sarah Adelman, Commissioner

Date