

## NOTICE OF FUNDING AVAILABILITY

### STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES DIVISION OF DEVELOPMENTAL DISABILITIES

#### TO CREATE A BEHAVIORAL HEALTH STABILIZATION PROGRAM FOR INDIVIDUALS WITH ACUTE BEHAVIORAL NEEDS

**TAKE NOTICE** that, in compliance with N.J.S.A. 52:14-34.4, 34.5 and 34.6, the Division of Developmental Disabilities (DDD) hereby announces the availability of grant program funds described herein.

**Program Name:** Emergency Capacity Services (ECS) Homes for Individuals with Intellectual and/or Developmental Disabilities (IDD)

**Purpose:** This Request for Proposals (RFP) is issued by the New Jersey Department of Human Services (DHS), Division of Developmental Disabilities (DDD) to re-procure the existing eight (8) four (4) person Emergency Capacity Services Homes to two or more qualified providers and to enhance the behavioral services of each program. The primary purpose of the ECS programs is to provide community residential/day supports for individuals with IDD who are in need of immediate residential/day services due to homelessness or other emergent circumstance.

**Available Funding Amount:** DDD anticipates the selection of two or more providers to operate and enhance eight (8) four (4) bedroom homes. Services provided through this RFP shall be funded via contract with DDD and not through fee-for-service. The total annual operating contract award for each of the 8 programs shall not exceed \$900,000.

Contingent on DDD approval, up to \$90,000 one-time capital funding (based on actual costs) will be allocated for each of the sites for acquisition, construction, or site renovations. Capital funding for the installation of sprinkler and fire alarm may also be requested in addition to the \$90,000. Sites that receive capital funding must be in compliance with capital funding requirements, including the ability to enter into a capital funding agreement and lien. Additional one-time funding shall be available (based on actual costs) for two vehicles (up to \$70,000 for an accessible vehicle and up to \$45,000 for a secondary vehicle) and \$3,000 per bed for furnishings.

#### **Who Can Apply/Bidder Qualifications:**

To be eligible for consideration for this RFP, the applicant must satisfy the following requirements:

- The applicant must be a non-profit, for-profit or governmental entity;
- Must meet eligibility requirements to become a DDD/Medicaid approved provider as outlined in the [Community Care Program Manual](#) and [N.J.A.C 10:44A, Standards for Community Residences for Individuals with Developmental Disabilities](#);

- The applicant must demonstrate a proven history of serving individuals with intellectual and/or developmental disabilities who experience severe challenging behaviors;
- For an applicant that is a DDD provider when this RFP is issued, that applicant must have all outstanding Plans of Correction (POC) submitted to DDD for approval prior to submission;
- The bidder must be in good standing with OPIA, including having not had a moratorium on admissions, 10% or more provisional licenses, or triggered three or more risk management categories (per the [DHS Risk Management System](#)) at any time within the three years preceding the time of application;
- The applicant must be fiscally viable based upon an assessment of the applicant's audited financial statements. If an applicant is determined, in DDD's sole discretion, to be insolvent or to present insolvency within the twelve (12) months after bid submission, DDD will deem the proposal ineligible for contract award;
- The applicant must not appear on the State of New Jersey Consolidated Debarment Report at <http://www.state.nj.us/treasury/revenue/debarment/debarsearch.shtml> or be suspended or debarred by any other State or Federal entity from receiving funds;
- The applicant shall not employ a member of the Board of Directors in a consultant capacity; and
- Pursuant to N.J.S.A. 52:32-44, a for-profit applicant and each proposed subcontractor must have a valid Business Registration Certificate on file with the Division of Revenue, (i.e., this statutory requirement does not apply to non-profit organizations, private colleges and universities, or state and municipal agencies) and must remain in compliance with the requirements set forth in the [Community Care Program Manual, Section 12.4](#).

**Proposal Procedure:** Effective August 30, 2023 the RFP is available at [www.state.nj.us/humanservices/providers/grants/rfprfi/index.html](http://www.state.nj.us/humanservices/providers/grants/rfprfi/index.html). A proposal must be submitted that comports with the RFP requirements and instructions.

**Proposal Receiving Office:** Amy Scartocci, Housing Director  
 Department of Human Services  
 Division of Developmental Disabilities  
 PO Box 726  
 Trenton, NJ 08625-0726

**Submission Deadline:** Proposals must be received by 4:00 p.m. on October 18, 2023.

**Notification Date:** Bidders will be notified of preliminary award on or before November 1, 2023.

August 30, 2023

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Sarah Adelman, Commissioner

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Date