

NOTICE OF FUNDING AVAILABILITY

STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES DIVISION OF DEVELOPMENTAL DISABILITIES

TO INCREASE COMMUNITY CAPACITY OF PROVIDER MANAGED HOUSING FOR INDIVIDUALS WITH INTELLECTUAL AND DEVELOPMENTAL DISABILITIES AND ACUTE BEHAVIORAL AND/OR MEDICAL NEEDS

TAKE NOTICE that, in compliance with N.J.S.A. 52:14-34.4, 34.5 and 34.6, the Department of Human Services, Division of Developmental Disabilities (Division or DDD) hereby announces the availability of grant program funds described herein.

Program Name: To Increase Community Capacity of Provider Managed Housing for Individuals with Intellectual and Developmental Disabilities and Acute Behavioral And/Or Medical Needs.

Purpose: This Request for Proposals (RFP) is issued by the Division for the provision of capital funds to offset costs incurred in the acquisition, development and renovation of group homes that serve newly placed individuals with acute behavioral and/or medical needs.

Available Funding Amount: The Division will provide up to \$5 million of State Money Follows the Person Program rebalancing funds for this initiative. \$90,000 per awarded home will be provided to support the development of homes to support individuals with acute behavioral and/or medical needs. This funding is in addition to the one-time funding provided for sprinkler/fire alarm installation and furniture in the amount of \$3,000 per person served.

Who Can Apply/Bidder Qualifications:

To be eligible for consideration, the bidder must satisfy the following requirements at the time of application:

- The bidder must be a non-profit, for-profit or governmental entity;
- The bidder must be licensed by the Department of Human Services (DHS), Office of Licensing (OOL) prior to the start of these services;
- The bidder must be in good standing with OPIA, including having not had a moratorium on admissions, 10% or more provisional licenses, or triggered three or more risk management categories ([per the DHS Risk Management System](#)) at any time within the three years preceding the time of application.
- For a bidder that is a DDD provider when this RFP is issued, that bidder must have all outstanding Plans of Correction for deficiencies submitted to DDD and/or OOL (as appropriate) for approval prior to submission;

- The bidder must be fiscally viable based upon an assessment of the applicant's audited financial statements. If an applicant is determined, in DDD's sole discretion, to be insolvent or to present insolvency within the twelve (12) months after bid submission, DDD will deem the proposal ineligible for this RFP;
- The applicant must not appear on the State of New Jersey Consolidated Debarment Report at <http://www.state.nj.us/treasury/revenue/debarment/debarsearch.shtml> or be suspended or debarred by any other State or Federal entity from receiving funds;
- Pursuant to DHS Contract Policy and Information Manual Policy Circular 8.05, the bidder shall not have a conflict, or the appearance of a conflict, between the private interests and the official responsibilities of a person in a position of trust. Persons in a position of trust include Provider Agency staff members, officers and Governing Board Members. A bidder must have written Conflict of Interest policies and procedures that satisfy the requirements of P8.05, thereby ensuring that paid Board members do not participate in transactions except as expressly provided in the P8.05 circular; and
- Pursuant to N.J.S.A. 52:32-44, a for-profit applicant and each proposed subcontractor must have a valid Business Registration Certificate on file with the Division of Revenue, i.e., this statutory requirement does not apply to non-profit organizations, private colleges and universities, or state and municipal agencies.

Proposal Procedure: Effective June 22, 2023 the RFP is available at www.state.nj.us/humanservices/providers/grants/rfprfi/index.html. A proposal must be submitted that comports with the RFP requirements and instructions.

Proposal Receiving Office: Amy Scartocci, Housing Director
 Department of Human Services
 Division of Developmental Disabilities
 PO Box 726
 Trenton, NJ 08625-0726

Submission Deadline: Beginning August 1, 2023 through award of all funds, proposals received by 4:00pm ET on the 1st of each month will be reviewed and responded to by the 15th of the following month. Pending the availability of funds, May 1, 2024 is the last date proposals will be accepted.

Notification Date: Bidders who submit proposals on the 1st of the month will be notified by the 15th of the following month. Funding will lapse for successful proposals that do not meet the criteria for payment release on or before December 31, 2025 and will not be replaced with an alternate funding source. **No extensions will be permitted.**

June 20, 2023

Sarah Adelman, Commissioner

Date