

NOTICE OF FUNDING AVAILABILITY

STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES DIVISION OF AGING SERVICES

State Health Insurance Assistance Program (SHIP) 2016 Essex County State Health Insurance Assistance Program (SHIP) 2016 Mercer County

Take Notice that, in compliance with N.J.S.A. 52:14-34.4 et seq. (P.L. 1987, c.7), the Department of Human Services, Division of Aging Services (DoAS), hereby announces the availability of the following grant program funds described herein.

Program Name: State Health Insurance Assistance Program (SHIP) 2016 Essex or Mercer County

Purpose: The purpose of the SHIP program is to provide free, unbiased health insurance information, counseling and assistance to Medicare-eligible individuals, their families and caregivers. The service is provided by counselors who are trained and certified by DoAS. The purpose of these grants is to fund local community-based agencies who will serve as the point of contact for Medicare beneficiaries within Essex and Mercer counties who require SHIP counseling services. The agencies funded under this grant will be required to designate a qualified person as the county SHIP Coordinator who will be responsible for managing the SHIP counselors within the county, receiving and assigning referrals, promoting the SHIP program within the county, completing reporting to DoAS, and administering the day to day operations of the local SHIP.

Available Funding Amount: Total funding of \$50,000 will be available. DoAS anticipates awarding one (1) grant to coordinate the program in Essex County and one (1) grant to coordinate the program in Mercer County. Each award will be \$25,000. No single agency will be awarded funding for both programs. The grant project period will be nine (9) months from July 1, 2016 through March 31, 2017.

Who can Apply/Bidder Qualifications: To be eligible for consideration the applicant must be a qualified non-profit or governmental entity. Agencies applying for this grant funding must be experienced in delivering information and assistance to residents age 65+ and/or disabled adults age 18-64 in either Essex or Mercer counties. Those applying must assign a qualified agency staff member or volunteer to serve as SHIP Coordinator for the county who will work at least 15 hours per week on SHIP activities

Proposal Procedure: Effective May 18, 2016 the RFP is available at <http://www.state.nj.us/humanservices/providers/grants/rfp/rfi/index.html>. A proposal must be submitted that comports with the RFP requirements and instructions. To access the RFP, applicants must first submit a letter of interest via email to, mary.mcgeary@dhs.state.nj.us, with a copy to dennis.mcgowan@dhs.state.nj.us, or via fax to: 609-588-7630. The letter of interest must include the name of the agency, the address of the agency (including municipality and zip code), the agency's telephone number, the agency's tax ID number, the name of the person who will be entering the grant application on-line, the email address of the person completing the grant application and a statement indicating whether the agency is registered on the State's System for Administering Grants Electronically (SAGE).

Contact information for the grant program:

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Submission Deadline: Proposals must be submitted through the State's System for Administering Grants Electronically (SAGE) by 3:00pm on June 13, 2016. Late submissions and paper submissions will not be accepted.

Notification Date: Applicants will be noticed on or before June 22, 2016.



Elizabeth Connolly, Acting Commissioner

5/17/16

Date