

WFNJ and SNAP E & T Required Budget Details Form

In addition to the submission of cost summaries in SAGE, NJDOL is also requiring the submission of additional budget details highlighted in this policy, including (1) Staffing details, and (2) Service delivery details.

I. **Staffing Details:** Below please list all LWDB staff positions supported through WFNJ and SNAP E & T funds, a breakdown of funding source, and the percentage of each position charged as admin costs (versus program costs).

Job Title/Brief Description	Total Funding	TANF Funding	GA Funding	SNAP Funding	% Charged
					to Admin

II. **Service Delivery Details:** Below please provide an overview of your budget for service delivery, including a description of costs directly connected to serving customers, total costs, and a breakdown by funding source.

Cost Category	Cost Description	Total Cost	TANF Funding	GA Funding	SNAP Funding
Personnel Costs (Staff salaries/wages and fringe benefits)					
Non-Personnel Costs (Facilities, equipment and materials, IT, professional development, travel)					
Work-Based Learning Wages					
Needs-Based Work Support					
Contracted Services					
Other Costs					