

	New Jersey Workforce Innovation Notice		WD-PY23-6
	Issued By:	Workforce Development Division of Career Services	
	Approved By:	Dr. Yolanda Allen, Assistant Commissioner Workforce Development	
	Issued Date:	October 20, 2023	

SUBJECT: Training and Employment Notice 8-23 (Required Complaint System Posters)

EFFECTIVE DATE: This NJWIN is effective **Immediately**.

POLICY RESCISSIONS: None

FOR MORE INFORMATION: Questions about this policy may be directed to WIOAPOLICY@dol.nj.gov

PURPOSE

This policy provides a summary of key provisions of Training and Employment Notice (TEN) 8-23, which was issued by the United States Department of Labor Employment and Training Agency (ETA) on October 10, 2023. The TEN announced the release of updated ETA approved posters for the Employment Service (ES) and Employment-Related Law Complaint System (Complaint System). Attached are the TEN, an English version of the Complaint System poster, and a Spanish version.

Action Requested.

By April 1, 2024, State Workforce Agencies (SWAs) must distribute this notice and the linked posters to each one-stop center, ES office managers, as well as any interested and potentially interested stakeholders.

Each one-stop center must prominently display the approved Complaint System posters in their facility by April 1, 2024. Each one-stop center poster must contain information for the local Complaint System Representative and State Monitor Advocate in the designated fields.

By April 1, 2024, SWAs must also publish the posters on their ES website's main page.

Complete the following sections of the posters with the relevant information:

- **Complaint System Representative Contact Information:** Enter the contact information of the ES Manager.
- **State Monitor Advocate:** Name of Public Advocate: Allyson Carvajal; E-Mail: allyson.carvajal@dol.nj.gov Phone Number: 609-984-0632
- **For Information on interpretation and translation services, contact:** Enter contact information of the one-stop staff member responsible for assisting customers with Voiance.

Attachments and Links

Attachment 1: [Training and Employment Notice 8-23](#)

Attachment 2: [Complaint System Poster \(English Version\)](#)

Attachment 3: [Complaint System Poster \(Spanish Version\)](#)