

	New Jersey Workforce Innovation Notice		WD-PY22-3.1
	Issued By:	Workforce Development Division of Career Services	
	Approved By:	Dr. Yolanda Allen, D.P.A, Assistant Commissioner Workforce Development	
	Issued Date:	November 9, 2022; updated November 3, 2023	

SUBJECT: One Stop Career Center Partners

EFFECTIVE DATE: This NJWIN is effective **Immediately**. This policy replaces NJWIN 13-16.

PURPOSE

To provide local workforce development areas and partners with information related to the Workforce Innovation and Opportunity Act (WIOA) provisions regarding the required One Stop partners, including their roles and responsibilities within the One Stop system. Additionally, this guidance offers an overview of additional state-directed workforce program partners required and recommended by New Jersey Department of Labor (NJDOLE), as well as other optional partners highlighted by United States Department of Labor (USDOL). This guidance includes the list of career services that the One Stop system partners are required to provide. This information is provided to assist local areas in identifying opportunities to coordinate and leverage funding as required by WIOA.

BACKGROUND

WIOA Sec. 121 (b) and 20 CFR 361.400 provide guidance regarding required One Stop partners and other optional partners. In addition, NJDOLE is expanding the list of partners with this policy to include specific state-directed workforce partners that also offer opportunities for supporting and contributing to One Stop service delivery in New Jersey.

Local Workforce Development Boards (LWDBs) must enter into agreements with each required partner that has a presence in their area. These agreements, documented through the Memorandum of Understanding (MOU) and Infrastructure Funding Agreement (IFA), detail what services each partner will provide, how referrals are made between partners and how costs are shared, and other details related to the One Stop system. MOU/IFA guidance and templates can be found through Policy WD-PY22- 4.

ONE STOP PARTNERS

This policy highlights the specific programs and services that are outlined in WIOA as required One Stop Career Center partners. In addition to these required partners, LWDBs may enter into agreements with other partners that can further augment and support the capacity of the One Stop to serve jobseekers, workers, and employers.

WIOA allows local areas to identify entities other than the required partners to function as additional partners. WIOA Sec. 361.410 provides that the following may also be One Stop system partners:

- Other entities that carry out a workforce development program, including Federal, State, or local programs and programs in the private sector, may serve as additional partners in the

One Stop system if the Local Board and chief elected official(s) approve the entity's participation.

The inclusion of required and additional partners offers opportunities for expanding services and funding in our One Stop Career Centers/American Job Center network, building the capacity of our One Stops to serve as central connection points to a variety of education and training services, and targeting connection to services where specific needs or gaps exist in a particular local area.

Below, this policy provides an overview of these various One Stop Career Center partners.

WIOA-Required One Stop Partners

There are 13 required One Stop partners. All programs authorized under Title I of WIOA are grouped as a single partner. When a program does not have a presence in a local area, they are not required. The required partner programs, as provided in 20 CFR 361.400, are:

1) Programs authorized under title I of WIOA, including: <ul style="list-style-type: none"> • Adults • Dislocated workers • Youth • Job Corps • YouthBuild • Migrant and Seasonal Farmworker programs • Native American programs*
2) Employment services authorized under the Wagner-Peyser Act
3) Adult education and literacy activities authorized under title II of WIOA;
4) The Vocational Rehabilitation program authorized under title I of the Rehabilitation Act;
5) The Senior Community Service Employment
6) Career and technical education programs at the post-secondary level authorized under the Carl D. Perkins Career and Technical Education Act;
7) Trade Adjustment Assistance activities
8) Jobs for Veterans State Grants programs
9) Employment and training activities carried out under the Community Services Block Grant
10) Employment and training activities under the Department of Housing and Urban Development
11) Programs authorized under State unemployment compensation laws (in accordance with applicable Federal law);
12) Programs authorized under sec. 212 of the Second Chance Act (Reintegration of ex- offenders); and
13) Temporary Assistance for Needy Families (TANF)

*Native American programs through federally recognized tribes are not currently present in New Jersey. However, engagement with state-recognized Native groups is recommended.

NJDOL-Required and -Recommended State Workforce Partners

In addition, NJDOL is requiring that LWDBs include the following state workforce partners:

1) New Jersey Department of Labor State Business Outreach Team

NJDOL is also recommending that LWDBs consider the inclusion of state and local partners delivering career and training services through other state-directed workforce programs. These programs include:

1) New Jersey Youth Corps
2) Pathways to Recovery
3) Pre-Apprenticeship in Career Education (PACE)
4) Growing Apprenticeships in Nontraditional Sectors (GAINS)
5) Judiciary Opportunities for Building Success (JOBS)
6) WorkFirst New Jersey Employment and Training (E&T) - General Assistance*

*Note TANF is a WIOA-required partner and SNAP is a WIOA-optional partner. NJDOL recommends including all WFNJ E&T and SNAP E&T programs as partners in New Jersey’s One Stop Career Centers.

WIOA-Optional Partners

In addition, USDOL also specifies additional optional One Stop Partners.

1) Employment and training programs administered by the Social Security Administration, including the Ticket to Work and Self-Sufficiency Program
2) Employment and training programs carried out by the Small Business Administration
3) Supplemental Nutrition Assistance Program (SNAP) employment and training programs
4) Client Assistance Program authorized under sec. 112 of the Rehabilitation Act of 1973
5) Programs authorized under the National and Community Service Act of 1990
6) Other appropriate Federal, State or local programs, including employment, education, and training programs provided by public libraries or in the private sector

ENTITIES SERVING AS LOCAL ONE STOP PARTNERS

Partnership development may include engagement with partners and representatives administering programs at the state level, as well as local partners carrying out the program activities in the Local Workforce Development Area.¹ Local agencies that serve as the grant recipient, administrative entity, or organization responsible for administering the funds of the specified required programs must be included in the operations of One Stop Career Centers. For programs that do not include local administrative entities, the responsible State agency should be the partner. If a program or activity is not carried out in a local area, the requirements relating to a required One Stop partner are not applicable to such program or activity in that local One Stop system.

Please note the term “entity” does not include the service providers that contract with, or are subrecipients of, the local administrative entity. Specifically, contracted partners providing Title I Adult, Dislocated Worker, and Youth services, as well as contracted partners providing Work First New

¹ See 20 CFR 361.415

Jersey services, do not represent required partners in developing and signing service agreements. This is the responsibility of the Local Workforce Development Board as the administrative entity governing these funds. While these partners may help to inform and contribute to service agreements, Local Workforce Development Boards are responsible for signing MOUs and IFAs related to these program activities.

Additional guidance regarding engagement of specific partners includes the following:

- **Title II:** The state delegates specific responsibilities related to the development of local MOUs and IFAs to the lead Title II agencies in each local area. The lead agencies are responsible for negotiating and engaging the consortium of eligible providers in the development and implementation of integrated service plans with One Stop Career Centers.
- **Title IV:** In New Jersey there are two state units designated under Title I of the Rehabilitation Act to serve as required One Stop partners. This includes the Division of Vocational Rehabilitation Services (DVRS) and the Commission of the Blind and Visually Impaired (CBVI).
- **Job Corps:** The entity for Job Corps is the Job Corps Center.
- **Migrant and Seasonal Farmworkers (MSFW):** The grantee of the MSFW program is the entity that serves as the One Stop partner.
- **Carl D. Perkins Career and Technical Education (CTE):** The CTE recipient or recipients at the postsecondary level of the local area are the entity serving as the One Stop required partner.

In many cases, the designated entity serving as the One Stop partner in a local area is the grantee or partner providing direct services at the local level. State administrative agencies also play a role in helping to set expectations of service agreements and engage in oversight over agreements developed at the local level to ensure compliance with federal program requirements.

Attachment 1 provides a full overview of specific required, recommended, and optional partners, including information regarding key contacts for Local Workforce Development Boards in developing MOUs and IFAs.

ROLES AND RESPONSIBILITIES OF PARTNERS

As a partner in the One Stop Career Center, each partner agrees to:

1. Provide access to its programs or activities through the One Stop delivery system, in addition to any other appropriate locations;
2. Use a portion of funds made available to the partner's program, to the extent consistent with the Federal law authorizing the partner's program and with Federal cost principles to²
 - (a) Provide applicable career services in local One Stop Career Centers
 - (b) Work collaboratively with the State and Local Boards to establish and maintain the One Stop delivery system. This includes jointly funding the One Stop infrastructure through partner contributions that are based upon:
 - A reasonable cost allocation methodology by which infrastructure costs are charged to each partner in proportion to the relative benefits;
 - Federal cost principles; and
 - Any local administrative cost requirements in the Federal law authorizing the partner's program³

² See 2 CFR parts 200 and 3474 (requires that costs are allowable, reasonable, necessary, and allocable)

³ This is further described in 20 CFR 361.700

3. Enter into an MOU with the Local Board relating to the operation of the One Stop system
4. Participate in the operation of the One Stop system consistent with the terms of the MOU, requirements of authorizing laws, the Federal cost principles, and all other applicable legal requirements; and
5. Provide representation on the State and Local Workforce Development Boards as required and participate in Board committees as needed⁴

DEFINITION OF ACCESS

Customers must have access to One Stop partner programs, services, and activities during regular business days at all comprehensive One Stop centers. The LWDB may establish other service hours at other times to accommodate the schedules of individuals who work on regular business days. The State Employment and Training Commission (SETC) will evaluate the hours of access to service as part of the evaluation of effectiveness in the One Stop certification process:⁵

“Access” to each partner program and its services means having access in one of the following ways:

1. **Physical Presence:** Having a program staff member physically present at the One Stop center;
2. **Cross-Training of Other Staff:** Having a staff member from a different partner program physically present at the One Stop center appropriately trained to provide information to customers about the programs, services, and activities available through partner program; or
3. **Direct Offsite/Virtual Connection:** Making available a direct linkage through technology to program staff who can provide meaningful information or services. A “direct linkage” means providing direct connection at the One Stop center, within a reasonable time, by phone or through a real-time Web-based communication to a program staff member who can provide program information or services to the customer. A “direct linkage” cannot exclusively be providing a phone number or computer Web site or providing information, pamphlets, or materials.

All comprehensive One Stop centers must be physically and programmatically accessible to individuals with disabilities.⁶ LWDBs are required to ensure, on an annual basis, that all One Stop centers in their area are evaluated for physical and programmatic accessibility to individuals with disabilities.

COORDINATION OF ADDITIONAL TRAINING, YOUTH, AND BUSINESS SERVICES

In addition to providing career services onsite through a network of One Stop partners, WIOA also requires supporting connection to training services, connection to a variety of youth services, defined as the 14 program elements, and a range of business services for connecting employers and jobseekers and supporting incumbent workers. Attachment 1 provides an overview of the full range of services outlined in WIOA that must be available through One Stop Career Centers and LWDBs.

Training Services

WIOA requires that LWDBs coordinate training funds considering the availability of all sources available to pay for training costs, including TANF, state-funded training funds, and Federal Pell grants.

⁴ See 20 CFR 361.420

⁵ See 20 CFR 361.800(b)

⁶ As described in 29 CFR part 38, the implementing regulations of WIOA Sec. 188. [20 CFR 678.305(d)]

WIOA funding for training is limited to participants who:

1. Are unable to obtain grant assistance from other sources to pay the costs of their training; or
2. Require assistance beyond that available under grant assistance from other sources to pay for the costs of such training.

LWDBs and One Stop Operators must coordinate training funds available and make funding arrangements with One Stop partners and other entities.

Youth Services

In addition to supporting the provision of the 14 youth program elements through competitively procured contracts, LWDBs can also leverage non-WIOA funds to provide WIOA youth program elements under certain conditions.

NJDOL does not require local programs to use WIOA youth funds for each of the program elements. Local programs may leverage partner resources to provide some of the readily available program elements. However, the local area must ensure that if a program element is not funded with WIOA Title I youth funds, the local program has an agreement in place with a partner organization to ensure that the program element will be offered. The LWDB must ensure that the program element is closely connected and coordinated with the WIOA youth program.

Business Services

In addition to utilizing Title I Adult and Dislocated Worker funds, LWDBs can also leverage capacity to provide business services through other funding streams like WFNJ, as well as state workforce programs.

REFERENCES

- WIOA Sec. 121(b); 20 CFR 361. 305 (d); 400 et al; 800 et al. 20 CFR 680.320; 20 CFR 687 et al.

CONTACT

NJDOL's Program Oversight and Development (POD) team is available to provide Technical Assistance and support LWDA's in developing required and recommended partnerships. The POD team can be reached at WIOAPOD@dol.nj.gov. Additionally, inquiries regarding this policy can be directed to WIOAPolicy@dol.nj.gov.

ATTACHMENTS

- **Overview of WIOA Services**
- **Overview of Required, Recommended, and Optional One Stop Partners**

Attachment 1: Overview of WIOA Services

Basic Career Services

Reference: 20 CFR 678.430(a)

- (1)** Determinations of whether the individual is eligible to receive assistance from the adult, dislocated worker, or youth programs;
- (2)** Outreach, intake (including worker profiling), and orientation to information and other services available through the One Stop delivery system. For the TANF program, States must provide individuals with the opportunity to initiate an application for TANF assistance and non-assistance benefits and services, which could be implemented through the provision of paper application forms or links to the application Web site;
- (3)** Initial assessment of skill levels including literacy, numeracy, and English language proficiency, as well as aptitudes, abilities (including skills gaps), and supportive service needs;
- (4)** Labor exchange services, including -
 - (i)** Job search and placement assistance, and, when needed by an individual, career counseling, including -
 - (A)** Provision of information on in-demand industry sectors and occupations (as defined in sec. 3(23) of WIOA); and
 - (B)** Provision of information on nontraditional employment; and
 - (ii)** Appropriate recruitment and other business services on behalf of employers, including information and referrals to specialized business services other than those traditionally offered through the One Stop delivery system;
- (5)** Provision of referrals to and coordination of activities with other programs and services, including programs and services within the One Stop delivery system and, when appropriate, other workforce development programs;
- (6)** Provision of workforce and labor market employment statistics information, including the provision of accurate information relating to local, regional, and national labor market areas, including -
 - (i)** Job vacancy listings in labor market areas;
 - (ii)** Information on job skills necessary to obtain the vacant jobs listed; and
 - (iii)** Information relating to local occupations in demand and the earnings, skill requirements, and opportunities for advancement for those jobs;
- (7)** Provision of performance information and program cost information on eligible providers of education, training, and workforce services by program and type of providers;
- (8)** Provision of information, in usable and understandable formats and languages, about how the local area is performing on local performance accountability measures, as well as any additional performance information relating to the area's One Stop delivery system;
- (9)** Provision of information, in usable and understandable formats and languages, relating to the availability of supportive services or assistance, and appropriate referrals to those services and assistance, including: child care; child support; medical or child health assistance available through the State's Medicaid program and Children's Health Insurance Program; benefits under SNAP; assistance through the earned income tax credit; and assistance under a State program for TANF, and other supportive services and transportation provided through that program;
- (10)** Provision of information and meaningful assistance to individuals seeking assistance in filing a claim for Unemployment Insurance Compensation.
 - (i)** "Meaningful assistance" means:

(A) Providing assistance on-site using staff who are well-trained in Unemployment Insurance Compensation claims' filing and the rights and responsibilities of claimants; or

(B) Providing assistance by phone or via other technology, as long as the assistance is provided by trained and available staff and within a reasonable time.

(ii) The costs associated in providing this assistance may be paid for by the State's unemployment insurance program, or the WIOA adult or dislocated worker programs, or some combination thereof.

(11) Assistance in establishing eligibility for programs of financial aid assistance for training and education programs not provided under WIOA.

Individualized Career Services

Reference: 20 CFR 678.430(b)

(1) Comprehensive and specialized assessments of the skill levels and service needs of adults and dislocated workers, which may include -

(i) Diagnostic testing and use of other assessment tools, and

(ii) In-depth interviewing and evaluation to identify employment barriers and appropriate employment goals.

(2) Development of an individual employment plan, to identify the employment goals, appropriate achievement objectives, and appropriate combination of services for the participant to achieve his or her employment goals, including the list of, and information about, the eligible training providers (as described in § 680.180 of this chapter).

(3) Group counseling.

(4) Individual counseling.

(5) Career planning.

(6) Short-term pre-vocational services including development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct services to prepare individuals for unsubsidized employment or training.

(7) Internships and work experiences that are linked to careers (as described in § 680.170 of this chapter).

(8) Workforce preparation activities.

(9) Financial literacy services as described in sec. 129(b)(2)(D) of WIOA and § 681.500 of this chapter.

(10) Out-of-area job search assistance and relocation assistance.

(11) English language acquisition and integrated education and training programs.

Follow-Up Services

Reference: 20 CFR 678.430(c)

Follow-up services must be provided, as appropriate, including: Counseling regarding the workplace, for participants in adult or dislocated worker who are placed in unsubsidized employment, for up to 12 months after the first day of employment.

Training Services

Reference: 20 CFR 680.200

1. Occupational skills training through Individualized Training Accounts (ITAs)

2. Adult education and literacy activities, including English Language Acquisition (ELA), provided in combination with the training services described above.
3. On the Job Training (OJT)
4. Incumbent Worker Training
5. Programs that combine workplace training with related instruction which may include cooperative education.
6. Skill upgrading and retraining
7. Entrepreneurial training
8. Registered Apprenticeship (combining ITA and OJT –TEGL 13-16)
9. Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of training.
10. Other training services as determined by the LWDB.
11. Post-employment one-year follow-up activities includes, but not limited to, outreach, career re-assessment, additional education opportunities, and etc.

Youth Services

Reference: [20 CFR 681.460](#); [20 CFR 681.700](#)

1. Tutoring, study skills training, instruction, and evidence-based dropout prevention and recovery strategies that lead to completion of the requirements for a secondary school diploma or its recognized equivalent (including a recognized certificate of attendance or similar document for individuals with disabilities) or for a recognized postsecondary credential.
2. Alternative secondary school services, or dropout recovery services, as appropriate.
3. Paid and unpaid work experiences that have as a component academic and occupational education, which may include: Summer employment opportunities and other employment opportunities available throughout the school year, pre-apprenticeship programs, internships and job shadowing, and on-the-job training opportunities.
4. Occupational skills training, which shall include priority consideration for training programs that lead to recognized postsecondary credentials that are aligned with in-demand industry sectors or occupations in the Local Area involved.
5. Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster.
6. Leadership development opportunities, which may include community service and Peer-Centered activities encouraging responsibility and other positive social and civic behaviors, as appropriate.
7. Supportive services.
8. Adult mentoring for the period of participation and a subsequent period for a total of not less than 12 months.
9. Follow-up services for not less than 12 months after the completion of participation, as appropriate.
10. Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral, as appropriate.
11. Financial literacy education.
12. Entrepreneurial skills training.
13. Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services.
14. Activities that help youth prepare for and transition to postsecondary education and training.

Business Services

References: [20 CFR 678.435](#)

Certain career services must be made available to local employers, specifically labor exchange activities and labor market information described in § 678.430(a)(4)(ii) and (a)(6). Local areas must establish and develop relationships and networks with large and small employers and their intermediaries. Local areas also must develop, convene, or implement industry or sector partnerships.

Customized business services may be provided to employers, employer associations, or other such organizations. These services are tailored for specific employers and may include:

- (1) Customized screening and referral of qualified participants in training services to employers;
- (2) Customized services to employers, employer associations, or other such organizations, on employment-related issues;
- (3) Customized recruitment events and related services for employers including targeted job fairs;
- (4) Human resource consultation services, including but not limited to assistance with:
 - (i) Writing/reviewing job descriptions and employee handbooks;
 - (ii) Developing performance evaluation and personnel policies;
 - (iii) Creating orientation sessions for new workers;
 - (iv) Honing job interview techniques for efficiency and compliance;
 - (v) Analyzing employee turnover;
 - (vi) Creating job accommodations and using assistive technologies; or
 - (vii) Explaining labor and employment laws to help employers comply with discrimination, wage/hour, and safety/health regulations;
- (5) Customized labor market information for specific employers, sectors, industries or clusters; and
- (6) Other similar customized services.

Local areas may also provide other business services and strategies that meet the workforce investment needs of area employers, in accordance with partner programs' statutory requirements and consistent with Federal cost principles. These business services may be provided through effective business intermediaries working in conjunction with the Local WDB, or through the use of economic development, philanthropic, and other public and private resources in a manner determined appropriate by the Local WDB and in cooperation with the State. Allowable activities, consistent with each partner's authorized activities, include, but are not limited to:

- (1) Developing and implementing industry sector strategies (including strategies involving industry partnerships, regional skills alliances, industry skill panels, and sectoral skills partnerships);
- (2) Customized assistance or referral for assistance in the development of a registered apprenticeship program;
- (3) Developing and delivering innovative workforce investment services and strategies for area employers, which may include career pathways, skills upgrading, skill standard development and certification for recognized postsecondary credential or other employer use, and other effective initiatives for meeting the workforce investment needs of area employers and workers;
- (4) Assistance to area employers in managing reductions in force in coordination with rapid response activities and with strategies for the aversion of layoffs, which may include strategies such as early identification of firms at risk of layoffs, use of feasibility studies to assess the needs of and options for at-risk firms, and the delivery of employment and training activities to address risk factors;
- (5) The marketing of business services to appropriate area employers, including small and mid-sized employers; and
- (6) Assisting employers with accessing local, State, and Federal tax credits.

Attachment 2: Overview of Required, Recommended, and Optional One Stop Partners

Required WIOA Partners

Partners	Partnership Description	Partnership Leads
Title I Adult, DW, and Youth Programs	Title I programs provide tailored career and training services to support the individual needs of job-seekers of the American Job Center network. Title I programs are responsible for combined planning, shared performance indicators, and aligned service delivery with other core and One Stop partner programs.	LWDB
Title I Indian and Native American Programs	The Indian and Native American (INA) Employment and Training Program helps qualifying American Indians, Alaska Natives and Native Hawaiians (AI/AN/NH) obtain employment in occupations that provide a wage that leads to self-sufficiency and eventually into the middle class.	No programs through federally-recognized tribes in New Jersey, though collaboration with state-recognized Native groups is encouraged.
Title 1 NFJP (National Farmworker Job Program)/MSFW (Migrant and Seasonal Farmworker)	The National Farmworker Jobs Program (NFJP) is a nationally-directed, locally-administered program of services for migrant and seasonal farmworkers (MSFWs). The program partners with community organizations, state agencies, and State Monitor Advocates to provide appropriate career and training services, youth services, housing assistance services, and related assistance services, to eligible migrant and seasonal farmworkers, and their dependents. USDOL contracted with PathStone as the national grantee to provide MSFW program services in Atlantic County (Atlantic WDB) and Cumberland County (Cumberland/Salem/Cape May WDB). These WDBs must enter into MOUs with Pathstone for the MSFW program.	Required if MSFW program available locally
Title 1 Job Corps	Job Corps is a required partner where the services are provided. The objective of Job Corps is to support responsible citizenship and provide young people, ages 16-24, with the skills that lead to successful careers that will result in economic self-sufficiency and opportunities for advancement. In areas where the only activities are recruitment/intake, they are an additional partner, and the local WDB can include them in the IFA at its discretion.	Required if Job Corps program available locally
Title 1 YouthBuild	YouthBuild is a discretionary grant program that serves 16-24 year old youth who are high school dropouts or those who have dropped out and subsequently re-enrolled. YouthBuild combines academics to support secondary diploma or equivalency receipt for participants with hands-on occupational skills training in construction and/or other in-demand industries, resulting in industry-recognized credentialing. The program also includes a strong emphasis on leadership development, community service, and soft-skills competencies.	Required if Youth Build program available locally

Partners	Partnership Description	Partnership Leads
Title III Unemployment Compensation	Individuals who have lost employment due to lack of suitable work and have earned sufficient wage credits may receive Unemployment Insurance (UI) benefits if they meet initial and continuing eligibility requirements. The American Job Center network must provide reemployment services to UI claimants for whom such services are required as a condition for receipt of UI benefits. Services must be appropriate to the needs of UI claimants who are referred to reemployment services under any Federal or State UI law.	Director, Unemployment Insurance, NJDOL
Title II AEFLA (Adult Education and Family Literacy Act) program	Title II of WIOA reauthorizes the Adult Education and Family Literacy Act (AEFLA). AEFLA, administered by the U.S. Department of Education, is designed to create a partnership among the Federal Government, States, and localities to provide, on a voluntary basis, adult education and literacy activities. Each local board must enter into the MOU for Adult Education programs with the local entity who was awarded a Title II Adult Education and Family Literacy grant.	For state partnerships: State Director for Adult Education, NJDOL For local partnerships: Lead Title II partner
Title III Wagner Peyser	The ES program provides “universal access” to job seekers seeking employment and career services, provides referrals to partner programs, and provides reemployment services to individuals receiving unemployment insurance.	Director of Career Services, NJDOL
SCSEP (Senior Community Service Employment)	The Senior Community Service Employment Program (SCSEP) is a community service and work-based job training program for older Americans. Authorized by the Older Americans Act, the program provides training for low-income, unemployed older Americans and supportive services that allow them to participate in the training. NJDOL is responsible for directly providing Senior Community Service Employment in most local workforce development areas. NJDOL does not directly provide SCSEP in Bergen, Burlington, Greater Raritan Essex and Passaic.	For state partnerships: Director of Transition Services, NJDOL For local partnerships: local SCSEP partner
TAA Program (Trade Adjustment Assistance)	Trade Adjustment Assistance Program (TAA Program) and provide assistance to workers who have been adversely affected by foreign trade. The TAA program seeks to provide adversely affected workers with opportunities to obtain the skills, credentials, resources, and support necessary to become reemployed.	Director of Business Services, NJDOL
Jobs for Veteran State Grants	JVSG is a key partner in the workforce system providing Disabled Veterans’ Outreach Program (DVOP) specialists who provide key services to veterans with significant barriers to employment, and Local Veterans Employment Representatives (LVERs), who provide outreach to employers to help veterans achieve employment.	Director of Career Services, NJDOL
Title IV State VR (Vocational Rehabilitation) Service program	Vocational rehabilitation services are designed to improve and align core programs towards the goal of assisting individuals with disabilities to maximize employment, economic self-sufficiency, independence, and inclusion and integration into society. Vocational rehabilitation services are provided by two entities in New Jersey; the Division of Vocational Rehabilitation Services and the Commission for the Blind and Visually Impaired.	Assistant Commissioner, DVRS Executive Director, CBVI

Partners	Partnership Description	Partnership Leads
REO (Reentry Employment Opportunities)	REO is authorized under the Workforce Innovation and Opportunity Act of 2014 (WIOA) and tests the effectiveness of service delivery models found in community, faith-based organizations, and government systems for their adoptability in assisting the reentry population enter the workforce. REO projects also promote collaboration and coordination between community-based organizations, foundations, state and local justice agencies, community colleges, and the workforce system.	Required if federally funded Second Chance program available locally
CTE (Career technical education programs) at postsecondary level - Carl D. Perkins Act	The Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) is a principal source of federal funding to states for the improvement of secondary and postsecondary career and technical education (CTE) programs across the nation. The purpose of the Act is to develop more fully the academic, career, and technical skills of secondary and postsecondary students who elect to enroll in CTE programs.	Individual or consortia recipients at the postsecondary level
HUD Employment and Training programs	Recipients of certain HUD financial assistance should have access to the training, employment, contracting and other economic opportunities. This includes low- and very low-income persons, especially recipients of government assistance for housing, and to businesses that provide economic opportunities to low- and very low-income persons.	Local housing authority or federal HUD field office
HHS Employment and training activities carried out under Community Services Block Grant	The CSBG provides assistance to States and local communities, working through a network of community action agencies and other neighborhood-based organizations, for the reduction of poverty, the revitalization of low-income communities, and the empowerment of low-income families and individuals in rural and urban areas to become fully self-sufficient. CSBG-funded organizations are a resource for providing supportive services.	Required if CSBG-funded services available locally
TANF (Temporary Assistance for Needy Families) programs	The local TANF program is a required partner in the American Job Center network. TANF serves individuals who also may be served by WIOA programs, and through appropriate linkages and referrals, these customers will have access to a broader range of services through the cooperation of the TANF program in the One Stop delivery system. TANF participants, who are determined to be WIOA eligible, and who need occupational skills training may be referred through the American Job Center network to receive WIOA training, when TANF grant and other grant funds are not available to the individual.	LWDB

NJDOLE-Required Workforce Partners

Partners	Partnership Description	Partnership Leads
NJDOL State Business Outreach Team	The State Business Outreach Team is part of the NJDOL Business Services Unit. Our goal is to engage New Jersey employers to partner with them for employee talent solutions. This can include targeted recruitment services, marketing of State incentive programs and connections to programs that will assist New Jersey employers in advancing the skills set of their future workforce.	Director of Business Services, NJDOL

NJDOLE-Recommended Workforce Partners

Partners	Partnership Description	Partnership Leads
New Jersey Youth Corps (NJYC)	New Jersey Youth Corps is a year-round, voluntary conservation corps program that engages young adults (ages 16 to 25) in full-time community service, training, and educational activities. Guided by staff who serve as mentors and role models, teams of youth called "crews" carry out a wide range of service projects. In return for their efforts to restore and strengthen communities, Corps members receive education opportunities, life skills and career readiness training, career counseling, and support in transitioning to next step employment and education opportunities. Corps members receive a stipend while enrolled in Youth Corps.	For state partnership: Director of Transition Services, NJDOL For local partnership: Local NJYC partner
Pathways to Recovery (Title I National Dislocated Worker Grant)	The Pathways to Recovery program provides services to individuals whose workforce conditions have been impacted by the opioid epidemic, including Training Services; Career Services; and Supportive Services. The program's goal is to provide participants with skills and training to support their transition into employment.	For state partnership: Director of Transition Services, NJDOL For local partnership: Local Pathways partner
Pre-Apprenticeship in Career Education (PACE)	The PACE program aligns secondary, post-secondary, adult education and occupational training to meet the labor demands unique to New Jersey and develop career pathways that lead to economically sustainable wages. Pre-Apprenticeship programs funded through the PACE program will provide education and training that leads to one of the following outcomes: 1) Admission into a USDOL Registered Apprenticeship program; 2) Admission into a post-secondary college, or occupation-specific career training; or 3) Employment with a starting wage of not lower than \$15 per hour.	For state partnership: Director of Business Services, NJDOL For local partnership: Local PACE partner

Partners	Partnership Description	Partnership Leads
Growing Apprenticeships in Nontraditional Sectors (GAINS)	<p>The GAINS program supports the expansion and development of USDOL approved Registered Apprenticeship programs that drive economic development through skills and educational attainment and create pathways to better-paying careers and advanced credentials. The goals of the program are to establish new and expand on existing USDOL approved Registered Apprenticeship programs in New Jersey and to establish apprenticeship programs in occupations, sectors, or industries in New Jersey which are not currently registered with USDOL. The GAINS program provides New Jersey businesses/organizations or current registered apprenticeship sponsors in targeted sectors with support for new Registered Apprenticeship program development, or existing Registered Apprenticeship programs who seek to expand into new USDOL approved apprenticeable occupations.</p>	<p>For state partnerships: Director of Business Services, NJDOL</p> <p>For local partnership: Local GAINS partner</p>
WorkFirst New Jersey E&T – General Assistance	<p>General Assistance extends public assistance to single adults and couples without children. GA participants, who are determined to be WIOA eligible, and who need occupational skills training may be referred through the American Job Center network to receive WIOA training, when GA grant and other grant funds are not available to the individual.</p>	<p>LWDB</p>

Optional WIOA Partners

Partners	Partnership Description
Ticket-to-Work	TTW is a free and voluntary program that can help Social Security beneficiaries go to work, get a good job that may lead to a career, and become financially independent, while they keep their Medicare or Medicaid. As part of TTW, Employment Networks (ENs), with the Social Security Administration (SSA), provide employment support services to beneficiaries. Because there has been an increasing trend of the number of people applying for disability benefits, there is a significant role for American Job Centers to become ENs and help provide high quality services resulting in employment for Ticket holders. ENs receive payments from SSA when Ticket holders they serve work and achieve benchmark earnings levels.
SNAP	SNAP offers nutrition assistance to millions of eligible, low-income individuals and families and provides economic benefits to communities. SNAP is the largest program in the domestic hunger safety net. The Employment & Training (E&T) program and its components assist SNAP participants in gaining skills, training, work or experience that will increase their ability to obtain regular employment. The components of an E&T program are designed to help SNAP clients move promptly into employment.
Small Business Administration (SBA) Programs	ETA encourages Local WDBs and American Job Centers to partner with SBA programs to provide resources for aspiring entrepreneurs and self-employed individuals. Partnering with local entrepreneurial resources can help adults and dislocated workers see if starting a business is right for them. There are Small Business Development Centers (SBDCs) located in communities across the nation which provide assistance to small businesses and aspiring entrepreneurs.
Client Assistance Program (CAP) (Rehabilitation Act of 1973)	The purpose of this program is to advise and inform clients, client applicants, and other individuals with disabilities of all the services and benefits available to them under the Americans with Disabilities Act (ADA). A CAP agency may provide assistance and advocacy with respect to services that are directly related to employment for the client or client applicant.
Public Libraries	WIOA explicitly identifies public libraries as potential partners of the American Job Center network and acknowledges libraries' ability to provide an expansive array of job search services. It also recognizes libraries as important providers of Federally- supported training and employment for adult education and literacy.
National Dislocated Worker Grants (WIOA Title I)	National Dislocated Worker Grants (DWGs) provide employment and training services for dislocated workers and other eligible populations and disaster relief employment. Employment-recovery DWGs expand service capacity of the workforce system temporarily by providing time-limited funding assistance in response to major economic dislocations or other events that affect the U.S. workforce that cannot be accommodated with WIOA formula funds or other existing resources.
Human Service Transportation Coordination	Local WDBs have the opportunity to establish partnership activities between the American Job Center and local transportation agencies to address transportation barriers.
Mental Health Agencies	Local WDBs have the opportunity to establish partnership activities between the American Job center and local mental health agencies to address mental health barriers.