New Jersey Department of Labor and Workforce Development (NJDOL)

Internship: Summer

Internship Type: Non-credit

Internship Pay: Paid  Rate: $15.00 per hour

Intern Level: Graduate

Suggested Background or Knowledge: Labor Policy, Workers’ Rights, Workforce Development, Microsoft Office, Communication Skills, Research

NJDOL Program Area and Work Unit Offering the Internship: Strategic Planning and Outreach

Internship Location: 1 John Fitch Plaza, Trenton, NJ 08625

Internship Project Description:
Strategize for a new agency program, provide project support, using best practices in and evaluations of labor policy outreach, earned sick leave, family leave insurance, strategic enforcement and co-enforcement. Will be involved in the development of an outreach data system and employer outreach plan, event planning, policy implementation.

Internship Duration and Weekly Work Schedule: July 8, 2019 - August 16, 2019 (6 Weeks)  Work Week: M-F  Hours: 9:00-4:00  Total Hours: 30

Description of NJDOL Program Area/Work Unit Offering the Internship:
For more information about NJDOL and its activities, visit us at http://www.nj.gov/labor.

Internship Sponsor:
Posting Authorized by Tennille R. McCoy, Assistant Commissioner, Division of Human Capital Strategies Department of Labor and Workforce Development
P.O. Box 044
Trenton, New Jersey 08625-0044

To apply, please submit the following to NJDOLInterns@dol.nj.gov by May 10, 2019:
Completed Intern Application, Cover Letter and Resume (including daytime phone number and email address). Please include “Summer Internship Program Applicant” and Internship ID # in the subject line.

Application can be found at https://www.nj.gov/labor/forms_pdfs/njdolinterns/2019InternshipPacket.pdf

The New Jersey Department of Labor and Workforce Development is an Equal Opportunity/Affirmative Action Employer.