

State of New Jersey  
Department of Labor & Workforce Development  
Division of Workers' Compensation

### MEMORANDUM

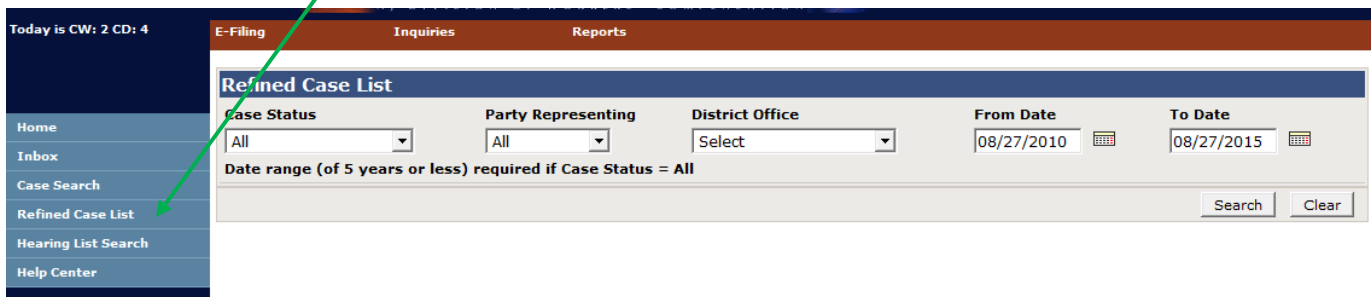
August 27, 2015

To: COURTS on-line Subscribers  
From: Shravani Kosnik, Division of Workers' Compensation  
Subject: COURTS on-line system upgrades

We are pleased to report the following recent upgrades to the COURTS on-line system:

#### REFINED CASE LIST:

This is a new Search tool that can provide your firm's cases filtered by status, party representing, district office and/or date of filing (range). From the results displayed, you can go directly into the selected case detailed folder view.



#### MISCELLANEOUS REPORTS:

Under the top menu item called **Reports**, is a new option called **Misc Reports**. Under that are 3 new reports available in pdf or excel format.



- **Case Listing by Party Report**

You have the option of selecting a full case **list** or a case **count** when running this report.

If **List** is selected: The results in this report will list all your firm’s cases (CP #'s, Case Title, Case Status, District Office, Judge, Cycle week and cycle date assignment). The output can be in either a PDF or an Excel format, ready for saving or printing.

If **Count** is selected: the report will give you a breakdown of the # of cases by vicinage.

For Law Firms (you have an option of selecting the party you are representing):

For Carriers:

- **Unmarked Proceedings Report**

Running this report periodically may alert you to a pending case that was inadvertently not rescheduled by staff since the last time it was listed for a hearing. If you come across such a case, please contact the district office to inform them of this situation.

- **E-Filing History Report**

For a given date range, this report will list all the documents your firm e-filed. The output will show the following: Case #, Case Title, Document Type, Date of Filing and the name of the individual who submitted the document.

**ARCHIVE**

- The Division receives a large volume of requests for copies of closed case files. Locating the file, making the necessary copywork and mailing the packages is a time consuming task.
- As a result, we have begun to image our closed case files, starting from 2006 cases
- Images will be imported into the COURTS on-line system to allow on-line retrieval of certain case documents. **Note:** The images are only accesible by the active parties on a case and Division staff.

- You will know a case has an archive available for viewing if you notice a record count of 1 or more in the top right hand section of the case summary screen. See below:

Case Detail for DOE V STATE OF NJ; CP#: 2006-5500; Office: TOMS RIVER (C)

Case Info Party Info Docs & Proceedings Decisions

Case Summary Liens Related Cases Archives Archive Records: 1

**Case Details: 2006-5500**

Case Title:	DOE V STATE OF NJ		
Claim Type:	CP	Status:	CLOSED
Date of Accident:	09/05/2005	Date of Filing:	02/23/2006
Occupational:	N/A	Date of Tot Disability:	
Injury Description:	L5-S1 DISC HERNIATION		
Is/was injured worker eligible for:		Notarized:	YES
Medicare:	N/A	Signature:	YES
Medicaid at time of injury:	N/A	Medicaid after injury:	N/A

Liens: Related Cases: 1982-1880 (More)

Pet. Attorney: STARK & STARK Additional Case Type:

Resp. Attorney: DEPUTY ATTY GENERAL-DIVISION OF RISK Carrier: STATE OF NJ/DIVISION OF RISK MGMT

**Proceeding Status**

Hearing Judge:	ARNOLD B GOLDMAN	Last Hearing Date:	04/10/2007	Last Hearing Type:	ORAS
Adj. Reason:	CC	Next Hearing Date:		Next Hearing Type:	

**Assignment**

District Office:	TOMS RIVER	Judge:	ARNOLD B GOLDMAN	Cycle Week:	3	Cycle Day:	2
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- Click on the **Archives** Tab to get to the Archives page.
- This page will list the Archives records and a complete listing of all e-documents on the case, available for viewing in one place.

Case Detail for DOE V STATE OF NJ; CP#: 2006-5500; Office: TOMS RIVER (C)

Case Info Party Info Docs & Proceedings Decisions

Case Summary Liens Related Cases Archives

**Archives List**

One item found

Year	Case	Last Updated
2006	5500	<a href="#">06/27/2015</a>

**E-Documents List**

One item found

Document	Filing Date	Party Type	Print	Attachment	Comment
ANS TO CLM PET	03/10/2006	RESPONDENT	<a href="#">E</a>		

If you have any questions or feedback on these new features, please feel free to contact us at (609) 777-4921 or (609) 292-2556 or you can e-mail us at [courts@dol.state.nj.us](mailto:courts@dol.state.nj.us).

Thank you for your continued support of this program.