

**SAMPLE FOR NOTICE AND PETITION OF APPEAL**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your name and address

_____	)	STATE OF NEW JERSEY
Your license name	)	DEPARTMENT OF LAW AND
	)	PUBLIC SAFETY
Appellant,	)	DIVISION OF ALCOHOLIC
	)	BEVERAGE CONTROL
v.	)	
	)	LICENSE NO. _____
Your City or Town	)	
	)	NOTICE AND PETITION OF APPEAL
Respondent.	)	
_____	)	

TO: Division of Alcoholic Beverage Control  
140 East Front Street  
PO Box 087  
Trenton, NJ 08625-0087

PLEASE BE ADVISED that \_\_\_\_\_ your license name \_\_\_\_\_, holder of Plenary Retail Consumption / Distribution License Number \_\_\_\_\_ your license number hereby appeals to the Director of the Division of Alcoholic Beverage Control for a stay of suspension of \_\_\_\_\_ number of days \_\_\_\_\_ which was imposed on \_\_\_\_\_ date of resolution \_\_\_\_\_ suspension beginning at (time) on \_\_\_\_\_ date \_\_\_\_\_ to (time) on \_\_\_\_\_ date, a copy of said resolution being attached hereto.

PLEASE BE FURTHER ADVISED that I hereby request that a monetary fine be imposed in lieu of the above mentioned suspension imposed by the municipal authority with consideration of the fact that the municipal authority has stated by way of resolution that they do not oppose payment of a fine in lieu of suspension. I enclosed the \$100.00 filing fee, by certified check, money order or attorneys' check made payable to the Division of ABC, for this appeal.

Date: \_\_\_\_\_

\_\_\_\_\_  
Your name and trade name