

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

JUNE 3, 2024 Meeting Minutes

4:00 PM

The open public meetings of the Board are held via Microsoft Teams.

Connect via the link on the Board Website www.nj.gov/lsrcpboard or

Participate by phone, using the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Board Members:

Present

Phil Brilliant
Michele Christina (joined at 4:16 PM)
Lawra Dodge
Joann Held
Michael Renzulli
Charles Stebbins
Paul Stofa
Peter Strom
Ira Whitman

Absent

Steven Domber
Kathi Stetser

Others Present

Executive Director Dana Haymes
Board Staff Victoria Glean
DAG Buffy Wilson

Members of the Public that were present:

Candace Baker, Kathleen Whooley, Janice Brogle, Randy Shuler, Marlene Lindhardt, Richard Katz, David Haymes, Rebecca Hollender, Chris McCardell, Chris Dailey, Alexander Saltzman, Sonya Ward

Proceedings

- Meeting called to Order at 4:04 PM by Vice-Chairperson Joann Held.
- Joann Held read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.
- Roll Call:

Phil Brilliant	- Present
Michele Christina	- Present
Lawra Dodge	- Present
Steven Domber	- Absent
Joann Held	- Present
Michael Renzulli	- Present
Charles Stebbins	- Present
Kathi Stetser	- Absent
Paul Stofa	- Present
Peter Strom	- Present
Ira Whitman	- Present

A quorum of the Board was in attendance.

- **Approval of the Board Meeting Minutes**
 - Motion by Joann Held to approve the May 6, 2024 Board Meeting Minutes.

Motion seconded by Michael Renzulli.

Roll Call Vote:

Phil Brilliant	- Yes
Michele Christina	- Absent
Lawra Dodge	- Abstain
Steven Domber	- Absent
Joann Held	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Absent
Peter Strom	- Yes
Ira Whitman	- Yes
Paul Stofa	- Yes

The Motion to approve the minutes was carried.

- Motion by Joann Held to approve the May 6, 2024 Board Meeting Minutes of the closed session.

Motion seconded by Michael Renzulli.

Roll Call Vote:

Phil Brilliant	- Yes
Michele Christina	- Absent
Lawra Dodge	- Abstain
Steven Domber	- Absent
Joann Held	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Absent
Peter Strom	- Yes
Ira Whitman	- Yes
Paul Stofa	- Yes

The Motion to approve the minutes was carried.

- **Chairperson's Report**

Joann Held reported on behalf of Paul Stofa, who was joining the meeting from a location where it was difficult to speak, that Contaminated Site Remediation & Redevelopment (CSRR) recently announced the availability of the LSRP Supplemental Certification for Initial Ground Water Remedial Action Permit (RAP) Application for Monitored Natural Attenuation (MNA). The form can be completed for a previously submitted Initial Ground Water RAP Application for MNA that is pending review, or for a new Initial Ground Water RAP Application for MNA. The form was developed through the Remediation Process Improvement Initiative commenced by the Department in 2023 to reduce the permit application backlog and to process RAP Applications more quickly.

In the same vein, the LSRP Supplemental Certification for the Initial Soil RAP Application form has been available since late January. As of last Friday, 45 forms have been submitted. Of those, 38 have been approved and the soil permit issued, 3 are awaiting clarifications, and only one has been rejected. Additionally, the average time to issue the soil permit after submittal of the form is less than 30 days. Also as of last Friday, three ground water forms had already been submitted. The Department strongly believes that submittal of these forms will greatly expedite the issuance of remedial action permits and assist in alleviating the existing backlog. Remediations can reach completeness and transactions can occur. Lastly, for members of

LSRPA, there will be a chat session next Monday, June 10, at 9:00 with Bureau Chief Mike Gaudio, who will discuss the ground water certification form and be available to answer questions. Mike will also give an overview of the ground water certification form at the CVP SRAG meeting on June 11.

- **Executive Director's Report**

Dana Haymes asked Board Members to notify her if they might be interested in purchasing items such as shirts, hats, mugs or totes with the Board logo. If there is interest, Dana and Victoria Glean will look further into preparing an order for Board Members and anyone from the public that would also like some items sporting the Board logo.

A date has been set for the next LSRP exam – April 9, 2025. The Board will accept applications January 6 – 31, 2025. Anyone with interest should attend the Case Study Training Class (2019-098) which will be held on January 14 and 15, 2025.

All Board Members who are special state officers (everyone but Paul Stofa and Steven Domber) must complete the ethics training refresher. Please send confirmation of completion as soon as possible.

Committee Reports

- **Ad Hoc Committee on Board Membership – Michele Christina**

Michele Christina reported that application materials have been received, completed and returned to the Governor's Office by all three applicants. The Governor's Office has sent an inquiry to Board staff, which indicates that they are reviewing the applications, and hopefully the process will continue to move forward.

- **Ad Hoc Committee on Independent Professional Judgment and Remedial Process Improvement Initiative – Phil Brilliant**

Phil Brilliant has no report now, but will provide a report on the comments of the Subcommittees at the next Board Meeting.

- **Licensure Committee – Kathi Stetser**

On behalf of Kathi Stetser, Dana Haymes reported that the Licensure Committee reviewed the licensure application and has only minor revisions. The new version will be posted soon. As soon as that is posted applicants can begin to prepare their applications.

- **Audit Committee – Ira Whitman**

Ira Whitman reported that the following audits were completed:

Sandra Huber – 624951 – November 2023
 David Beeman – 573486 – February
 Rohan Tadas – 575486 - March
 Christine Salvatore – 838504 – March
 Kayleigh Sena – 973645 – April
 Melissa Lindsay – 837983 – April
 Kavitha Subramaniam – 715043 – April
 Mark Sprengel – 974328 – April
 Milena Cunningham Lemanowicz – 746551 - May

Ira Whitman noted that the Audit Committee has selected an additional 6 LSRPs for audit for the month of June 2024.

- **Continuing Education – Lawra Dodge**

Lawra Dodge reported that the committee approved the following continuing education programs:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
Navigating the A901 Landscape After the Dirty Dirt Law	GEI Consultants	April 29, 2024	1 Regulatory	2024-032
Enviroworkshops May 2024	Enviroworkshops	May 7, 2024 and May 9, 2024	4.0 Technical CECs for Philadelphia and 3.5 Technical CECs for Edison	2024-033
NJDEP CSRR Hot Topics Training June 2024	LSRPA and NJDEP CSRR	June 4, 2024	0.5 Regulatory and 1.5 Technical	2024-034
Full Spectrum In Situ PFAS Remediation Using Colloidal Activated Carbon Technologies	LSRPA	July 16, 2024	0.5 Regulatory and 1.0 Technical	2024-035
Revitalizing NJ Brownfields	LSRPA	June 25, 2024	1 Regulatory and 1 Professional Development	2024-036
DCHWS East Spring 2024 Symposium	Ramboll	April 11-12, 2024	4.5 Technical and 1.5	2024-037

			Professional Development (Day 1) and 3 Technical (Day 2)	
Green and Sustainable Remediation – Why It Matters	CPES, LLC	June 12, 2024	1.5 Regulatory and 1 Technical	2024-038
CIANJ Environmental Business Council Meeting July 2024	CIANJ Environmental Business Council	July 31, 2024	0.5 Regulatory and 0.5 Technical	2024-039
QAQC in the Design and Implementation of Passive Vapor Mitigation Barriers – A Multiangle Approach to Successful Vapor Barrier Installations	LSRPA	December 10, 2024	0.5 Regulatory and 1 Technical	2024-040
NJDEP Regulatory Update	BCONE	June 12, 2024	4.5 Regulatory	2024-041
Waste Classification and Management for Site Remediation	AWT Environmental Services	TBD	0.5 Regulatory and 0.5 Technical	2024-042

- **Finance Committee – Michael Renzulli**

Michael Renzulli provided a Budget Update.

The Department staff is assisting the Board in preparing the FY 2025 Budget. The draft budget was calculated with existing fees, and an estimate of 695 LSRPs. Compared to the FY 2023 and 2024 budgets, the draft FY 2025 budget is very similar. Before considering whether to change the fees for Calendar Year 2025, Michael would like to assess the final numbers for FY 2024. Further information on fees will be presented at the August or September Board meeting.

- **Outreach Committee – Charles Stebbins**

Charles Stebbins reported the Committee is preparing the newsletter for circulation in July, and will be meeting on June 14. The Committee is also finalizing updates to the Board website.

- **Professional Conduct Committee – Phil Brilliant**

Motion by Phil Brilliant to enter closed session to discuss Complaints 007-2023 and 009-2023, and the settlement of a licensure matter.

Charles Stebbins seconded the motion.

All present voted yes.

Open session resumed at 5:02 PM.

- Motion by Phil Brilliant, in the matter of Complaint 007-2023, to find the subject not in violation.

Motion seconded by Joann Held.

Roll Call Vote:

Phil Brilliant	- Yes
Michele Christina	- Yes
Lawra Dodge	- Yes
Steven Domber	- Absent
Joann Held	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Absent
Peter Strom	- Yes
Ira Whitman	- Yes
Paul Stofa	- Yes

The motion was carried.

- Motion by Phil Brilliant, in the matter of Complaint 009-2023, to find the subject in violation of N.J.A.C. 7:26I-6.8 (c) in three instances and to notify the subject through correspondence under signature of the Board chairperson of the Board's intent to assess a penalty of \$750.00 through formal disciplinary action unless settlement is reached, and to authorize the Professional Conduct Committee settlement review team to negotiate a settlement within the parameters discussed in closed session, and if no settlement is reached, to proceed with formal disciplinary action.

Motion seconded by Joann Held.

Roll Call Vote:

Phil Brilliant	- Yes
Michele Christina	- Yes
Lawra Dodge	- Yes
Steven Domber	- Absent
Joann Held	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Absent
Peter Strom	- Yes
Ira Whitman	- Yes

Paul Stofa - Yes

The motion was carried.

The subject of the Complaint is LSRP Eric Raes, 576542.

- Motion by Phil Brilliant to accept the settlement agreement as discussed in closed session in response to the Notice of Intent to Deny the Application for License Renewal from July 2023.

Motion seconded by Charles Stebbins.

Roll Call Vote:

Phil Brilliant	- Yes
Michele Christina	- Yes
Lawra Dodge	- Yes
Steven Domber	- Absent
Joann Held	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Absent
Peter Strom	- Yes
Ira Whitman	- Yes
Paul Stofa	- Yes

The motion was carried.

- **Ongoing Business**

None.

- **New Business**

Lawra Dodge suggested that the Board form an ad hoc committee to investigate the use of Artificial Intelligence in site remediation. Ira Whitman suggested that Lawra provide a scope of work that such a committee would address. Lawra agreed. This matter will be addressed as ongoing business at the next meeting.

- **Next Board Meeting**

- Motion by Joann Held to cancel the Board Meeting previously scheduled for June 17, 2024.

Motion seconded by Michael Renzulli.

All present voted yes.

The motion was carried.

The next Board Meeting will be July 8, 2024.

- **Public Comments**

Marlene Lindhardt, LSRPA, asked the name of the licensee in the matter voted on by the Board. Joann Held reported that the Board is not making the name public at this time. Marlene Lindhardt also noted that LSRPs consider the Board fees very high, particularly the annual license fee at \$900, and would like the Board to address this.

The Meeting adjourned at 5:26 PM.