

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

**AUGUST 5, 2024 Meeting Minutes**

4:00 PM

The open public meetings of the Board are held via Microsoft Teams.

Connect via the link on the Board Website [www.nj.gov/lsrcpboard](http://www.nj.gov/lsrcpboard) or

Participate by phone, using the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

**Board Members:**

***Present***

Phil Brilliant  
Michele Christina  
Steven Domber  
Michael Renzulli  
Charles Stebbins  
Kathi Stetser  
Paul Stofa  
Ira Whitman

***Absent***

Lawra Dodge  
Joann Held  
Peter Strom

***Others Present***

Board Staff Victoria Glean  
DAG Buffy Wilson

***Members of the Public that were present:***

Candace Baker, Kathleen Whooley, Richard Katz, Alexander Saltzman, Mark Pietruccio, Chris Dailey, Nick Huszar, Marlene Lindhardt, Rebecca Hollender, Sonya Ward, David Morris, Tina Layre

***Proceedings***

- Meeting called to Order at 4:03 PM by Chairperson Paul Stofa.
- Paul Stofa read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.
- Roll Call:

Phil Brilliant	- Present
Michele Christina	- Present
Lawra Dodge	- Absent
Steven Domber	- Present
Joann Held	- Absent
Michael Renzulli	- Present
Charles Stebbins	- Present
Kathi Stetser	- Present
Paul Stofa	- Present
Peter Strom	- Absent
Ira Whitman	- Present

A quorum of the Board was in attendance.

- **Approval of the Board Meeting Minutes**
  - Motion by Paul Stofa to approve the July 8, 2024 Board Meeting Minutes.

Motion seconded by Kathi Stetser.

Roll Call Vote:

Phil Brilliant	- Abstain
Michele Christina	- Yes
Lawra Dodge	- Absent
Steven Domber	- Yes
Joann Held	- Absent
Michael Renzulli	- Abstain
Charles Stebbins	- Yes
Kathi Stetser	- Yes
Peter Strom	- Absent
Ira Whitman	- Yes
Paul Stofa	- Yes

Due to the lack of a quorum the motion is not approved. The motion will be brought again at the next SRPL Board Meeting.

- Motion by Paul Stofa to approve the June 3, 2024 Board Meeting Minutes.

Motion seconded by Michael Renzulli.

Roll Call Vote:

Phil Brilliant	- Yes
Michele Christina	- Yes
Lawra Dodge	- Absent
Steven Domber	- Abstain
Joann Held	- Absent
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Abstain
Peter Strom	- Absent
Ira Whitman	- Yes
Paul Stofa	- Yes

Due to the lack of a quorum the motion is not approved. The motion will be brought again at the next SRPL Board Meeting.

- Motion by Paul Stofa to approve the June 3, 2024 Board Meeting Minutes of the closed session.

Motion seconded by Michael Renzulli.

Roll Call Vote:

Phil Brilliant	- Yes
Michele Christina	- Yes
Lawra Dodge	- Absent
Steven Domber	- Abstain
Joann Held	- Absent
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Abstain
Peter Strom	- Absent
Ira Whitman	- Yes
Paul Stofa	- Yes

Due to the lack of a quorum the motion is not approved. The motion will be brought again at the next SRPL Board Meeting.

- Motion by Paul Stofa to request the Board's legal counsel DAG Buffy Wilson to review the governing rules to determine whether the three motions on the minutes can be approved based on the affirmative vote of six Board Members.

Motion seconded by Ira Whitman.

All present voted yes.

The motion was approved.

- **Chairperson's Report**

Paul Stofa noted that the Department REAL rule package which protects against climate threats was published in the New Jersey Register. There will be three public hearings on the REAL rules proposal. Paul Stofa also noted that Jennifer Moriarty was appointed as the new Assistant Commissioner of the Watershed and Land Management Program and that former Assistant Commissioner Katie Angerone was shifted to the Commissioner's Office to serve as Chief Strategy Officer.

- **Executive Director's Report**

Victoria Glean noted that all Board Members have submitted confirmation of completion of their annual ethics training. Thanks to all for completing that requirement.

### ***Committee Reports***

- **Ad Hoc Committee on Board Membership – Michele Christina**

Michele Christina reported all three applicants to the SRPL Board have been advanced from the Governor's Office to the Judiciary Committee. All have been in contact with their respective legislators for approval as well. It is hoped that the Committee will soon be voting on their appointments.

- **Ad Hoc Committee on Independent Professional Judgment and Remedial Process Improvement Initiative – Phil Brilliant**

No Report.

- **Licensure Committee – Kathi Stetser**

Kathi Stetser reported that the next licensing exam will be held on April 9, 2025, and the application period will be January 6-31, 2025. Anyone who intends to apply for the license should enroll in Case Study Training (2019-098) which will be held January 14-15, 2025.

All application forms for the license, and license renewal, have been posted on the Board website. Anyone interested in applying for a license can begin to complete the forms now.

- Audit Committee – Ira Whitman**

Ira Whitman reported that the following audits were completed:

Audits completed:

Eric Schlauch – 573783 – April  
 Peter Randazzo – 573512 – May  
 Andrew Allen – 746564 – June  
 Andrew Guthertz – 747338 – June  
 Matthew DeMaio – 591583 – June  
 Richard Starke – 837973 - June

Ira Whitman noted that the Audit Committee has selected an additional 6 LSRPs for audit for the month of August 2024.

- Continuing Education – Lawra Dodge**

TITLE	PROVIDER	DATE	CECs	COURSE NUMBER
Advances in Applied Hydrogeology of the Newark Basin – 2 day conference	Geological Association of New Jersey	October 18 and 19, 2024	Up to 7 Technical Day 1 and 6.5 Technical Day 2 depending on attendance	2024-043
Case Inventory Document Guidance Review and Best Practices for Completion	LSRPA	September 10, 2024	1.5 Regulatory	2024-044
Changing Remediation Standards – Are You Paying Attention	Riker Danzig	June 12, 2024	1.5 Regulatory	2024-045
Hydric Soils	Rutgers NJAES – OCPE	August 13-15, 2024	3 Professional Development CECs per day (9 total)	2024-046
Methodology of Delineating Wetlands	Rutgers NJAES-OCPE	September 26-October 3, 2024	3 Professional Development CECs for Classroom Day, 3	2024-047

			Professional Development CECs for each Field Trip (9 total)	
NAIOP NJ Regulatory, Legislative and Legal Update 2024	NAIOP NJ	July 11, 2024	1 Regulatory and 2 Professional Development	2024-048
Best Practices for Perimeter Air Monitoring Programs	Pace Analytical Services	May 29, 2024	2 Technical	2024-049
PFAS Analysis Trends: What Remediation Professionals Need To Know	LSRPA	October 15, 2024	0.5 Regulatory and 1 Technical	2024-050
Technical Communication for the Environmental Professional	LSRPA	TBD	2 Professional Development	2024-051
Vegetation Identification for Wetland Delineation	Rutgers NJAES – OCPE	August 20 and 21, 2024	3 Professional Development CECs for each classroom day (6 total)	2024-052

- **Finance Committee – Michael Renzulli**

Michael Renzulli reported on the final numbers for Fiscal Year 2024.

The 2024 budget was projected at \$768,000, which included a projected shortfall of \$48,900. The final numbers were very close, with a shortfall of \$49,500. The \$49,500 shortfall represented about 10% of the carry forward funds.

Revenue collection was right on target at \$717,000, just \$2200 short of the budget projection.

Salaries were budgeted for approximately \$495,000 and the actual cost for fiscal year 2024 was \$426,000, which was a savings of \$68,000 on salaries.

Operating costs were projected at 273,600 in the 2024 budget and the actual cost incurred in fiscal year 2024 was \$340,400, a shortfall of \$66,800.

The higher operating cost are solely due to the testing consulting fees which were budgeted at \$120,000, but have incurred bills for \$281,000. The testing consultant fees have been increased to \$175,000 for the Fiscal Year 2025 budget.

Regarding Licensing Fees, the Finance Committee is currently in discussion on the final fees, but is committed to keeping fees at the current rates if possible or with very minimal increases.

- **Outreach Committee – Charles Stebbins**

Charles Stebbins reported that the Committee is preparing the fourth quarterly newsletter for circulation in October. All newsletters are available on the Board website.

- **Professional Conduct Committee – Phil Brilliant**

No Report.

- **Ongoing Business**

None.

- **New Business**

None.

- **Next Board Meeting**

The next Board Meeting will be September 9, 2024.

- **Public Comments**

David Morris noted that the “Chevron” case decided by the Supreme Court may affect federal agency rulemaking.

The Meeting adjourned at 4:35 PM.