

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

OCTOBER 7, 2024 Meeting Minutes

4:00 PM

The open public meetings of the Board are held via Microsoft Teams.

Connect via the link on the Board Website www.nj.gov/lsrcpboard or

Participate by phone, using the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Board Members:

Present

Phil Brilliant
Lawra Dodge
Steven Domber
Joann Held
Michael Renzulli
Charles Stebbins
Kathi Stetser
Paul Stofa
Peter Strom
Ira Whitman

Absent

Michele Christina

Others Present

Executive Director Dana Haymes
Program Specialist Victoria Glean
Regulatory Officer Meredith Marcus
DAG Buffy Wilson

Members of the Public that were present:

Candace Baker, Rebecca Hollender, Janice Brogle, Kathleen Whooley, Marlene Lindhardt, Richard Katz, Randy Shuler, Tina Layre, Carlton Dudley, Chris Dailey, David Haymes, Caryn Barnes, Sonya Ward, Ken Haduch

Proceedings

- Meeting called to Order at 4:00 PM by Chairperson Paul Stofa.
- Paul Stofa read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.
- Roll Call:

| | |
|-------------------|-----------|
| Phil Brilliant | - Present |
| Michele Christina | - Absent |
| Lawra Dodge | - Present |
| Steven Domber | - Present |
| Joann Held | - Present |
| Michael Renzulli | - Present |
| Charles Stebbins | - Present |
| Kathi Stetser | - Present |
| Paul Stofa | - Present |
| Peter Strom | - Present |
| Ira Whitman | - Present |

A quorum of the Board was in attendance.

- **Approval of the Board Meeting Minutes**
 - Motion by Paul Stofa to approve the September 9, 2024 Board Meeting Minutes.

Motion seconded by Michael Renzulli.

Roll Call Vote:

| | |
|-------------------|-----------|
| Phil Brilliant | - Yes |
| Michele Christina | - Absent |
| Lawra Dodge | - Yes |
| Steven Domber | - Yes |
| Joann Held | - Yes |
| Michael Renzulli | - Yes |
| Charles Stebbins | - Yes |
| Kathi Stetser | - Abstain |
| Peter Strom | - Yes |
| Ira Whitman | - Abstain |

Paul Stofa - Yes

The motion was approved.

- Motion by Paul Stofa to approve the September 9, 2024 Board Meeting Minutes of the Closed Session.

Motion seconded by Phil Brilliant

Roll Call Vote:

| | |
|-------------------|-----------|
| Phil Brilliant | - Yes |
| Michele Christina | - Absent |
| Lawra Dodge | - Yes |
| Steven Domber | - Yes |
| Joann Held | - Yes |
| Michael Renzulli | - Yes |
| Charles Stebbins | - Yes |
| Kathi Stetser | - Abstain |
| Peter Strom | - Yes |
| Ira Whitman | - Abstain |
| Paul Stofa | - Yes |

The motion was approved.

- Motion by Paul Stofa to approve the August 5, 2024 Board Meeting Minutes.

Motion seconded by Michael Renzulli.

Roll Call Vote:

| | |
|-------------------|-----------|
| Phil Brilliant | - Yes |
| Michele Christina | - Absent |
| Lawra Dodge | - Abstain |
| Steven Domber | - Yes |
| Joann Held | - Abstain |
| Michael Renzulli | - Yes |
| Charles Stebbins | - Yes |
| Kathi Stetser | - Yes |
| Peter Strom | - Abstain |
| Ira Whitman | - Yes |
| Paul Stofa | - Yes |

The motion was approved.

- Motion by Paul Stofa to approve the July 8, 2024 Board Meeting Minutes.

Motion seconded by Charles Stebbins.

Roll Call Vote:

| | |
|-------------------|-----------|
| Phil Brilliant | - Abstain |
| Michele Christina | - Absent |
| Lawra Dodge | - Yes |
| Steven Domber | - Yes |
| Joann Held | - Abstain |
| Michael Renzulli | - Abstain |
| Charles Stebbins | - Yes |
| Kathi Stetser | - Yes |
| Peter Strom | - Yes |
| Ira Whitman | - Yes |
| Paul Stofa | - Yes |

The motion was approved.

- **Chairperson's Report**

Paul Stofa suggested that Board Members who are absent from a meeting review the recording of the meeting so that they can vote to approve the minutes of the meeting they missed.

- **Executive Director's Report**

Dana Haymes noted that the License Renewal application posted on the Board website may have been affected by Adobe updates in August. Some LSRPs have reported that they are having difficulty saving and printing the application after filling it in. Victoria Glean and DEP staff are working on correcting the issue. If anyone has difficulty with the application please contact Victoria Glean for assistance.

Committee Reports

- **Ad Hoc Committee on Board Membership – Michele Christina**

Dana Haymes reported on behalf of Michele Christina that she has received no updates on the progress of the applications of the three prospective Board Members beyond previous reports. Dana has brought this issue to the attention of Kimberly Cahill who will contact the DEP liaison to the Governor's Office about this in the hopes of moving the applications forward.

- **Ad Hoc Committee on Independent Professional Judgment and Remedial Process Improvement Initiative – Phil Brilliant**

No Report.

- **Licensure Committee – Kathi Stetser**

Kathi Stetser reported that the next licensing exam will be held on April 9, 2025, and the application period will be January 6-31, 2025. Anyone who intends to apply for the license should enroll in Case Study Training (2019-098) which will be held January 14-15, 2025. Registration is available on the Rutgers continuing education website at cpe.rutgers.edu.

All application forms for the license, and license renewal, have been posted on the Board website. Anyone interested in applying for a license can begin to complete the forms now.

- **Audit Committee – Ira Whitman**

Ira Whitman reported that the following audits were completed:

Harold Blaine – 573634 – June
 Andrew Trzcinski – 594554 – July
 Kathleen Whooley – 584005 – August
 Xerxes Antia – 584848 – August
 Lauren Laport – 594300 – August
 Gerard Nash – 628336 – August
 Claire Hunt – 746668 – August
 John Potenza – 582596 – August

The Audit Committee has selected an additional 6 LSRPs for audit for the month of October 2024.

- **Continuing Education – Lawra Dodge**

Lawra Dodge reported that the following continuing education programs were approved for continuing education credit.

| TITLE | PROVIDER | DATE | CECs | COURSE NUMBER |
|---|------------------------------|-----------------------|--------------|---------------|
| BCONE – Northeast Sustainable Communities Workshop 2024 | Rutgers NJAES-OCPE and BCONE | September 24-25, 2024 | Up to 9 CECs | 2024-061 |

| | | | | |
|---|-----------------------|--------------------------------------|-----------------------------------|----------|
| Environmental Insurance | Rutgers NJAES-OCPE | TBD | 2.5 Professional Development | 2024-062 |
| Mud Rotary Class – WP2026-006-8-0 | Drill Tech Group, LLC | October 16, 2024 | 1 Regulatory and 7 Technical CECs | 2024-063 |
| Enviroworkshops Fall 2024 Baltimore and Philadelphia – PFAS Remediation Workshop | Enviroworkshops, LLC | October 29, 2024 October 30, 2024 | 4 Technical | 2024-064 |
| Enviroworkshops Fall 2024 Edison – PFAS Remediation Workshop | Enviroworkshops, LLC | October 31, 2024 | 5 Technical | 2024-065 |
| In Situ Bioremediation of Chlorinated Ethenes: Performance Monitoring with CSIA and Contaminant Mass Flux Analysis | LSRPA | TBD | 2 Technical | 2024-066 |
| CSRR – Field Sampling Procedures Manual Chapter 3 – Contaminants of Emerging Concern and Technical Guidance for Attainment of Remediation Standards and Site-Specific Criteria Guidance | LSRPA and NJDEP | September 17, 2024 | 3 Technical | 2024-067 |
| Microplastics as Emerging Contaminants 2024 | LSRPA | TBD | 1.5 Regulatory | 2024-068 |
| CIANJ-EBC Meeting – November 2024 | CIANJ-EBC | November 20, 2024 | 0.5 Regulatory and 0.5 Technical | 2024-069 |
| ISRA Compliance Options Regulatory Roundtable | LSRPA | February 11, 2025 | 1.5 Regulatory | 2024-070 |
| Running Out of Time: Remedial Timeframes and NJDEP Enforcement | LSRPA | TBD | 2 Regulatory | 2024-071 |

- **Finance Committee – Michael Renzulli**

Michael Renzulli reported that the 2025 Fee Report will be published in New Jersey Register on November 4, 2024.

- **Outreach Committee – Charles Stebbins**

Charles Stebbins reported that the Committee is preparing the fourth quarterly newsletter for circulation in October. All newsletters are available on the Board website.

- **Professional Conduct Committee – Phil Brilliant**

- Motion by Phil Brilliant to enter closed session to discuss Complaint 011-2023.

Motion seconded by Joann Held.

All present voted yes.

The motion was approved.

Open session resumed at 5:38.

Phil Brilliant reported that there is no report from closed session.

- **Ongoing Business**

Lawra Dodge reported that she has completed a document in draft concerning the potential use of artificial intelligence. She will present it to the Board to review and consider forming an ad hoc committee to address the topic of LSRPs and artificial intelligence.

- **New Business**

None

- **Next Board Meeting**

- Motion by Lawra Dodge to cancel the Board meeting scheduled for October 21, 2024.

Motion seconded by Steven Domber.

All present voted yes.

The motion was approved.

The next Board Meeting will be November 4, 2024.

- **Public Comments**

None.

The Meeting adjourned at 5:55 PM.