

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

DECEMBER 2, 2024 Meeting Minutes

4:00 PM

The open public meetings of the Board are held via Microsoft Teams.

Connect via the link on the Board Website www.nj.gov/lsrpboard or

Participate by phone, using the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

Board Members:

Present

Michele Christina
Lawra Dodge
Steven Domber
Joann Held
Michael Renzulli
Charles Stebbins
Kathi Stetser
Peter Strom
Ira Whitman

Absent

Phil Brilliant

Others Present

Executive Director Dana Haymes
Program Specialist Victoria Glean
Regulatory Officer Meredith Marcus
DAG Zach Lawrence

Members of the Public that were present:

Candace Baker, Kathleen Whooley, Marlene Lindhardt, Janice Brogle, Richard Katz, Tina Layre, Alexander Saltzman, Rebecca Hollender, Mark Pietrucha, Carlton Dudley, Sonya Ward, Rose DeLorenzo, Jenny Park, Caryn Barnes, Randy Shuler, David Haymes

Proceedings

- Meeting called to Order at 4:01 PM by Vice-Chairperson Joann Held.
- Joann Held read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.
- Roll Call:

Phil Brilliant	- Absent
Michele Christina	- Present
Lawra Dodge	- Present
Steven Domber	- Present
Joann Held	- Present
Michael Renzulli	- Present
Charles Stebbins	- Present
Kathi Stetser	- Present
Peter Strom	- Present
Ira Whitman	- Present

A quorum of the Board was in attendance.

- **Approval of the Board Meeting Minutes**

- Motion by Joann Held to approve the November 4, 2024 Board Meeting Minutes.

Motion seconded by Michael Renzulli.

Roll Call Vote:

Phil Brilliant	- Absent
Michele Christina	- Yes
Lawra Dodge	- Yes
Steven Domber	- Yes
Joann Held	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Yes
Peter Strom	- Yes
Ira Whitman	- Yes

The motion was approved.

- Motion by Joann Held to approve the November 4, 2024 Board Meeting Minutes of the Closed Session.

Motion seconded by Michele Christina.

Roll Call Vote:

Phil Brilliant	- Absent
Michele Christina	- Yes
Lawra Dodge	- Yes
Steven Domber	- Yes
Joann Held	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Yes
Peter Strom	- Yes
Ira Whitman	- Yes

The motion was approved.

- **Chairperson's Report**

Joann Held announced that Paul Stofa stepped down as Chairperson of the SRPL Board effective November 15, 2024, as he left the Department of Environmental Protection to assume the position of Deputy Director of the Environmental and Clean Energy Practice Group in the New Jersey Department of Law and Public Safety – Division of Law. Commissioner Shawn LaTourette has not yet designated a new Chairperson for the SRPL Board.

Joann read the statement that Paul Stofa prepared for the Board Members, Board Staff, and members of the public.

- **Executive Director's Report**

Dana Haymes announced that at the 23rd Annual Regulatory Update Conference co-sponsored by NJDEP and A&WMA-NCNJ, Assistant Commissioner David Haymes provided statistics on RAOs issued from the beginning of the LSRP program until the end of October. There have been 22,376 RAOs issued, of which only 648 (2.9%) have been withdrawn and not resubmitted and 25 (0.11%) invalidated (including those where the LSRP was no longer available to withdraw it).

Committee Reports

- **Ad Hoc Committee on Board Membership – Michele Christina**

Michele Christina reported that she has not received any updates on the appointments pending to the Board.

- **Ad Hoc Committee on Independent Professional Judgment and Remedial Process Improvement Initiative – Phil Brilliant**

No Report.

- **Licensure Committee – Kathi Stetser**

Kathi Stetser reported that the next licensing exam will be held on April 9, 2025, and the application period will be January 6-31, 2025. Anyone who intends to apply for the license should enroll in Case Study Training (2019-098) which will be held January 14-15, 2025. Registration is available on the Rutgers continuing education website at cpe.rutgers.edu. Prospective applicants may want to begin working on their applications now that the updated application form has been posted.

- **Audit Committee – Ira Whitman**

Ira Whitman reported that the following audits were completed:

Alan Arico – 629033 - October
Jason Elliott – 628979 - October
Brian Pedersen – 594707 - September

The Audit Committee has selected an additional 6 LSRPs for audit for the month of December 2024.

- **Continuing Education – Lawra Dodge**

Lawra Dodge reported that the following continuing education programs were approved for continuing education credit.

TITLE	PROVIDER	DATE	CECs	COURSE NUMBER
PFAS Remediation Alternatives Analysis, Remedy Implementation and Case Studies	LSRPA	TBD	2 Technical	2024-080
Historic Fill for LSRPs	LSRPA	11/26/24	1.5 Regulatory	2024-081

- **Finance Committee – Michael Renzulli**

Michael Renzulli reported that the bills for the 2025 annual license fees will be emailed soon.

Victoria Glean noted that LSRPs can check whether they have an outstanding bill through Dataminer. Full instructions are available on the Board website at [NJ Site Remediation Professional Licensing Board - \[Licensing Fees\]](#)

- **Outreach Committee – Charles Stebbins**

Charles Stebbins reported that the Committee issued 4 newsletters in 2024 and they were well received by LSRPs.

The Committee plans to issue 4 newsletters in 2025, and is preparing the 2025 first quarterly newsletter for circulation in January. All newsletters are available on the Board website.

- **Professional Conduct Committee – Phil Brilliant**

- Motion by Joann Held on behalf of Phil Brilliant to enter closed session to discuss Complaint 003-2024.

Motion seconded by Michael Renzulli.

All present voted yes.

The motion was approved.

Open session resumed at 5:00.

No further report.

- **Ongoing Business**

No report.

- **New Business**

Joann Held reported that the Rules Committee convened on November 8, 2024 to consider the CSRR Rule Proposal. The Committee found that the Rule Proposal does not conflict with any Board Rules, therefore, the Committee decided that official comment by the SRPL Board is not necessary. The Committee also considered the November 1, 2021 Ad Hoc Committee on Discharge Notification Statement that was posted on the Board website. The statement made three points, and also asked the Department to provide clarity on the responsibility for reporting a discharge during all appropriate inquiry. The Committee decided that the three points made in the statement were incorporated into the 2022 Board Rule Amendments. In addition, the clarity requested in the statement is provided in the Rule Proposal at NJAC 7:26C-2.4. Consequently, the statement is no longer relevant, and in order to not confuse LSRPs or the regulated community, the Committee decided to remove the Statement from the Board website.

Dana Haymes noted that the comment period for the CSRR Rule Proposal has been extended to January 31, 2025.

- Motion by Joann Held to hold the SRPL Board meeting previously scheduled for March 17, 2025 on March 26, 2025 at 5:00 at the LSRPA Conference at the Hyatt Regency, New Brunswick, New Jersey.

Motion seconded by Lawra Dodge.

Roll Call Vote:

Phil Brilliant	- Absent
Michele Christina	- Yes
Lawra Dodge	- Yes
Steven Domber	- Yes
Joann Held	- Yes
Michael Renzulli	- Yes
Charles Stebbins	- Yes
Kathi Stetser	- Yes
Peter Strom	- Yes
Ira Whitman	- Yes

The motion was approved.

- **Next Board Meeting**

- Motion by Joann Held to cancel the Board meeting scheduled for December 16, 2024.

Motion seconded by Michele Christina.

All present voted yes.

The motion was approved.

The next Board Meeting will be January 6, 2025.

- **Public Comments**

None.

The Meeting adjourned at 5:13 PM.