

NEW JERSEY SITE REMEDIATION PROFESSIONAL LICENSING BOARD

FINAL

**May 4, 2026 Meeting Minutes**

4:00 PM

The open public meetings of the Board are held via Microsoft Teams.

Connect via the link on the Board Website [www.nj.gov/l srpboard](http://www.nj.gov/l srpboard) or

Participate by phone, using the following:

Toll free number: 1-(856) 338-7074 and Conference ID: 906475949

**Board Members:**

***Present***

Phil Brilliant

Michele Christina

Lawra Dodge

Steven Domber

Paul Hauge

Joann Held

Nicholas Huszar

Jay Meegoda

Michael Renzulli

Charles Stebbins

Kathi Stetser

***Absent***

***Others Present***

Executive Director Dana Haymes

Regulatory Officer Meredith Marcus

***Members of the Public that were present:***

Marlene Lindhardt, David Haymes, Carlton Dudley, Bill Call, Janice Brogle, Kathleen Whooley, Richard Katz, Tina Layre, Megan Brunatti, Sonya Ward, Brandi Gray, Rebecca Hollender, Ken Haduch, Candace Baker

**Proceedings**

Meeting called to Order at 4:01 PM by Chairperson Paul Hauge.

Paul Hauge read the Statement of Adequate Public Notice of the meeting required by the Open Public Meetings Act.

**Roll Call:**

Phil Brilliant -	Present
Michele Christina -	Present
Lawra Dodge -	Present
Steven Domber -	Present
Paul Hauge -	Present
Joann Held -	Present
Nicholas Huszar –	Present
Jay Meegoda -	Present
Michael Renzulli -	Present
Charles Stebbins -	Present
Kathi Stetser -	Present

A quorum of the Board was in attendance.

**Approval of the Board Meeting Minutes**

- Motion by Phil Brilliant to approve the April 13, 2026 minutes of the SRPL Board Meeting.

Motion seconded by Joann Held.

**Roll Call Vote:**

Phil Brilliant -	Yes
Michele Christina -	Yes
Lawra Dodge -	Yes
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar –	Abstain
Jay Meegoda -	Yes
Michael Renzulli –	Yes
Charles Stebbins -	Abstain
Kathi Stetser –	Yes
Paul Hauge -	Yes

The motion was approved.

- Motion by Michele Christina to approve the April 13, 2026 minutes of the SRPL Board Meeting Closed Session.

Motion seconded by Phil Brilliant.

**Roll Call Vote:**

Phil Brilliant -	Yes
Michele Christina -	Yes
Lawra Dodge -	Yes
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar –	Abstain
Jay Meegoda -	Yes
Michael Renzulli –	Yes
Charles Stebbins -	Yes
Kathi Stetser –	Yes
Paul Hauge -	Yes

The motion was approved.

**Chairperson's Report**

No Report.

**Executive Director's Report**

Dana Haymes announced that the LSRP Licensing Examination will be held on October 14, 2026. The application period will open June 15, 2026 and close July 31, 2026.

A prerequisite training class, the Case Study Training Class, will be held July 14-15, 2026. If applicants have taken this class within 36 months of the application date, they do not need to take it again. However, applicants that have not taken the class within 36 months of their application date should take the class again. A link was provided in the agenda and is also available on the Board website.

[LSRP Case Study Training: The Next Generation – Rutgers NJAES Office of Continuing Professional Education](#)

**Committee Reports - Ad Hoc Committee for Board Member Recruitment – Michele Christina**

Michele Christina reported that the two nominations that had previously expired have been recycled and sent back to the Governor's Office. She has had no further updates.

**Ad Hoc Committee to Oversee the Request for Proposals for the LSRP Exam – Kathi Stetser and Michael Renzulli**

Michael Renzulli and Kathi Stetser had no report.

Dana Haymes reported that exam item writing sessions will be held by The Caviart Group, the exam contractor, on May 15 and 22, 2026. There are ten volunteer LSRP and NJDEP employees who will be taking part. These sessions are not open to the public.

**Ad Hoc Committee on Artificial Intelligence – Lawra Dodge**

Lawra Dodge reported that the Committee has a draft summary statement that was circulated among Committee members. The Committee will convene a meeting next week to discuss the final form of the document. The Committee aims to present the final document to the full Board in advance of the next Board meeting for review and discussion.

**Ad Hoc Committee on Legislative Appropriations – Joann Held**

No Report.

**Licensure Committee – Kathi Stetser**

Kathi Stetser deferred to Dana Haymes for the report.

Dana Haymes reported that the renewal process is progressing well for all LSRPs.

**Audit Committee – Nicholas Huszar**

Nicholas Huszar reported the following audits were completed:

Audits completed:

David Jones – 584527 – January

Denis Cummings – 972630 – February

Alexander Ostrobrod – 975231 – March

Robert Oestrich – 573685 – March

May 4, 2026 SRPL Board Meeting Minutes

Steven Booty – 1024449 - March

A total of 18 LSRPs were selected for Audit for April, May, June 2026

**Continuing Education Committee – Lawra Dodge**

Lawra Dodge reported the following continuing education programs were approved for continuing education credit:

TITLE	PROVIDER	DATE	CECs	PROPOSED COURSE NUMBER
NJDEP’s REAL Amendments: Planning and Permitting in a New Regulatory Landscape	Riker Danzig	April 2, 2026	1 Regulatory	2026-023
CIANJ-EBC Meeting May 2026	CIANJ-EBC	May 27, 2026	0.5 Regulatory and 0.5 Technical	2026-024
Innovations in Subsurface Reactant Formulation and Delivery	Enviroclass	April 22, 2026	2 Technical	2026-025

**Finance Committee – Michael Renzulli**

Revenue through Q3:

- Budgeted to collect \$682,260
- Actual collected \$693,240
- Results in net surplus of \$10,980 with one more quarter to go

Salaries through Q3:

- Budgeted to spend \$519,902 (prorated)
- Actual expenditure was \$475,542
- Results in net savings of \$44,360

Operational budget through Q3:

- Budgeted to spend \$129,550 (prorated)
- Actual cost was \$13,589
- Results in net savings of \$115,961

## May 4, 2026 SRPL Board Meeting Minutes

Total budget summary through Q3:

- Budget through Q3 is \$649,452
- Actual spend through Q3 is \$489,132
- The result is the Board is under budget in spending by \$160,320, and has a surplus in revenue of \$10,980

The budget was prepared expecting to consume \$185,000 of the carryover funds.

On the operational budget, DAG costs for Q3 are not included but not expected to be significant.

Also, no cost for exam administration was incurred as no invoices have been processed as of the end of Q3. The FY 2026 budget allocated \$140,000 for the exam, but the Caviart contract allows them to bill up to \$247,900 in this calendar year. Hopefully, some of this billing will occur in FY2027 and significant impact to the FY2026 budget will be avoided.

### **Outreach Committee – Charles Stebbins**

Charles Stebbins reported that the Second Quarter Newsletter was distributed April 14, 2026. The newsletter email had an approximately 40% open rate. It is possible that the newsletter may end up in recipients' junk mail or spam folders. Recipients should check for it there if they did not receive it.

The Third Quarter Newsletter will be distributed in early July.

### **Professional Conduct Committee – Phil Brilliant**

Motion by Phil Brilliant to enter closed session to discuss Complaint 011-2025.

Motion seconded by Michael Renzulli.

All present voted yes.

Open session resumed at 4:46 PM.

Motion by Phil Brilliant, in the matter of Complaint 011-2025, to find the subject in violation of N.J.A.C. 7:26I-6.3 and N.J.A.C. 7:26I-6.8, and to notify the subject through correspondence under signature of the Board Chairperson of the Board's intent to assess a penalty of \$750.00 through formal disciplinary action unless settlement is reached, and to authorize the Professional Conduct Committee settlement review team to negotiate a settlement within the parameters

May 4, 2026 SRPL Board Meeting Minutes

discussed in closed session, and if no settlement is reached, to proceed with formal disciplinary action.

Motion seconded by Joann Held.

Roll Call Vote:

Phil Brilliant -	Yes
Michele Christina -	Yes
Lawra Dodge -	Yes
Steven Domber -	Yes
Joann Held -	Yes
Nicholas Huszar –	Yes
Jay Meegoda –	Yes
Michael Renzulli –	Yes
Charles Stebbins -	Yes
Kathi Stetser –	Yes
Paul Hauge –	Yes

The motion was approved.

The subject of the complaint was Keith Savel, LSRP 584063

**Ongoing Business**

None.

**New Business**

None.

**Next Board Meeting**

Motion by Phil Brilliant to cancel the Board Meeting originally scheduled for May 18, 2026.

Motion seconded by Michael Renzulli.

All present voted yes.

The Motion was approved.

May 4, 2026 SRPL Board Meeting Minutes

The next Board Meeting will be held via Teams on June 1, 2026.

**Public Comment**

Kathleen Whooley asked about the amount of the carryover funds.

Michael Renzulli clarified that the Board budget anticipates that the Board will consume approximately \$185,000 of the carryover funds, but as of the third quarter it does not appear that the Board will reduce the carryover by this amount, although this could change depending on the DAG fees and testing consultant fees in the fourth quarter.

The meeting adjourned at 4:54 PM.