

# REQUEST FOR PROPOSAL

PROJECT: Feasibility Study for Boiler Replacement  
PROJECT NUMBER: AC101  
PROJECT LOCATION: Atlantic City Armory, Atlantic City, NJ 08401  
EST VALUE: <\$25,000

Sealed proposal forms will be received in the New Jersey Department of Military and Veterans Affairs (NJDMAVA), Business Management Bureau, Contract Administration Office, located at 101 Eggerts Crossing Road, Lawrenceville, NJ 08648 until **2:00 PM on September 6, 2023**. No proposal will be accepted thereafter.

### \*\*\*COVID-19 Restrictions\*\*\*

Due to COVID-19 restrictions there will not be an in-person proposal opening.

Please email Technical Packages no larger than 15MB in PDF format to [Bids@dmava.nj.gov](mailto:Bids@dmava.nj.gov) by 2:00 PM on **September 6, 2023**. Please indicate the Project Number (**AC101**) in the Subject Line of the email. Once your technical package has been received via email you will receive an email confirming your bid submission.

DMAVA is soliciting bid proposals for prime consultant design services. Bidders must be prequalified in the following classification pursuant to regulations by the Department of Treasury, Division of Property Management and Construction (DPMC). Bidders are required to submit a copy of the DPMC prequalified classification with their bid. The following classification is required:

### **HVAC Engineering (P003)**

Current proof must be on file in DPMC and/or submitted to this office not later than TIME SCHEDULED FOR BID OPENING. Failure to do so may result in the disqualification of the bidder.

Bidders are required to submit a copy of proof of registration with the NJSTART program. Information regarding NJSTART may be obtained at the following web site: [WWW.NJSTART.GOV](http://WWW.NJSTART.GOV)

Contract Documents may be obtained by emailing Deborah Soto ([Deborah.Soto@dmava.nj.gov](mailto:Deborah.Soto@dmava.nj.gov)) in the Business Management Bureau's Office. No bidder may withdraw his bid within ninety (90) calendar days after the actual date of the opening thereof.

Attention of bidders is particularly called to the requirements as to condition of employment to be observed and minimum wage rates to be paid under the contract. Bidders are required to comply with the requirements of P.L. 1975, C.127 Affirmative Action Program, and P.L. 1945, C.169 Law Against Discrimination.

A **MANDATORY PRE-PROPOSAL MEETING** will be held at **10:00 AM on August 2, 2023** at National Guard Armory, 1008 Absecon Boulevard, Atlantic City, NJ 08401. At the conclusion of the pre-bid meeting, attendees will be provided an opportunity to conduct a field walk through of the project site. Questions related to this Request For Proposal should be directed to Ms. Debbie Soto at 609-530-7115, Business Management Bureau, between the hours of 8:00 AM and 4:00 PM Monday thru Thursday.

MICHAEL RHODES  
Contracting Officer  
Department of Military and Veterans Affairs