



STATE OF NEW JERSEY
DEPARTMENT OF MILITARY AND VETERAN AFFAIRS
ACTIVE GUARD/RESERVE (AGR)
VACANCY ANNOUNCEMENT



NATIONWIDE

ACTIVE GUARD RESERVE (AGR) ANNOUNCEMENT 120-AF-19

Open To: Members of the New Jersey Air National Guard and those applicants eligible to become a member. Applicant must possess the Military Grade and Duty AFSC listed (or reclassification), and agree to minimum **three-year tour** on the WMD-CST upon successful completion of Civil Support Skills Course (CSSC). **MUST POSSESS A SECRET SECURITY CLEARANCE.**

Position Title: Survey Team Member

Unit/Duty Location: 21st WMD-CST, 57th Troop Command, JBMDL **Number of Positions:** 1

Open Date:

Close Date:

Min/Max Grade Required: E3/E5

Security Clearance: Secret

Required AFSC: 3E951

PULHES: N/A

Duty AFSC: 3E951 or applicants eligible to reclassify

ASVAB: N/A

Be advised that acceptance of this AGR Tour may result in future and unexpected out of state PCS or tours of up to one year or longer.

Duties and Responsibilities: Receives general and specific guidance from the Survey Section Leader, Recon NCO and Survey Team Chief within the WMD-CST. Team members will enter areas that may be contaminated by a CBRN hazard and provide initial assessment of the hazard, collect samples, maintain chain of custody for laboratory/scientific analysis. Integrates state of the art detection and sample collection technologies, performs all operational tasks while wearing various levels of personnel protective equipment (PPE), identifies and marks contaminated areas, establishes and processes through a decontamination line, employs specialized hand held detection and identification equipment to confirm or deny the presence of CBRN agents, implements survey section standing operating procedures (SOP), and performs other duties as assigned.

TRAINING REQUIREMENTS: FIRST YEAR: CSSC (2 months); FEMA Courses IS 100, 200 and 700a (online); HAZMAT Awareness (ADLS online); transition course if not AFSC qualified

SPECIAL INFORMATION FOR 21st WMD-CST POSITIONS: This position often requires short notice and frequent temporary duty. Applicants must be able to wear Level-A PPE and self-contained breathing apparatus (SCBA). Must pass color blind test. Applicants must pass an OSHA physical and participate in a mandatory vaccination program. Applicants/members must meet the medical standards/requirements of NGB-J39 Procedural Guidance WMD-CST Management, to include:

- Given the extreme physical requirements of membership on a WMD-CST, special consideration will be given to the physical fitness of individuals seeking assignment.
- All personnel with a history of physical profile capacity of P-3 or higher IAW AR 40-501 should be screened out prior to consideration for WMD-CST assignments.
- Following initial medical screening the applicant must have an AR 40-501 Chapter 3 Accession Standards Physical Examination incorporating forms, laboratory tests, and screening tests identified in Appendix I for ARNG personnel, or IAW AFI 48-123 for ANG personnel. This physical examination must also satisfy the requirements in 29 CFR Code of Federal Regulations 1910.120(f).
- The ability to don and perform physical tasks in PPE is a requirement for all team members.
- WMD-CST candidates will be screened and given pulmonary function tests (PFT) prior to accession.
- These tests will be monitored and results evaluated by the unit health care provider (HCP).
- Candidates who do not meet the minimum physical requirements or have medical/psychological conditions that would preclude service on the WMD-CST may not be considered for placement on the WMD-CST. The WMD-CST commander will review the results with the unit HCP and will determine eligibility for placement.
- Any military person who is returned to Title 32 status and WMD-CST duty, must re-establish the medical standards outlined here. In the event of a change in medical status that could impact the person's ability to function as a member of the WMD-CST, said individual will be removed from WMD-CST duty IAW regulatory guidance.
- Must live within a 60 minute drive of the 21st WMD-CST or be willing to move within 60 minutes of the unit if selected.

Length of Tour: IAW ANGI 36-101, paragraph 6.2.1., Initial tours will not exceed 6 years, and constitute the Probationary Period. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

Appointment: The publication of AGR orders by HRO will be the official appointment into the New Jersey Air AGR program. **No commitment** will be made by the command to any applicant prior to the review of qualifications by the HRO and TAG approved appointment through the Officer Action Board (if applicable).

MINIMUM QUALIFICATION REQUIREMENTS

1. Individuals must meet Physical Fitness Standards. Applicants must provide a printed copy of the electronic Air Force Fitness Assessment Results dated within the past 12 months of application close date, reference AFI36-2905.
 2. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Program score are ineligible for entry into the AGR Program.
 3. Air National Guard members must meet the physical qualifications outlined in AFI48-123. Medical exams must be conducted not more than 12 months prior to entry on AGR duty.
 4. An applicant on a medical profile, to include pregnancy, may apply and be selected for an AGR tour; however, the selectee may not begin the AGR active duty tour until the medical restrictions are released.
 5. Must meet any Special Requirements as specified on Position Description.
 6. Failure to maintain a **SECRET** security clearance will result in removal from the AGR program.
 7. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.
 8. You must be in a military status to apply for an AGR position.
 9. Enlisted applicant's military grade cannot exceed the maximum military grade authorized. Over grade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position.
 10. IAW ANGI 36-101, paragraph 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
 11. IAW ANGI 36-101, paragraph 5.10, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 3 of ANGI36-101.
 12. IAW ANGI36-101, paragraph 6.6.1., members should remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement to 24 months when in the best interest of the unit, State, or Air National Guard.
 13. Candidates will be evaluated on the basis of their education, experience, training, and performance.
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Consideration will be based on available information contained in the individual's application.

Information for Technicians Entering Tour: Currently employed technicians may compete for AGR positions. If selected, permanent employees will have their Federal Employee Group Life Insurance (FEGLI) continue for 26 pay periods following their start date on AGR. If selected, your National Guard Association of the United States (NGAUS) will be terminated at the end of the pay period you begin LWOP/AUS. If selected, normally, your Federal Employee Health Benefits (FEHB) will terminate 30 days after AGR start date. Other pay related actions (i.e., TSP, advanced sick leave, etc.) should be reviewed with the Employee Relations Section of J1-HRO.

Contact information: 609-562-0866/0874.

BONUS/INCENTIVE RECIPIENTS: *If you currently receive any type of incentive such as bonus, student loan repayment, or GI Bill Kicker, these incentives will stop effective on the first day of full time employment with the National*

Guard. Contact your RETENTION OFFICE MANAGER.

Pay and Benefits: Your Basic Pay and Allowances depend upon your grade and the length of creditable service. You will receive leave at the rate of 2 1/2 days per month. Your medical care will be administered under TRICARE, any dependents will be covered under either TRICARE or US Family Health Care programs. You are entitled to PCS and TDY travel allowance when applicable. At the completion of at least 20 years of Active Federal Service, you will be eligible for a full retirement. While on AGR tour, you will accrue retirement credits at the rate of one point for each day of service. Members who leave their jobs and enter tour have re-employment rights under the federal USERRA law. Full Survivor Benefits are authorized while on AGR tour. You and all eligible dependents will receive full and unlimited PX/Commissary privileges. You are subject to military discipline under NJ State Statutes and Regulations.

Equal Opportunity: Equal evaluation, consideration and treatment based upon merit, fitness and capability irrespective of race, color, religion, gender, sexual orientation or national origin

APPLICATION REQUIREMENTS

Applications must be sent electronically by email,
ng.nj.njarng.list.nj-job-submission-agr-air@mail.mil

Please upload all documents as one (1) pdf. Portfolio formats are NO LONGER accepted.

The file should read as: LastName, FirstName_VA# (i.e. LastName, FirstName_123-18)

The Following Address will be the recipient of your application: ng.nj.njarng.list.nj-job-submission-agr-air@mail.mil

DQ: include ONLY the required listed documentation. Submit all forms in their entirety. Additional documents will be removed and will not be forwarded to the selecting official. Be advised, applications are not reviewed until after the job closes. HRO does not notify members of missing or erroneous information.

1. Applications must be received before the Close of Business (COB) on the closing date to be processed. Any missing requirements that are listed below will result in disqualification. Submittals of any missing requirements after the closeout will NOT be accepted.
2. **NGB Form 34 -1** - (Application for Active Guard Reserve (AGR) Position) signed. Ensure an explanation is attached for required answers given in Section IV.
3. Current **Report of Individual Personnel (RIP)**: Obtained only from Virtual Military Personnel Flight (vMPF). Print and submit all pages (please do not send a career data brief)
4. **AF Form 422** - Must be obtained from Medical Group. Must be dated within the last 12 months.
5. **Air Force Fitness Management System (AFFMS)** – Current passing (test within last 12 months) official printout from AFFMS database showing a score of 75 or higher.
6. **Current, Unexpired State Driver License**, all items must be clear.
7. **Contact Information**: on a separate sheet of paper.

Questions or concerns can be emailed to:

NG NJ NJARNG List NJ Job Submission AGR Air ng.nj.njarng.list.nj-job-submission-agr-air@mail.mil

This checklist/instruction sheet must be printed, initialed/signed and included as the first page of your application.

I1-AGR Branch will not accept mailed or hand carried applications.

ONLY Electronic applications will be submitted as one PDF format attachment.

Applications submitted in multiple attachments will not be accepted.

Application Instructions:

Please read the application instructions as there have been changes to the process for applying.

!!! IMPORTANT NOTICE!!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1700 hours on the closing date.

DELIVERY INSTRUCTIONS: Redact PII, such as social security numbers for anyone other than yourself in any documents being submitted with your application. To ensure protection of PII, email should be sent ENCRYPTED from your .mil email account. Be advised that any document sent from any other email account could cause a reportable PII breach. If you are unable to send your application encrypted from a .mil account please contact this office for another course of action, being sure to allow enough time to accomplish submission prior to closing date/time.

E-mail must be sent to ng.nj.njarng.list.nj-job-submission-agr-air@mail.mil in PDF FORMAT. Subject line **must read "LastName, FirstName_VA# (i.e. LastName, FirstName_123-18)"**. Electronic applications will be submitted as one PDF Format attachment. Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreadable or cannot be opened will not be accepted or considered.

Packets without the appropriate documents or a written explanation will not be processed for interviews.

Applicants will use the following checklist to ensure proper documentation is submitted.

This form must be completed and included in your application submission.

- ___ Yes ___ No 1. Application for Active Guard/Reserve (AGR) Position, NGB Form 34-1, dated 20131111. This form can be downloaded from the New Jersey DMAVA webpage. Previous versions of the form will not be accepted. Application must be signed and written explanations for YES answers must be provided within the application packet.
- ___(Initials)
- ___ Yes ___ No 2. Current Report of Individual Personnel (RIP) from Force Support Squadron (FSS) or Virtual Military Personnel Flight (vMPF): must be signed on the last page by the applicant. Submission of RIP indicates the applicant has reviewed the document and is attesting that all information is correct. If errors in information are found, attempt to have it corrected at your FSS. If that is not possible in time for submission, annotate corrections to be made and include all supporting documentation with your application. HRO will NOT update your RIP, but will use the documentation in determining your qualifications.
- ___(Initials)
- ___ Yes ___ No 3. Current Flying History Report (if applicable)
- ___(Initials)
- ___ Yes ___ No 4. AF 422 or DD Form 2992 (showing current physical PULHES) and PHA within the last 12 months. Working Copy will not be accepted.
- ___(Initials)
- ___ Yes ___ No 5. Current AF Fitness Assessment with current Fit Test Score and Fit Test History Member must provide current documentation from fitness monitor showing they meet fitness

____(Initials) **standard score of 75 or higher** IAW NGB/AIPOF Memorandum, Subject: Interim Guidance Implementation of Standard Fitness Score for Purposes of Promotion and Reenlistment, Effective 1 October 2008, AWGI 10-248, and ANGI 36-101.

___ **Yes** ___ **No** **6. Current, Unexpired State Driver License**, all items must be clear.

___ **Yes** ___ **No** **7. Administrative Grade Reduction (if applicable):** Current military grade cannot exceed maximum Military grade announced on Vacancy. Over graded applicants must include a memorandum indicating willingness to accept an administrative reduction if selected ___ **N/A** for this position. **Reduction will not occur until the day before initial AGR tour.**

___ **Yes** ___ **No** **8. CONTACT INFORMATION:** on a separate sheet of paper, provide your military email address and a valid contact phone number. This information will be used to contact you for an interview if you are found qualified or to transmit a letter explaining why you were disqualified. Your email address will also be used to transmit your selection/non-selection letter.

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications.

Questions or concerns can be emailed to:

NG NJ NJARNG List NJ Job Submission AGR Air: nj.nj.njarng.list.nj-job-submission-agr-air@mail.mil

Equal Opportunity: Equal evaluation, consideration and treatment based upon merit, fitness and capability irrespective of race, color, religion, gender, sexual orientation, or national origin.

This checklist/instruction sheet must be printed, initialed/signed and included as the first page of your application.

I have read and understand all the Application Instructions:

(Signature and date)