



**STATE OF NEW JERSEY
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
ACTIVE GUARD/RESERVE (AGR)
REASSIGNMENT OPPORTUNITY**

ARMY AGR REASSIGNMENT OPPORTUNITY NUMBER: 19-62

POSITION TITLE: SUPPLY NCO

OPENING DATE: 27 June 2019

CLOSING DATE: 17 July 2019

DUTY STATION: 820th QM DET Sea Girt NJ 08750

MOS: 92W or Applicants eligible to reclassify. To reclassify, Soldiers must meet the physical demands rating and qualifications for awarding MOS. Automated logistical specialist must possess the following qualifications.

1. Physical demands rating of Significant (Very Heavy).
2. Physical profile of 211221.
3. Have the following minimum scores on the Armed Services Vocational Aptitude Battery (ASVAB):
 - a. A minimum score of 88 in aptitude area GM in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.

MILITARY GRADE: This announcement is open to personnel in the grade of E5.

AREA OF CONSIDERATION: Current New Jersey AGR Soldiers who possess the Military Grade and Duty MOS listed, or ne wiling to reclassify and obtain MOS within one year of the reassignment start date.

DUTY DESCRIPTION: Serves as the Company Readiness NCO. Advises the Commander on training, logistics, personnel and readiness. Serves as the station commander for the assigned armory and directly supervises the Training NCO and Supply NCO. Responsible for the input of Soldier ATRRS requests and ensures that Soldiers have met all course pre-requisites prior to start date. Assists with tracking the progress and completion of SSD courses and NCOES for Unit Soldiers. Assists the Commander with the drafting of training schedules which comply with command guidance and directives and publications of higher HQ's, related training equipment and aids, supervises all internal and external ATRRS input and provides the Commander with weekly updates. Supervises the development & monitoring of a comprehensive MOS qualification training program. Position requires knowledge of the Automated Fund Control Orders System (AFCOS), the Digital Training Management System (DTMS), Army Training Requirements and Resources System (ATTRS). Must have a basic understanding of computer operations, computer system organization, and Microsoft Office programs. Responsible for submitting and tracking numerous training support requests for Inactive Duty Training (IDT) and Annual Training (AT) missions. Must be willing to attend all required schools, courses, and events that support unit activities. Performs all other duties as assigned.



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****IF SELECTED FOR THIS REASSIGNMENT OPPORTUNITY, YOU WILL INCUR A TWO YEAR SERVICE OBLIGATION TO THIS POSITION AND ARE PRECLUDED FROM BIDDING ON OTHER ANNOUNCEMENTS DURING THAT TIME****

**** BE ADVISED THAT ACCEPTANCE OF THIS AGR TOUR YOU MAY RESULT IN FUTURE AND/OR UNEXPECTED OUT OF STATE PCS TOURS THAT CAN BE UP TO ONE YEAR OR LONGER. ****

EQUAL OPPORTUNITY: Equal evaluation, consideration and treatment based upon merit, fitness and capability irrespective of race, color, religion, gender, sexual orientation or national origin.

REQUIRED SECURITY CLEARANCE: Must have a SECRET Clearance.

HOW TO APPLY: Follow the steps below; copy and paste hyperlinks into your browser:

1. Ensure that you meet the Basic Eligibility Requirements. (See below)
2. Complete the AGR Reassignment Opportunity Application Packet Checklist. (Pg. 3)
3. The J1-AGR Branch will not accept mailed or hand carried packets. Submit your application packet by Email. In the subject line please type: J1-HRO, the reassignment opportunity number and your last name. Email your packet in a single PDF document to the following address: nj.njarnq.mbx.nj-job-submission@mail.mil
4. Your application packet must be received prior to midnight EST on the closing date.

POINT OF CONTACT: J1-AGR Branch Phone: (609) 562-0208 or (609) 562-0905
Email: nj.njarnq.mbx.nj-job-submission@mail.mil

GENERAL REASSIGNMENT OPPORTUNITY (RO) ELIGIBILITY REQUIREMENTS:

1. Applicant must meet the grade and MOS requirements of the RO.
2. Applicant must have a current Physical Health Assessment (PHA) on file.
3. Soldiers currently under a Suspension of Favorable Personnel Actions (FLAG) are not eligible to apply.



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AGR REASSIGNMENT CHECKLIST

I, _____, confirm that the following items have been provided in my AGR Reassignment Opportunity Application Packet.

- _____ 1. NGB Form 34-1, Application for AGR Position. On a separate sheet fully explaining any "Yes" answers to any questions in Section IV. Make sure that you enter the Vacancy Announcement number and job title on your NGB Form 34-1. Sign and date your NGB Form 34-1. Ensure that all entries are legible and completed fully.
- _____ 2. Enlisted Record Brief (ERB) verified within the past 30 days.
- _____ 3. Individual Medical Readiness Form (Physical Health Assessment date must be within 12 months). Log into AKO, Self Service Tab, My Medical Readiness, click the MEDPROS picture and it will direct you to the MEDPROS link. Click IMR Record under Forms.
- _____ 4. Official DA photograph or a snapshot of you in ASU uniform from head to jacket hem.
- _____ 5. Screenshot of Digital Training Management System (DTMS) of the APFT taken within the past 6 months (See Readiness NCO). Please attach a copy of Temporary Profile DA Form 5500/5501 if applicable.
- _____ 6. Last 5 NCOER. Personnel who do not have 5 NCOER, must submit a memorandum explaining the circumstances. Newly promoted Soldier must submit a letters of recommendation from his/her military leadership. Letters of recommendation must be dated within 3 months of the Reassignment Opportunity.
- _____ 7. Photocopy of your current, valid civilian motor vehicle driver's license. All data must be readable. Individuals with suspended driving privileges are not eligible to apply.
- _____ 8. All documents supporting your qualification. This includes resume, civilian job evaluations and school transcripts.
- _____ 9. Contact Info. On a separate sheet of paper, provide your civilian and military email addresses and the best contact telephone number. This information will be used to contact you for an interview. Your email address will also be used to transmit your selection/non-selection letter.
- _____ 10. Must provide a signed memorandum from the AO/Fulltime supervisor stating, they are aware of the request for reassignment.
- _____ 11. Must have a current Security Clearance. Provide a copy of your JPAS Statement.
- _____ 12. Line Scores.

Applicant Signature: _____

APPLICATIONS DETERMINED TO BE INCOMPLETE, INCORRECT OR INSUFFICIENT UPON INITIAL REVIEW WILL BE RETURNED WITHOUT FURTHER CONSIDERATION.

**POINT OF CONTACT: J1-AGR Branch at (609) 562-0208 or stefanie.l.bobko.mil@mail.mil
(609) 562-0905.**