



**STATE OF NEW JERSEY
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
ACTIVE GUARD/RESERVE (AGR)
VACANCY ANNOUNCEMENT**

AMENDED ANNOUNCEMENT NUMBER: 19-68

AMENDED To Read: Submit packets to horace.b.bethea.mil@mail.mil and stefanie.l.bobko.mil@mail.mil

POSITION TITLE: Physician Assistant

OPENING DATE: 15 July 2019

Amended to Read: Closing Date: 30 August 2019

DUTY STATION: Medical Command, office of the State Surgeon, Sea Girt, NJ 08750

AOC: 65D

MILITARY GRADE: This announcement is open to Officers in grade O3 – O4.

Area of Consideration: This announcement is open to New Jersey Army National Guard Officers in grade O3 – O4.

DUTY DESCRIPTION: Conducting and tracking AGR Period Health Assessment (PHA), OCS Chapter 2 physicals and support Aviation Flight Physicals. Management and oversight of all AGR medical issues, temporary and permanent profiles, mental health and board actions. Management and processing of convalescent leave, Incapacitation Pay and board actions. Review of formal line of duty applications. Assist with Traditional Drilling Guardsperson (TDG) medical follow-ups, profiles, case management and medical boards. Support implementation of all NGB Surgeon, TAG and NJARNG State Surgeon Medical policies. Maintain close working relationships with State Surgeon, Deputy State Surgeon, Medical Readiness NCO's and Case Management Teams.

****This announcement is a four year tour with a possible bonus incentive.****

Special Requirements: Must become qualified within two years as an Aeromedical Physician Assistant with a Skill Identifier of M3. Must maintain Medical credentials and privileges as required by NGB, and the NJARNG State Surgeon.

PAY AND BENEFITS: Click [here](#) to review the pay and benefits of the AGR Program.

EQUAL OPPORTUNITY: Equal evaluation, consideration and treatment based upon merit, fitness and capability irrespective of race, color, religion, gender, sexual orientation or national origin.

FEDERAL TECHNICIAN INFO: Click [here](#) if you are a Federal Technician.

HOW TO APPLY: Follow the steps below and click on the hyperlinks for the necessary documents:

1. Ensure that you meet the [Basic Eligibility Requirements](#).
2. Complete [NGB Form 34-1](#), Application for AGR Position.
3. Complete the attached AGR Checklist (Pg. 3).
4. The J1-AGR Branch will not accept mailed or hand carried packets. Submit your application packet by Email. In the subject line please type: J1-HRO, the announcement number and your

last name. Email your packet in a single PDF document to the following addresses:
horace.b.bethea.mil@mail.mil and stefanie.l.bobko.mil@mail.mil

5. Your application packet must be received prior to midnight EST on the closing date.

AGR VACANCY CHECKLIST

I, _____, confirm that the following items have been provided in my AGR Vacancy Opportunity Application Packet.

_____ 1. NGB Form 34-1, Application for AGR Position. On a separate sheet fully explaining any "Yes" answers to any questions in Section IV. Make sure that you enter the Vacancy Announcement number and job title on your NGB Form 34-1. Sign and date your NGB Form 34-1. Ensure that all entries are legible and completed fully.

_____ 2. Enlisted Record Brief (ERB) certified within the past 30 days.

_____ 3. Current NGB Form 23-B (Retirement Points History Statement).

_____ 4. Individual Medical Readiness Form (Physical Health Assessment date must be within 12 months).

Log into AKO, Self Service Tab, My Medical Readiness, click the MEDPROS picture and it will direct you to the MEDPROS link. Click IMR Record under Forms.

_____ 5. Official DA photograph or a snapshot of you in ASU uniform from head to jacket hem.

_____ 6. Screenshot of Digital Training Management System (DTMS) of the APFT taken within the past 6 months (See Readiness NCO). Provide a copy of your DA 5500/5501 if applicable.

_____ 7. Last 5 NCOER. Personnel who do not have 5 NCOER, must submit a memorandum explaining the circumstances. Newly promoted Soldier must submit a letters of recommendation from his/her military leadership. Letters of recommendation must be dated within 3 months of the Vacancy Opportunity.

_____ 8. All DD Forms 214, substantiating every period of Active Duty Service. This includes Basic Combat Training (BCT) and Advanced Individual Training (AIT).

_____ 9. JPAS Statement (Evidence of Security Clearance).

_____ 10. Photocopy of your current, valid civilian motor vehicle driver's license. All data must be readable. Individuals with suspended driving privileges are not eligible to apply.

_____ 11. All documents supporting your qualification. This includes resume, civilian job evaluations and school transcripts.

_____ 12. Contact Info. On a separate sheet of paper, provide your civilian and military email addresses and the best contact telephone number. This information will be used to contact you for an interview. Your email address will also be used to transmit your selection/non-selection letter.

Applicant Signature: _____

APPLICATIONS DETERMINED TO BE INCOMPLETE, INCORRECT OR INSUFFICIENT UPON INITIAL REVIEW WILL BE RETURNED WITHOUT FURTHER CONSIDERATION.

POINT OF CONTACT: J1-AGR Branch at (609) 562-0512 or (609) 562-0905.