



State of New Jersey  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
POST OFFICE BOX 340  
TRENTON, NJ 08625-0340

PHILIP D. MURPHY  
*Governor*  
*Commander-in-Chief*

SHEILA OLIVER  
*Lieutenant Governor*

☆  
JEMAL J. BEALE  
*Brigadier General*  
*The Adjutant General*

**STATE EMPLOYEE  
PROMOTIONAL ANNOUNCEMENT NO. P7-19**

**OPENING DATE:** 11 July 2019      **CLOSING DATE:** 18 July 2019  
(To be considered, applications must be received or post-marked by the closing date.)

**POSITION:** Technical Assistant, A12  
(\$36,027.10 - \$50,353.48)

**DUTY STATION:** NJ Department of Military and Veterans Affairs  
Fiscal Division

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**AREA OF CONSIDERATION:** Application will be accepted from all interested New Jersey Department of Military and Veterans Affairs employees who meet the requirements listed below. Selection will be made from among the best qualified.

**DESCRIPTION OF POSITION:** Under the direct supervision of a supervisory official, performs technical functions in providing information and assistance in reviewing and verifying data of a routine nature; does other related duties.

**BASIC QUALIFICATIONS REQUIRED:**

**EXPERIENCE:** Two (2) years of experience in reviewing, verifying, authorizing, and/or providing information and assistance of a technical or fiscal nature in a public or private organization.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

**RESIDENCY LAW:** Pursuant to the "New Jersey First Act" N.J.S.A. 52:14-7 (L. 2011, Chapter 70), newly hired public employees are required to reside in the State of New Jersey, unless

exempted under the law. If you do not reside in New Jersey, you have one (1) year after you begin employment to relocate your residence to New Jersey.

**HOW TO APPLY:** Complete an Application for Employment, cover letter, resume and any required documents (licenses, certifications and/or transcripts) and forward electronically by the closing date to [CareersCentral@dmava.nj.gov](mailto:CareersCentral@dmava.nj.gov). If unable to file electronically, FAX correspondence to (609) 530-7192 or mail to: NJDMAVA (ATTN: HRD Recruitment), PO Box 340, Trenton, NJ 08625-0340. Application can be obtained from our website at <http://www.nj.gov/military/personnel/forms/employment-application.pdf>

**New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.**