



State of New Jersey

DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
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PHILIP D. MURPHY
Governor
Commander-in-Chief

SHEILA OLIVER
Lieutenant Governor

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JEMAL J. BEALE
Brigadier General
The Adjutant General

STATE EMPLOYEE VACANCY ANNOUNCEMENT NO. V44-19 (AMENDED)

OPENING DATE: 11 July 2019

CLOSING DATE: 15 August 2019

(To be considered, applications must be received or post-marked by the closing date.)

POSITION: Vocational Rehabilitation Counselor 1, P20
(\$51,253.67 - \$58,327.94) – Starting salary for new hire

NOTE: Amended work schedule.

Regular Days Off:

- Saturday & Sunday

Work Schedule:

- Monday thru Wednesday, & Friday- 8:00 am – 3:30 pm
- Thursday- 12:00 pm – 7:30 pm

LOCATION: NJ Department of Military and Veterans Affairs
Division of Veterans Services - Veterans Haven North
Glen Gardner, New Jersey

DESCRIPTION OF POSITION: Under the direction of the Treatment Team Supervisor at a transitional housing program for homeless veterans, provides counseling services to a varied population of clients with disabilities requiring rehabilitative services over an extensive period of time; assists clients with disabilities in the process of selecting and obtaining the necessary training and related services for their vocational rehabilitation; assists clients in obtaining suitable employment. Coordinates services for a caseload of clients with disabilities requiring varied rehabilitation, vocational training, and other related services.

Interviews clients to obtain relevant information regarding medical history, work experience, education background, interests, and socioeconomic history; Disseminated information to client regarding vocational rehabilitation policies and procedures and other available services. Obtains and evaluates relevant documentation for the determination of client eligibility for services according to established federal, state, and agency policy and guidelines. Develops comprehensive case management plans necessary for client rehabilitation; identifies client's social, emotional, or behavioral dysfunctions, physical limitations, and nature and extent of employment problems and learning disabilities.

QUALIFICATIONS:

EDUCATION: Graduation from an accredited college or university with a Master's degree in Rehabilitation Counseling, Education, Social Work, Counseling, Special Education, School Guidance, or Psychology, and successful completion of one (1) graduate course in Theories and Techniques of Counseling.

NOTE: A current and valid certification as a Certified Rehabilitation Counselor issued by the Commission on Rehabilitation Counselor Certification may be substituted for the Master's Degree.

NOTE: A Bachelor's degree in in Rehabilitation Counseling, Education, Social Work, Counseling, Special Education, School Guidance, Psychology, Business Administration, Human Resources, or Economics and two (2) years of professional work experience with individuals with disabilities or performing direct counseling or advocacy activities for individuals with disabilities in a rehabilitation agency, facility or other social program designed to increase the employability of persons with disabilities, may be substituted for the above education.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

RESIDENCY LAW: Pursuant to the "New Jersey First Act" N.J.S.A. 52:14-7 (L. 2011, Chapter 70), newly hired public employees are required to reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one (1) year after you begin employment to relocate your residence to New Jersey.

APPLICATION PROCESS: Complete an Application for Employment, cover letter, resume and any required documents (licenses, certifications and/or transcripts) and forward electronically by the closing date to CareersCentral@dmava.nj.gov. If unable to file electronically, FAX correspondence to (609) 530-7192 or mail to: NJDMAVA (ATTN: HRD Recruitment), PO Box 340, Trenton, NJ 08625-0340. Application can be obtained from our website at <http://www.nj.gov/military/personnel/forms/employment-application.pdf>

The New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.