

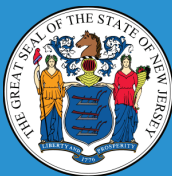


NEW JERSEY DEPARTMENT of the TREASURY

Internship Program

Make connections in your professional field of study while gaining meaningful and valuable paid work experience!

The New Jersey Department of the Treasury currently is accepting applications for a department-wide **Internship Program**, which aims to provide highly motivated undergraduate, graduate and law students with compensated hands-on training and work experience. Treasury's participating divisions will offer special projects and assignments that are designed to prepare students for their future career.



Students who are accepted into the program will be matched with the appropriate business unit and assigned to experienced supervisors that will assist, mentor, and provide relevant learning experiences throughout the program.

Opportunities are available in the following related fields of study:

- Accounting
- Business
- Communications/Marketing/Graphic Arts
- Construction/Property Management
- Emergency Management
- Economics
- Human Resources
- Finance
- Investments
- Information Technology
- Medical Fraud
- Law and Public Policy
- Procurement

Interested applicants must be at least 17 years old and actively pursuing an undergraduate, graduate, doctorate or law degree at a higher education academic institution on a full time basis. A full-time student is generally defined as one who carries at least 12 semester credit hours as an undergraduate or nine semester credit hours as a graduate student.

COMPENSATION

Compensation is in accordance with the student's current academic year:

- Freshman: \$17.50 per hour
- Sophomore: \$18.50 per hour
- Junior: \$19.50 per hour
- Senior: \$20.50 per hour
- Master's or Law Students: \$21.50 per hour

HOURS AND LOCATIONS

Hours will range between Monday through Friday from 8:00 AM – 5:00 PM (a maximum of 25 hours per week). Positions centered in downtown Trenton, NJ with additional opportunities possibly available in the Newark area and Atlantic City.

SUGGESTED BACKGROUND OR KNOWLEDGE

We welcome a variety of skillsets that include but are not limited to:

- Solid written and verbal communication skills
- Problem solving
- Data analysis
- Understanding and following processes, policies, and procedures
- Excellent customer service skills
- Teamwork mentality
- Industry-specific talents

HOW TO APPLY

To apply, visit: nj.gov/treasury/administration/job-op/intern-recruit.shtml