



NEW JERSEY DEPARTMENT OF THE TREASURY

NOTICE OF VACANCY

POSTING #: 2024-131-P	ISSUE DATE: September 19, 2024	CLOSING DATE: November 19, 2024
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TITLE: Assistant Deputy Public Advocate 2	OPEN TO: General Public
FUNCTIONAL TITLE: Assistant Deputy Ratepayer Advocate 2	TITLE CODE: 30725 RANGE: P30
DIVISION: Rate Counsel	WORKWEEK: NL (35 hours)
LOCATION: 140 East Front Street, Trenton, New Jersey	SALARY: \$93,816.41- \$133,882.16

POSITION DESCRIPTION

The New Jersey Division of Rate Counsel seeks a Staff Attorney who, under the supervision of a Managing Attorney assists in the performance of all professional duties necessary to the adequate representation and protection of the public interest in proceedings concerning the division. The Staff Attorney in collaboration with outside expert consultants, assists in the development of detailed factual basis for probative evidence by preparing briefs, discovery, testimony, cross examinations, motions, comments and reports regarding complex legal and factual issues relating to utility regulation. The Staff Attorney must appear at meetings, public hearings, and evidentiary hearings at the Office of Administrative Law, in the courts, and at legislative-type hearings before administrative agencies. The Staff Attorney reviews filed petitions to identify issues and determine legal sufficiency under NJ regulatory scheme and conducts legal research and prepares issue analysis, settlements memos, legal briefs and memorandums. The Staff Attorney handles moderately complex litigation and must be able to acquire a thorough knowledge of the operations, responsibilities, and policies of state and federal regulatory agencies and of the businesses, industries and utilities subject to their regulation or control; performs other related duties upon request.

This position may be eligible to participate in the Department's pilot telework program, which offers eligible employees the opportunity to work remotely for up to two (2) days per week, as approved by management. Details will be made available throughout the interview process.

Position offers a comprehensive benefits package including medical, prescription and prescription drug coverage, benefit leave, Pension, supplemental pension plan, tax saving programs, and paid holidays.

POSITION REQUIREMENTS

- Education:** Graduation from an accredited college or university with a law degree.
- Experience:** Two (2) years of experience as a practicing attorney.
- License:** Appointee must be eligible to practice as an Attorney-At-Law in the State of New Jersey. Appointees must possess a current Certificate or Good Standing issued by the New Jersey Board of Bar Examiners, or other license to practice law issued by any State in the United States.
- License:** Appointees must possess a driver's license valid in New Jersey in order to perform the essential duties of the position.



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IMPORTANT NOTES

- Vacancy Notice:** This is not a promotional announcement. Appointment(s) resulting from this posting will be in accordance with Civil Service Commission rules and regulations.
- SAME Applicants:** Candidates applying under the New Jersey "SAME" program, **must include a Schedule A or B letter** with other supporting documents (resume, proof of degree, etc) by the closing date indicated above. For more information, please visit <https://nj.gov/csc/same/overview/index.shtml>, email: CSC-SAME@csc.nj.gov or call CSC at (609) 292-4144, option 3.
- Veteran's Preference:** Veterans must provide proof of New Jersey Veteran's Preference with their initial application by including a copy of their New Jersey Civil Service Commission Notification of Veteran's Status. For more information, please visit: <http://www.state.nj.us/csc/seekers/veterans>.
- Foreign Degrees:** Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated for accreditation by a reputable evaluation service at your expense. The evaluation must be included with your application submission. Failure to submit the required evaluation may result in an ineligibility determination.
- Residency:** In accordance with the New Jersey First Act, P.L. 2011, c.70, new public employees are required to establish and maintain principle residence in New Jersey within one (1) year of employment. For more information, please visit: <https://nj.gov/labor/lwdhome/njfirst/NJFirst.html>.
- Work Authorization:** Applicants must possess acceptable work authorization in the United States in accordance with United States Citizenship and Immigration Services and Department of Homeland Security regulations. Candidates on student visas, F1 visas, OPT, or H1B visas are not eligible for employment.

INSTRUCTIONS TO APPLY

Submissions must be received timely to the email address listed below in order to be considered. Failure to submit all required documents may result in an ineligibility determination. Interviews will be granted on the basis of the resume.

If you are qualified, please submit the documents listed below by 5:00 p.m. on **November 19, 2024:**

- Cover letter/Letter of interest
- Resume
- Proof of degree (unofficial transcript reflecting the date the degree was awarded or copy of diploma)
- Proof of eligibility to practice law in the State of New Jersey

Treasury Employment Recruiter

Email address: EmploymentRecruiter@treas.nj.gov

(Please list the "**2024-131-P- AD Public Advocate 2**" in the Subject Line)

THIS POSTING IS AUTHORIZED BY:

Antoinette Sargent (nr)

Antoinette Sargent, Human Resource Officer

The State of New Jersey is an Equal Opportunity Employer