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JIM RILEE
Chairman

MEMORANDUM

To: RMP Update Committee
From: Margaret Nordstrom, Acting Executive Director
Subject: Record of RMP Update Committee Meeting – July 9, 2014
Date: 7/29/14

The RMP Update Committee met on Wednesday, July 9, 2014 at 1:00pm at the Highlands Council office in Chester. Committee Members present: Council Chairman Rilee (on phone), Council Vice-Chairman and Committee Chair Alstede, Member Vohden, and Member Sebetich.

Highlands Council Staff Members present: Margaret Nordstrom, Chris Danis, Judy Thornton, Corey Piasecki, Carole Ann Dicton, and Annette Tagliareni.

Also present: Peter Simon, Assistant Counsel, Governor's Authorities Unit (by phone).

Committee Chair Alstede called the meeting to order at 1:03pm.

The following issues were discussed:

1. Corey Piasecki presented a draft scope of services for development of the Fiscal Impact Assessment of the Highlands Act and Regional Master Plan (RMP), which includes several tasks. PlaceWorks and Mercer Associates will work with HC staff to complete the tasks outlined in the scope of services to include monthly conference calls and 5 in-person meetings/presentations with committee members and Council.
2. Margaret Nordstrom commented that the key component during this process is the interface between the RMP Update Committee, Council, and consultants.
3. Corey Piasecki indicated that the primary focus of the scope of services is identifying the key trends of the region for the 2004 to 2014 time period and anticipated economic conditions

and trends in the areas of population, real estate, economic growth and municipal finance for the 2014 to 2024 time period. Data from the Department of Labor will be used to assist with this process.

4. There was discussion about whether the data obtained from the Department of Labor could be made available to the committee and Council. Ms. Danis and Mr. Piasecki indicated that some of the data would require confidentiality agreements in order for it to be shared..
5. Committee Chair Alstede asked if we will look at the impacts the Act has had on households and businesses in the Region, along with the broader municipal and county impacts. By way of example, he discussed septic system maintenance requirements. Ms. Nordstrom added that such impacts may be good indicators.
6. Mr. Piasecki suggested that the five in-person meetings (when the consultants are brought in for Council meetings) be scheduled the day before the Council meetings so the committee has an opportunity to sit with the consultants prior to a Council meeting. It was then suggested that the RMP Update Committee meeting scheduled for September 10th be moved to September 17th for the first of five in-person meetings by the consultants for the fiscal impact assessment to make the meetings as productive as possible.
7. The presentations given to Council by the consultants will be provided to the committee, included in member's packets prior to a Council meeting, and be posted to Council's website. It will also be available in hard copy after the meetings.
8. Member Vohden asked about public input.
9. Member Sebetich asked for an example of research data. Ms. Danis responded that the current Science and Research agenda, beginning on page 411 of the RMP, includes many examples and states where we are and where we are headed. It sets the stage.
10. The MPRR final scope of work will be presented to Council at the July 17th meeting.
11. The Fiscal Impact Assessment scope of work will be presented to Council at the August 21st meeting.
12. Carole Ann Dicton, Manager of Communications, gave an update on enhancements to the Highlands Council website to provide easier public access to materials related to the RMP Monitoring program.
13. Committee Chair Alstede encourages all Council members to engage now in the process.

Mr. Alstede announced the next meeting is scheduled for August 13, 2014. The meeting was adjourned at 2:07pm.