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JIM RILEE
Chairman

MEMORANDUM

To: RMP Update Committee
From: Margaret Nordstrom, Acting Executive Director
Subject: Record of RMP Update Committee Meeting – June 11, 2014
Date: 6/30/14

The RMP Update Committee met on Wednesday, June 11, 2014 at 1:00pm at the Highlands Council office in Chester. Committee Members present: Council Chairman Rilee, Council Vice-Chairman and Committee Chair Alstede; Member Vohden. Member Sebetich was absent.

Highlands Council Staff Members present: Margaret Nordstrom; Andrew Davis; Chris Danis; Judy Thornton; Corey Piasecki; Jim Hutzelmann; and Sabina Martine.

Also present: Peter Simon, Assistant Counsel, Governor's Authorities Unit (by phone).

Committee Chair Alstede called the meeting to order at 1:05pm.

The following issues were discussed:

1. Corey Piasecki presented a draft scope of services for development of the monitoring program recommendation report which includes several tasks. RPA and Mercer Associates will work with HC staff to complete the tasks outlined in the scope of services. Committee Chair Alstede provided a summary of the process for completion of Task A.
2. Mr. Piasecki gave examples of stakeholder and technical advisory groups (Task B) and discussed how these meetings will be similar in some respects to the meetings conducted leading up to the adoption of the current Regional Master Plan.

3. Mr. Piasecki indicated that the scope of services for the Fiscal Impact Analysis contract will be worked on by the staff in the upcoming weeks. He also indicated that the web portal is anticipated to be ready for launch by August/September, following a demonstration to be made to the Council at a monthly meeting.
4. Mr. Piasecki then went through a PowerPoint presentation on the RMP Monitoring Program Timeline and Overview. The Committee members asked that this presentation be provided to other Council Members, and also posted to the Highlands Council website.

Mr. Alstede announced the next meeting would be on July 9 and the meeting was adjourned at 2:05pm.