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JIM RILEE
Chairman

MEMORANDUM

To: RMP Update Committee
From: Margaret Nordstrom, Acting Executive Director
Subject: Record of RMP Update Committee Meeting of September 17, 2014
Date: 10/2/14

The RMP Update Committee met on Wednesday, September 17, 2014 at 1:00pm at the Highlands Council office in Chester. Committee Members present: Council Chairman Rilee (on phone), Council Vice-Chairman and Committee Chair Alstede, Member Vohden, and Member Sebetich.

Highlands Council Staff Members present: Margaret Nordstrom, Andrew Davis, Chris Danis, Judy Thornton, Corey Piasecki, Jim Hutzelmann, Carole Ann Dicton, and Annette Tagliareni.

Also present: Peter Simon, Assistant Counsel, Governor's Authorities Unit; consultants from Regional Planning Association, Courtenay Mercer, Rob Freudenberg, and Ellis Calvin; and consultant from PlaceWorks, Steve Gunnells.

Committee Chair Alstede called the meeting to order at 1:04pm.

The following topics were discussed:

Corey Piasecki gave an overview of the Public Participation and Outreach Approach. Mr. Piasecki announced that the Web Comment Portal opened on Monday, September 15, 2014, and to date, 10 comments had been received. Mr. Piasecki identified and gave an overview of the anticipated meetings:

- Targeted Stakeholder Meetings – Mr. Piasecki noted that the Inter-Agency Group Meetings are tentatively scheduled for October 22, 2014 in Trenton.
- Stakeholder Outreach Workshops – Mr. Piasecki noted that these groups may be too large or diverse to accommodate in the smaller targeted format and will be topic driven.
- Technical Advisory Committees

- Public Outreach Sessions
- Public Hearings

The committee then discussed the targeted stakeholder group meetings and the outreach workshops. Committee Member Sebetich suggested that two groups be added to the targeted stakeholder list: Delaware Riverkeeper and Pequannock River Coalition. Chairman Rilee commented on encouraging individuals to submit their names to get a better idea of attendance for outreach workshops. Peter Simon added that landowners should be part of the targeted list and should be invited. Accordingly, a group designated “Impacted Landowners” was added to the targeted stakeholder list, as well as Sustainable Raritan.

Committee Members and Council Members are encouraged to look at the lists and inform staff of any additional group/s to be nominated. Council Members are encouraged to attend these meetings if their time permits. Public notice will be provided for any meeting in the event of potentially reaching a quorum of the membership.

Committee Chair Alstede commented that the process should satisfy the Highlands Act regarding TDR and Planning Area. Ms. Danis referred to page 355 of the RMP, which addresses TDR requirements of the Act, noting that TDR receiving areas are voluntary. Ms. Nordstrom added that we need to give the TDR program our best shot.

Consultant Steve Gunnells of PlaceWorks, consultant for the Fiscal Impact Assessment, then gave an overview on his background and a brief overview of the fiscal impact assessment process. Mr. Gunnells and RPA representatives, Courtenay Mercer and Rob Freudenberg will be present at Council’s September 18th meeting for Council discussion.

The meeting was adjourned at 2:34 pm.