



APPENDIX P. STANDARD STATE HAZARD MITIGATION PLAN CROSSWALK

APPENDIX B: STATE MITIGATION PLAN REVIEW TOOL

This section is organized as follows:

- B.1 Plan Review Tool Summary
- B.2 Standard State Mitigation Plan Regulation Checklist
- B.3 Enhanced State Mitigation Plan Regulation Checklist
- B.4 Strengths and Opportunities for Improvement

FEMA uses the State Mitigation Plan Review Tool (“**Plan Review Tool**”) to document how the state mitigation plan meets the regulation. If plan requirements are not met, FEMA informs the state of the changes it needs to make in each of the Required Revisions sections.

The “**Strengths and Opportunities for Improvement**” summary offers FEMA an opportunity to provide more comprehensive feedback to the state.

INSTRUCTIONS: The Regulation Checklist must be completed by FEMA. The FEMA Plan Approver must reference the *State Mitigation Plan Review Guide* when completing the *Plan Review Tool*. The purpose of the Checklist is to identify the location of relevant or applicable content in the Plan by Element/sub-element and to determine if each requirement has been ‘Met’ or ‘Not Met.’

The “**Required Revisions**” summary at the bottom of each Element must be completed by FEMA to provide a clear explanation of the revisions that are required for plan approval. Required revisions must be explained for each plan sub-element that is ‘Not Met.’ Sub-elements should be referenced in each summary by using the appropriate number, where applicable. Requirements for each Element and sub-element are described in detail in the *State Mitigation Plan Review Guide*.

FEMA will provide a narrative summary of the review findings that includes a discussion of “**Strengths and Opportunities for Improvement**” as a means to offer more comprehensive feedback to the state to acknowledge where the plan exceeds minimum requirements as well as provide suggestions for improvements. FEMA will describe the strengths that are demonstrated and highlight examples of best practices.

FEMA may provide suggestions for improvement as part of the *Plan Review Tool* or in a separate document. FEMA’s suggestions for improvement are not required to be made for plan approval.

Required revisions from the Regulation Checklist are not documented in the “**Strengths and Opportunities for Improvement**” section.

B.1 Plan Review Tool Summary

State: New Jersey	Title and Date of Plan: New Jersey State Hazard Mitigation Plan 2019	Date of Submission: October 25, 2019
State Point of Contact (Name / Title): Christopher D. Testa	Address: NJ State Police Division Headquarters P.O. box 7068, West Trenton, NJ 08628	
Agency: Office of Emergency Management Recovery Bureau, State Police		
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Date Received in FEMA Region:	
FEMA Reviewer (Planning – Name / Title):	Date:
FEMA Reviewer (HMA – Name / Title):	Date:
FEMA Reviewer (Name / Title):	Date:
FEMA Reviewer (Name / Title):	Date:
FEMA Approver (Name / Title):	Date:
Plan Status (Not Approved, Approvable Pending Adoption, Approved):	Date:

SUMMARY	YES	NO
STANDARD STATE MITIGATION PLAN		
Does the plan meet the standard state mitigation plan requirements?	X	
REPETITIVE LOSS STRATEGY		
Does the plan include a Repetitive Loss Strategy? [see S6 / RL1; S8 / RL2; S9 / RL3; S10 / RL4; S13 / RL5; and S15 / RL6]	X	
ENHANCED STATE MITIGATION PLAN		
Does the plan meet the enhanced state mitigation plan requirements?		X

B.2 Standard State Mitigation Plan Regulation Checklist

REGULATION CHECKLIST – STANDARD PLAN		Location in Plan	M / NM*
*M=Met; NM=Not Met			
STANDARD (S) STATE MITIGATION PLAN			
Planning Process			
S1. Does the plan describe the planning process used to develop the plan? [44 CFR §§201.4(b) and (c)(1)]	Section 2.2 pg 2-1	M	
S2. Does the plan describe how the state coordinated with other agencies and stakeholders? [44 CFR §§201.4(b) and (c)(1)]	Section 2.2 pgs 2-1 – 2-23	M	
Required Revisions:			
Hazard Identification and Risk Assessment			
S3. Does the risk assessment include an overview of the type and location of all natural hazards that can affect the state? [44 CFR §201.4(c)(2)(i)]	Section 5.1.2 pgs 5.1-2 – 5.1-10	M	
S4. Does the risk assessment provide an overview of the probabilities of future hazard events? [44 CFR §201.4(c)(2)(i)]	Section 5.X.5 of every risk assessment section	M	
S5. Does the risk assessment address the vulnerability of state assets located in hazard areas and estimate the potential dollar losses to these assets? [44 CFR §§201.4(c)(2)(ii) and 201.4(c)(2)(iii)]	Section 5.X.6.3 of every risk assessment section	M	
S6. Does the risk assessment include an overview and analysis of the vulnerability of jurisdictions to the identified hazards and the potential losses to vulnerable structures? [44 CFR §§201.4(c)(2)(ii) and 201.4(c)(2)(iii)]	Section 5.X.7 of every risk assessment section	M	
S7. Was the risk assessment revised to reflect changes in development? [44 CFR §201.4(d)]	Section 5.X.7.1 of every risk assessment section	M	
Required Revisions:			
Mitigation Strategy and Priorities			
S8. Does the mitigation strategy include goals to reduce / avoid long-term vulnerabilities from the identified hazards? [44 CFR §201.4(c)(3)(i)]	Section 6.1 pgs 6-2 – 6-5	M	
S9. Does the plan prioritize mitigation actions to reduce vulnerabilities identified in the risk assessment? [44 CFR §§201.4(c)(3)(iii) and (iv)]	Section 6.1 pgs 6-2 – 6-5	M	
S10. Does the plan identify current and potential sources of funding to implement mitigation actions and activities? [44 CFR §201.4(c)(3)(iv)]	Section 6.2 pgs 6-5 – 6-38	M	
S11. Was the plan updated to reflect changes in development, progress in statewide mitigation efforts, and changes in priorities? [44 CFR §201.4(d)]	Section 6.2.1 pgs 6-5 – 6-6	M	
Required Revisions:			
State Mitigation Capabilities			
S12. Does the plan discuss the evaluation of the state’s hazard management policies, programs, capabilities, and funding sources to mitigate the hazards identified in the risk assessment? [44 CFR §201.4(c)(3)(ii)]	Appendix E	M	
Required Revisions:			

REGULATION CHECKLIST – STANDARD PLAN		Location	M / NM*
*M=Met; NM=Not Met		in Plan	
Local Coordination and Mitigation Capabilities			
S13. Does the plan generally describe and analyze the effectiveness of local and tribal, as applicable, mitigation policies, programs, and capabilities? [44 CFR §201.4(c)(3)(ii)]	Section 3	M	
S14. Does the plan describe the process to support the development of approvable local and tribal, as applicable, mitigation plans? [44 CFR §§201.3(c)(5) and 201.4(c)(4)(i)]	Section 3.1 Pgs 3-2 – 3-18	M	
S15. Does the plan describe the criteria for prioritizing funding? [44 CFR §201.4(c)(4)(iii)]	Section 3.1 Pgs 3-2 – 3-18, Section 3.3 pgs 3-42 – 3-46	M	
S16. Does the plan describe the process and timeframe to review, coordinate and link local and tribal, as applicable, mitigation plans with the state mitigation plan? [44 CFR §§201.3(c)(6), 201.4(c)(2)(ii), 201.4(c)(3)(iii), and 201.4(c)(4)(ii)]	Section 3.2 pgs 3-18 – 3-28	M	
Required Revisions:			
Plan Review, Evaluation, and Implementation			
S17. Is there a description of the method and schedule for keeping the plan current? [44 CFR §§201.4(c)(5)(i) and 201.4(d)]	Section 3.2.1 & 3.2.2 pgs 3-28 - 36	M	
S18. Does the plan describe the systems for monitoring implementation and reviewing progress? [44 CFR §§201.4(c)(5)(ii) and 201.4(c)(5)(iii)]	Section 3.2.3 pgs 3-36 – 3-41	M	
Required Revisions:			
Adoption and Assurances			
S19. Did the state provide documentation that the plan has been formally adopted? [44 CFR §201.4(c)(6)]	Need to Update once Plan is Adopted	M	
S20. Did the state provide assurances? [44 CFR §201.4(c)(7)]	Section 10.3 pg 10-3	M	
Required Revisions:			
Repetitive Loss (RL) Strategy			
RL1. Did Element S6 (risk assessment) address RL and SRL properties? [44 CFR §§201.4(c)(2)(ii), 201.4(c)(2)(iii), and 201.4(c)(3)(v)]	Section 5.6.1.2 pgs 11-12, 61-74	M	
RL2. Did Element S8 (mitigation goals) address RL and SRL properties? [44 CFR §§201.4(c)(3)(i) and 201.4(c)(3)(v)]	Table 6-2 pg 6-4	M	
RL3. Did Element S9 (mitigation actions) address RL and SRL properties? [44 CFR §§201.4(c)(3)(iii) and 201.4(c)(3)(v)]	Table 6-14	M	
RL4. Did Element S10 (funding sources) address RL and SRL properties? [44 CFR §§201.4(c)(3)(iv) and 201.4(c)(3)(v)]	Section 8	M	
RL5. Did Element S13 (local and tribal, as applicable, capabilities) address RL and SRL properties? [44 CFR §§201.4(c)(3)(ii) and 201.4(c)(3)(v)]	Section 3.1.2 pgs 3-12, 3-28, 3-42, 3-44	M	
RL6. Did Element S15 (prioritizing funding) address RL and SRL properties? [44 CFR §§201.4(c)(4)(iii) and 201.4(c)(3)(v)]	Section 3.3.2 pgs 3-43 – 3-44	M	
Required Revisions:			

B.3 Enhanced State Mitigation Plan Regulation Checklist

REGULATION CHECKLIST – ENHANCED PLAN		Location	M / NM*
*M=Met; NM=Not Met		in Plan	
ENHANCED (E) STATE MITIGATION PLAN			
Meet Standard State Mitigation Plan Elements			
E1. Does the Enhanced plan include all elements of the standard state mitigation plan? [44 CFR §201.5(b)]	N/A	NM	
Required Revisions:			
Integrated Planning			
E2. Does the plan demonstrate integration to the extent practicable with other state and/or regional planning initiatives and FEMA mitigation programs and initiatives? [44 CFR §201.5(b)(1)]	N/A	NM	
Required Revisions:			
State Mitigation Capabilities			
E3. Does the state demonstrate commitment to a comprehensive mitigation program? [44 CFR §201.5(b)(4)]	N/A	NM	
E4. Does the enhanced plan document capability to implement mitigation actions? [44 CFR §§201.5(b)(2)(i), 201.5(b)(2)(ii), and 201.5(b)(2)(iv)]	N/A	NM	
E5. Is the state effectively using existing mitigation programs to achieve mitigation goals? [44 CFR §201.5(b)(3)]	N/A	NM	
Required Revisions:			
HMA Grants Management Performance			
E6. With regard to HMA, is the state maintaining the capability to meet application timeframes and submitting complete project applications? [44 CFR §201.5(b)(2)(iii)(A)]	N/A	NM	
E7. With regard to HMA, is the state maintaining the capability to prepare and submit accurate environmental reviews and benefit-cost analyses? [44 CFR §201.5(b)(2)(iii)(B)]	N/A	NM	
E8. With regard to HMA, is the state maintaining the capability to submit complete and accurate quarterly progress and financial reports on time? [44 CFR §201.5(b)(2)(iii)(C)]	N/A	NM	
E9. With regard to HMA, is the state maintaining the capability to complete HMA projects within established performance periods, including financial reconciliation? [44 CFR §201.5(b)(2)(iii)(D)]	N/A	NM	
Required Revisions:			

B.4 Strengths and Opportunities for Improvement

STRENGTHS AND OPPORTUNITIES FOR IMPROVEMENT

INSTRUCTIONS: The purpose of the “Strengths and Opportunities for Improvement” section is for FEMA to provide more comprehensive feedback on the state mitigation plan to help the state advance mitigation planning. The intended audience is the state staff responsible for the mitigation plan update. FEMA will address the following topics:

1. Plan strengths, including specific sections in the plan that are above and beyond the minimum requirements; and
2. Suggestions for future improvements.

FEMA will provide feedback and include examples of best practices, when possible, as part of the *Plan Review Tool*, or, if necessary, as a separate document. The state mitigation plan elements are included below in italics for reference but should be deleted as the narrative summary is completed. FEMA is not required to provide feedback for each element.

Required revisions from the **Regulation Checklist** are not documented in the **Strengths and Opportunities for Improvement** section.

Results from the **Strengths and Opportunities for Improvement** section are not required for Plan Approval, but may inform discussions during the Program Consultation.

Describe the mitigation plan strengths, including areas that may exceed minimum requirements.

- *Planning process*
- *Hazard identification and risk assessment*
- *Mitigation strategy*
- *State mitigation capabilities*
- *Local and tribal, as applicable, coordination and mitigation capabilities*
- *Plan review, evaluation, and implementation*
- *Adoption and assurances*
- *Repetitive loss strategy, if applicable*
- *Integrated planning process, if applicable*
- *Commitment to a comprehensive mitigation program, if applicable*
- *HMA grants management performance, if applicable*

Describe areas for future improvements to the mitigation plan.

- *Planning process*
- *Hazard identification and risk assessment*
- *Mitigation strategy*
- *State mitigation capabilities*
- *Local and tribal, as applicable, coordination and mitigation capabilities*
- *Plan review, evaluation, and implementation*
- *Adoption and assurances*
- *Repetitive loss strategy, if applicable*
- *Integrated planning process, if applicable*
- *Commitment to a comprehensive mitigation program, if applicable*
- *HMA grants management performance, if applicable*