### **Common Questions**

### How long does the internship last?

Typically, an internship lasts for a college semester (4 months).

### How many hours per week will I work?

You must complete 120 hours. We are very flexible with your work and school schedules, although we recommend availability at least 2-3 times per week.

### What are the work locations and travel requirements?

There are locations throughout the State. Applicants may also be assigned to work at the Regional Operations Intelligence Center in West Trenton. Applicants must be willing and able to travel occasionally beyond their assigned work location.

### What types of work will I perform?

Projects and assignments include, but are not limited to, research, preparing and updating plans and reports, assisting with training, and developing and revising policy documents and procedures.

### Will I receive college credit?

If your degree requires an internship in this field, it can count towards that requirement.



(New Jersey Task Force One)

#### Deadlines to apply are as follows:

- Fall: July 20th
- Spring: November 24th
- Summer: April 24th

# For more information about how to apply, contact:

NJOEM.internship@njsp.org

or go to: ready.nj.gov/internship



New Jersey Office of Emergency Manageme: NJSP Headquarters West Trenton, NJ, 08628



## NJOEM Internship

Basic Information for Fall, Spring and Summer Internships

### Who Is NJOEM

The New Jersey Office of Emergency Management, housed within the Division of State Police, is the lead agency for coordinating and overseeing emergency management services within the State. With a focus on the five mission areas (Prevention, Protection, Mitigation, Response and Recovery), NJOEM works in collaboration with federal. State, counties, and local agencies, and other key stakeholders to ensure emergency management operations are carried out successfully. We help the State prepare and respond to all-hazards including severe weather, health emergencies, terrorism, cyber threats, hazmat, radiological incidents, and other emergencies. We leverage current technologies and GIS mapping to enhance planning, response, mitigation and resiliency. Go to ready.nj.gov for more information about NJOEM.





(State Emergency Operations Center)

### **Types of Internships**

There are several bureaus within NJOEM where you can receive an internship, including:

- ✓ Communications
- ✓ Emergency Response
- ✓ Recovery
- ✓ Preparedness
- ✓ Incident Support

For more information on these bureaus and their respective units visit njsp.org/division/homeland-security/ emergency-management.shtml

### **GPA/Credit Requirements**

Applicants must have a minimum 3.0 GPA and 60 college credits.

"Interning with NJOEM offers an environment of learning that fosters growth and opportunity to learn from professionals at the top of their field." Major Christopher DeMaise

### Majors/Fields of Study

While NJOEM considers all majors in its application process, the fields of study that will best relate to the internship included:

- ✓ Emergency Management
- ✓ Homeland Security
- ✓ Emergency/Threat Response
- ✓ Public Administration
- ✓ Political Science
- ✓ Information Technology/Science
- ✓ Sociology

"My experience as in Intern with NJOEM has prepared and equipped me with knowledge, first-hand experience, and a network of men and women in the industry that will be invaluable as I further my career in Emergency Management." William C. (Former Intern – Rowan University)

