

# *Exercise Bootcamp*

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**Course:** Exercise Bootcamp

**Location:** New Jersey Regional Operations Intelligence Center (ROIC)  
Training Room  
2 Schwarzkopf Drive  
Ewing Township, NJ 08628



**Dates:** September 8th, 2025 (Day 1)  
September 29th, 2025 (Day 2)  
October 27th, 2025 (Day 3)  
December 15th, 2025 (Day 4)

**Time:** 8:30 AM – 12:30 PM

## **Course Goal:**

The goal of this NJOEM-designed course, Exercise Bootcamp, is to reinforce prior exercise management training and to coach emergency managers through the planning, conduct, and evaluation of a tabletop exercise. In addition to the development of the student's exercise management competency, this course will generate a tabletop exercise for each student's agency. The course is divided into four modules each focusing on a different aspect of the exercise management process, with a combination of classroom instruction and individualized engagement between students and instructors. The modules are:

- Module 1: Scoping
- Module 2: Design and Evaluation Planning
- Module 3: Preparing for Conduct
- Module 4: Post-Conduct (AAR and Beyond)

## **Target Audience:**

The intended audience(s) are federal, state, county, local, private sector, and nongovernmental emergency management personnel who have responsibility for managing exercises for their agency.

## **Prerequisites:**

- L-0146: Homeland Security Exercise Evaluation Program (HSEEP)
- Previous participation in an exercise (as documented by a sign-in sheet and accompanying brief narrative describing the student's role in the exercise(s))
- Submission of a short Word document, describing the initial scope of a tabletop exercise which has management support/approval for conduct during the window between Modules 3 and 4.

**Additional Information:**

Attendance is required at all 4 days/course sessions. **Prior to registration, students must identify an exercise they will plan during the course and conduct between modules 3 and 4.** *Enrollment is limited to 16 students.*

**Registration:**

Complete the NJOEM Training Registration page (click on "Registration" from the website, under "Course Type", select "Incident Command System and Other NJOEM Courses", and select "Exercise Bootcamp" from the drop-down). Upload prerequisites as a single scanned file. Emailed submissions will not be accepted. Registration deadline is August 29th, 2025. You will receive a class confirmation via email approximately one week prior to the class start date. For questions or concerns, please contact the NJOEM Training & Exercise Unit, Trooper I Bill Abendschoen at [William.Abendschoen@NJSP.GOV](mailto:William.Abendschoen@NJSP.GOV)