

Accessing the ALCOTEST Instrument Upload Data -

NJSP Public Website page - www.njsp.org

The screenshot shows the New Jersey State Police website as viewed in a Windows Internet Explorer browser. The browser's address bar displays <http://www.njsp.org/>. The website header includes the New Jersey State Police logo, the text "THE STATE OF NEW JERSEY DEPARTMENT OF LAW & PUBLIC SAFETY OFFICE OF THE ATTORNEY GENERAL", and a search bar. Navigation links include "NJHome", "Services A to Z", "Departments/Agencies", and "FAQs". A banner for "Honor Duty Fidelity" is prominently displayed. Below the banner, there is a section for "Colonel Rick Fuentes, Superintendent" with links to "Contact NJSP", "FAQ's", and "Sitemap". A "Celebrating 90 Years" banner for "HONOR DUTY FIDELITY 1921 - 2011" is also visible. The "News, Events & Updates" section lists several recent events, including a motorist wanted on Labor Day, an earthquake, a fire chief's arrest, a violent blood set, a trooper's arrest, a fatal crash, and a media advisory. The right sidebar features sections for "Crime & Technology", "New Jersey's AMBER Alert", "Highlights", "Hurricane Irene Information", "Be A HERO. Be A Designated Driver.", "HERO WALK", and "Gangs in New Jersey". The browser's status bar at the bottom shows "Done" and "Trusted sites".

New Jersey State Police - Windows Internet Explorer

http://www.njsp.org/

File Edit View Favorites Tools Help

New Jersey State Police

THE STATE OF NEW JERSEY
DEPARTMENT OF LAW & PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL

Search

NJHome | Services A to Z | Departments/Agencies | FAQs

OAG Home OAG Services from A - Z

STATE POLICE NJ

Honor Duty Fidelity

Colonel Rick Fuentes
Superintendent

NJSP Home

Colonel Rick Fuentes, Superintendent

Contact NJSP FAQ's Sitemap

About Us Division Organization Public Information Services

Celebrating 90 Years

HONOR DUTY FIDELITY

1921 - 2011

News, Events & Updates More | Archives

- September 02, 2011: State Police Wants Motorists to be "O.K." on Labor Day
- August 24, 2011: NJOEM Monitors Earthquake
- July 27, 2011: Fire Chief, Deputy, Fireman and Township Official Arrested in Arson Invest
- June 23, 2011: Operation Fourth Down Tackles Violent Bloods Set in Paterson
- June 07, 2011: Troopers Arrest Man Who Left Children Home Alone While He Robs Store with Hairbrush
- May 26, 2011: "New Jersey can, and must do better" - Fatal Crashes Spike as Memorial Day Approaches
- May 20, 2011: Media Advisory: Law Enforcement and Traffic Safety Officials Kick-off the 101 Days of Summer Traffic Safety Campaign (nrf)

Crime & Technology More

NJ's 12 most wanted

Missing Persons

Unidentified Persons / Bodies

NJ Sex Offender Registry

New Jersey's AMBER Alert
No Current Activations
View NJ's AMBER Alert Plan

Highlights More

Reward Increased to \$1 Million on Escaped, Convicted Killer, Joanne Chesimard

Hurricane Irene Information
Visit ready.nj.gov

Image Credit: NASA/NOAA GOES Project

Be A HERO. Be A Designated Driver.

HERO WALK
SUNDAY OCTOBER 23, 2011
BANK REGISTER • HARM WALK • OCEAN CITY, NJ BORDENWALK • BARK OR SHINE

Gangs in New Jersey
Municipal Law Enforcement

Done

Trusted sites

100%

Public Information Access –

The screenshot shows the New Jersey State Police website in a Windows Internet Explorer browser window. The address bar displays <http://www.njsp.org/>. The website header includes the New Jersey State Police logo, the text "THE STATE OF NEW JERSEY DEPARTMENT OF LAW & PUBLIC SAFETY OFFICE OF THE ATTORNEY GENERAL", and navigation links like "NJHome", "Services A to Z", "Departments/Agencies", and "FAQs". A search bar is located in the top right. Below the header, there's a section for "Colonel Rick Fuentes, Superintendent" with a "Contact NJSP" link. A "Public Information" dropdown menu is open, showing options: "Public Information Page", "Traffic Records Unit Discovery", "Complaints/Complaints", "Emergency Guidelines", "News Releases", "Proposed Rules", "Consent Decree Info", "Crime Reports & Stats", "Forms To Download", "Firearms Information", "MV Racetrack Regulations", "Marine Services Info", "Boating Safety Manual", "Child Safety Seat Prog", "Community Services Unit", "Drug Enforcement", "Weather Information", and "Road Construction". A box on the left labeled "Public Information Page Selection" has an arrow pointing to the "Public Information Page" option in the dropdown. The main content area features a banner for "Make Protecting New Jersey Your Car" with a photo of police officers. Below this is a "News, Events & Updates" section with a list of recent events from September 2011 to May 2011. Other sections include "Hurricane Irene Information" and a "HERO WALK" event for October 23, 2011. The browser's taskbar at the bottom shows the Windows Start button and several open applications.

- Within the Public Information “Drop Down” list, select “Public Information Page” to navigate to the Public Information web page.

Public Information Page –

New Jersey State Police - Public Information - Windows Internet Explorer

http://www.njsp.org/info/info.html

File Edit View Favorites Tools Help

New Jersey State Police - Public Information

THE STATE OF NEW JERSEY
DEPARTMENT OF LAW & PUBLIC SAFETY
OFFICE OF THE ATTORNEY GENERAL

NJHome | Services A to Z | Departments/Agencies | FAQs

OAG Home OAG Services from A - Z

STATE POLICE NJ
Honor • Duty • Fidelity

Colonel Rick Fuentes
Superintendent

NJSP Home

> NJSP Home | > Public Information

NJSP Quick Links

Public Information

Information provided by the New Jersey State Police & other sources.

Traffic Records Unit Discovery

- [Alcotest, Breathalyzer Certifications, Gas Chromatographs for Simulator Solutions \(GC Data\) & Assays](#)

Compliments / Complaints

- [How to file a complaint or a complaint](#)
- [Office of Professional Standards](#)

New Jersey State Police Consent Decree Information

- [Available on the NJ Department of Law & Public Safety Web Site](#)

New Jersey State Police News Releases

- [Current News Releases](#)
- [Archived News Releases](#)

Crime Reports & Statistics

- [Uniform Crime Reports](#)
- [Crime Index Trends - 6 Month Update](#)
- [Fatal Accident Statistics](#)

Proposed Rules

Navigate to the Alcotest Link Page

- Click on the Alcotest link to continue.

Launching the Alcotest Instrument Data FTP site –

Insert Web Page Image and instructions here

FTP Instrument Folder page -

Name	Last modified	Size	Description
Parent Directory			
ARAJ-0072/	03-Oct-2011 16:47	1K	
ARAJ-0074/	03-Oct-2011 16:47	1K	
ARAJ-0075/	03-Oct-2011 16:47	1K	
ARBF-0017/	03-Oct-2011 16:47	1K	
ARBF-0018/	03-Oct-2011 16:47	1K	
ARBF-0019/	03-Oct-2011 16:47	1K	
ARLD-0012/	03-Oct-2011 16:47	1K	
ARLM-0198/	03-Oct-2011 16:47	1K	
ARNK-0016/	03-Oct-2011 16:46	1K	
ARNK-0017/	03-Oct-2011 16:46	1K	
ARNK-0018/	03-Oct-2011 16:46	1K	
ARNK-0020/	03-Oct-2011 16:46	1K	
ARNK-0021/	03-Oct-2011 16:46	1K	
ARNK-0022/	03-Oct-2011 16:46	1K	
ARNK-0023/	03-Oct-2011 16:46	1K	
ARNK-0024/	03-Oct-2011 16:46	1K	
ARNK-0025/	03-Oct-2011 16:46	1K	
ARNK-0026/	03-Oct-2011 16:46	1K	
ARNK-0027/	03-Oct-2011 16:46	1K	
ARNK-0028/	03-Oct-2011 16:46	1K	
ARNK-0029/	03-Oct-2011 16:46	1K	
ARNK-0030/	03-Oct-2011 16:46	1K	
ARNK-0031/	03-Oct-2011 16:46	1K	
ARNK-0032/	03-Oct-2011 16:46	1K	
ARNK-0033/	03-Oct-2011 16:46	1K	
ARNK-0036/	03-Oct-2011 16:46	1K	
ARNK-0037/	03-Oct-2011 16:46	1K	
ARNK-0038/	03-Oct-2011 16:46	1K	
ARNK-0039/	03-Oct-2011 16:46	1K	
ARNK-0040/	03-Oct-2011 16:46	1K	
ARNK-0041/	03-Oct-2011 16:46	1K	
ARNK-0042/	03-Oct-2011 16:46	1K	

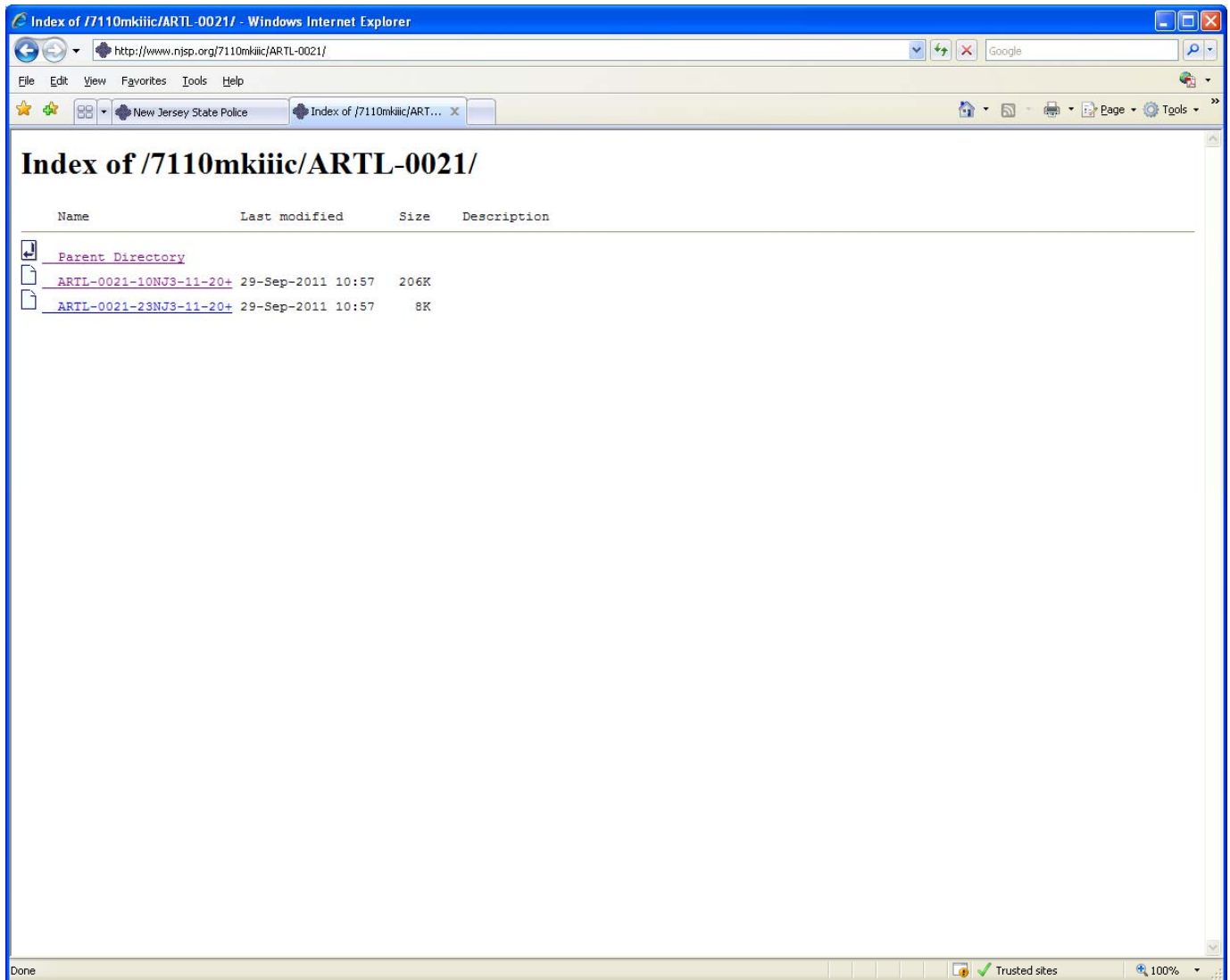
- This page when opened will display a folder entry for each ALCOTEST Instrument (Serial Number) that has had 1 or more successful uploads and subsequent publishing of ALCOTEST data from the corresponding instrument(s).

Note: Instruments, at the time of accessing this FTP website, that are not present in the displayed folder list have not had a successful upload and publishing of its specific ALCOTEST data.

If an Instrument Serial Number folder is not presented on this page, the OFS Program Manager should be contacted for further determination.

- In order to access the file(s) that are stored in a displayed Instrument folder, simply double-click on the folder.
- The Parent Directory link (located at the top of the list on any page), when clicked, will return you to the prior displayed page.

Instrument Folder Contents page –



- After double-clicking the desired Instrument folder the “file” contents are displayed.

In this example there are 2 files contained in the ARTL-0021 Instrument folder.

Upload data from the September 29, 2011 File Publishing for ARTL-0021 -

1. **Subject Tests data file** – ARTL-0021-10NJ3-11-20+ (“+” represents the balance of the file name, not displayed - “1105111615.asc)
2. **Certification Tests data file (Solution Change data)** - ARTL-0021-23NJ3-11-20+ (“+” represents the balance of the file name, not displayed - “1105111615.asc)

See next page.

Note:

1. As the planned weekly data publishings continue, the Instrument folders will increase in upload file number, where there will likely be a set of files present for each publishing date.

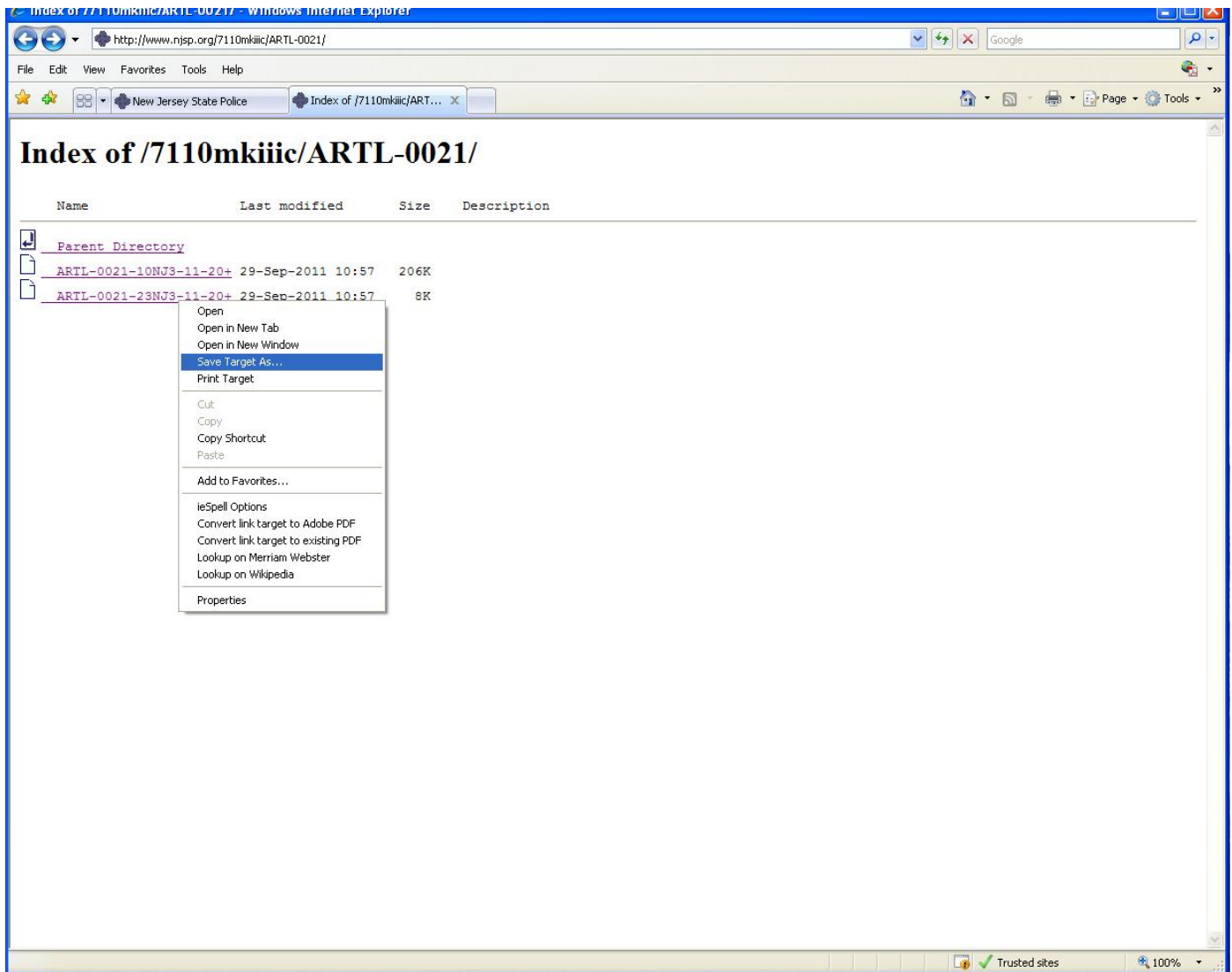
When a specific Instrument folder appears to be missing the most recent or a prior dated upload set of files, this would indicate that no data was uploaded for the specific date in question.

If this raises a question, please contact the OFS Program Manager with your specific inquiry.

2. A typical publishing file publishing will include 2 files in the published file set. The 10 and 23 files that are detailed on the prior page.

There may on occasion be a 3rd file which is the Instrument Header file identified with a "00" reference in the name following the serial number designation in the file name. The 00 file is an operational file, only, and has no significance to the instrument data found in the 10 and 23 files.

Downloading – SAVING the Desired File(s) –

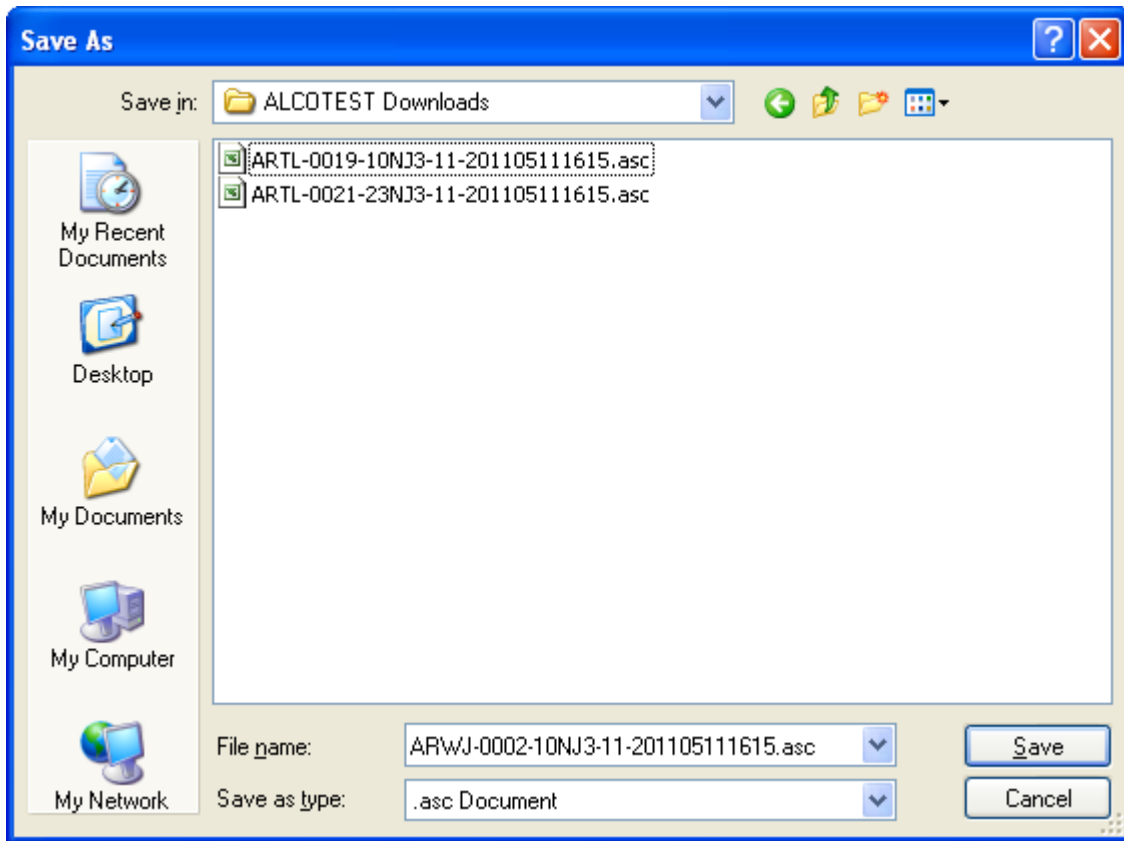


- **Right-click** on the desired file and with your cursor highlight the “Save Target As ...” menu entry.

Note: If you left- click the file entry, the file will open in a native text format in a new browser page, rendering the data in an unusable display format.

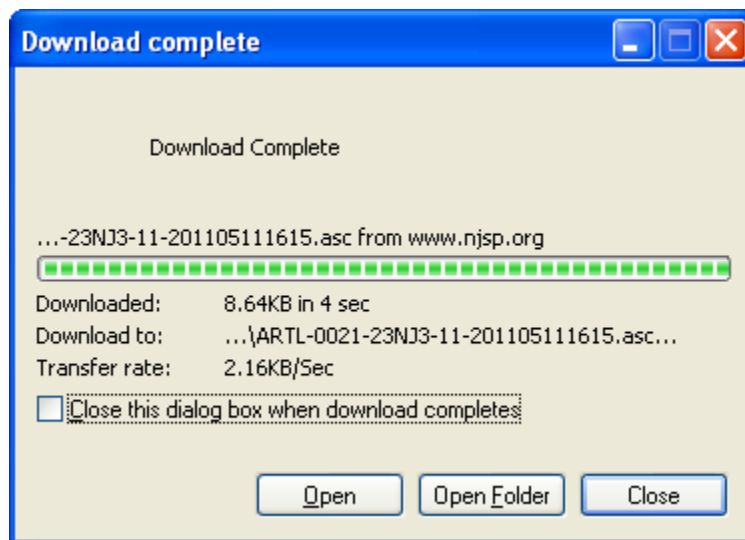
See next page.

- You will be presented with a Download execution window and a Windows “Save As” window, which you will use to designate where the selected file is to be stored.



- Select the desired Drive/Folder location to store the downloaded (Save Target As selection) file and then click the Save button.
- Windows will respond with the Download Complete acknowledgement window.

See next page.



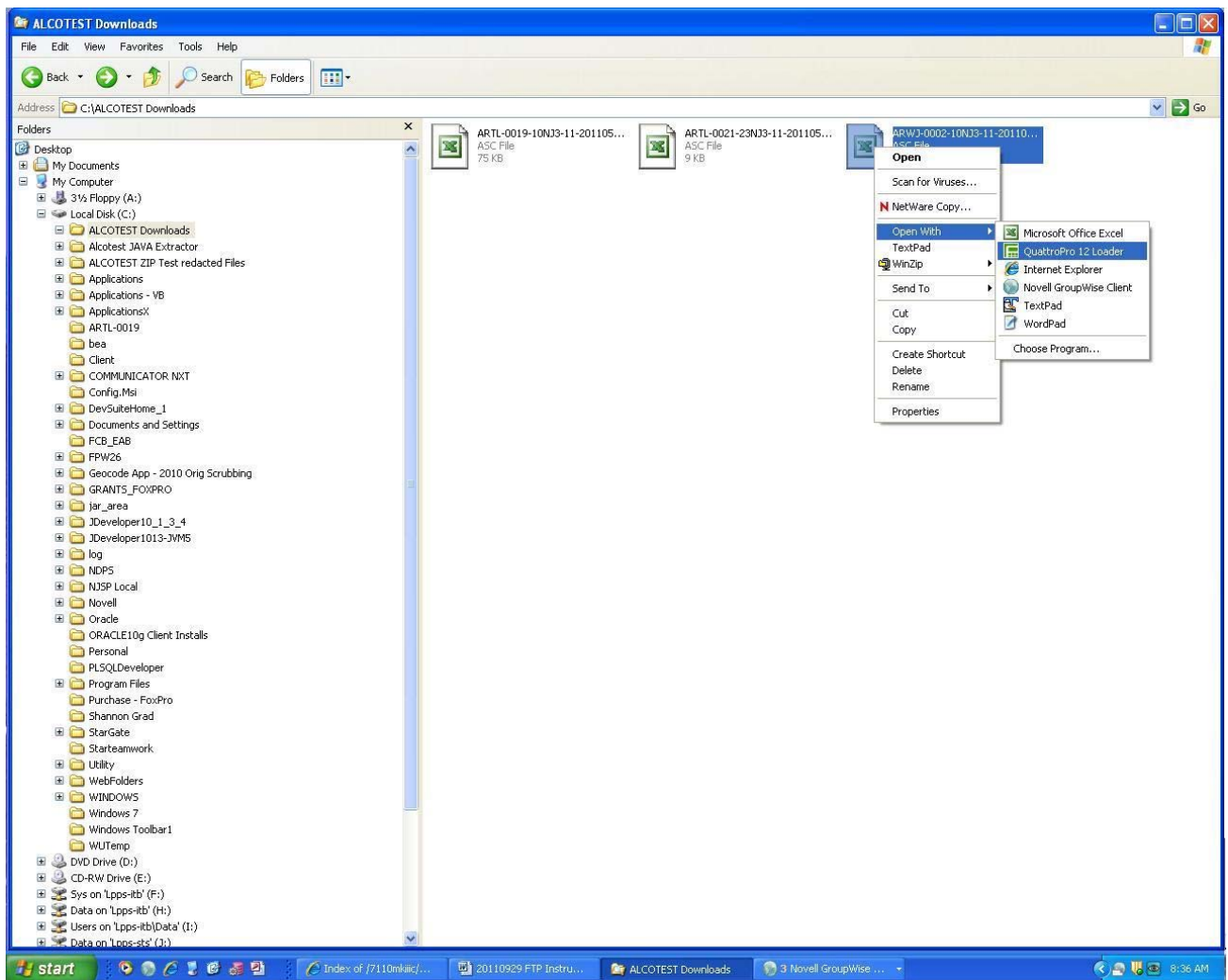
- Following these instructions will guarantee that the downloaded file is stored locally in the “.asc” file format, as it was physically uploaded from the instrument. This is necessary in order for the data to be viewed directly in a spreadsheet (QuattroPro or EXCEL) format or Text Editor, such as Notepad++ (Freeware) or TextPad.
- At this point, Close the window and return to download other files, if desired, or use Windows Explorer to locate your download(s) and open the file using QuattroPro or similar spreadsheet software or Text Editor Software, which is compatible with opening “.asc” files in spreadsheet display.

Note: Older versions of Microsoft EXCEL have a file size limitation of 32K. Files that are larger than 32K will open in EXCEL, however, the data that is beyond the 32K threshold will be truncated and not appear in the opened spreadsheet. The source “.asc” file however will remain intact. Files can only be opened with EXCEL 2007 or newer.

Opening a Downloaded File –

Using a spreadsheet tool such as QuattroPro, the downloaded “.asc” file(s) will be presented in the typical columns/rows display as displayed below.

If your spreadsheet software does not properly display the file in the column/row you may need to save the downloaded file in a different file format that your spreadsheet software is compatible, such as “.csv”.



See next page.

Downloaded File Opened in a QuattroPro spreadsheet -

Quattro Pro 12 - [C:\ALCOTEST Downloads\ARWJ-0002-10NJ3-11-201105111615.asc]

File Edit View Insert Format Tools Window Help

Font: Arial, Size: 10, Bold, Italic, Underline, Text Color: Black, Background Color: White, Font Style: Normal

Serial Num

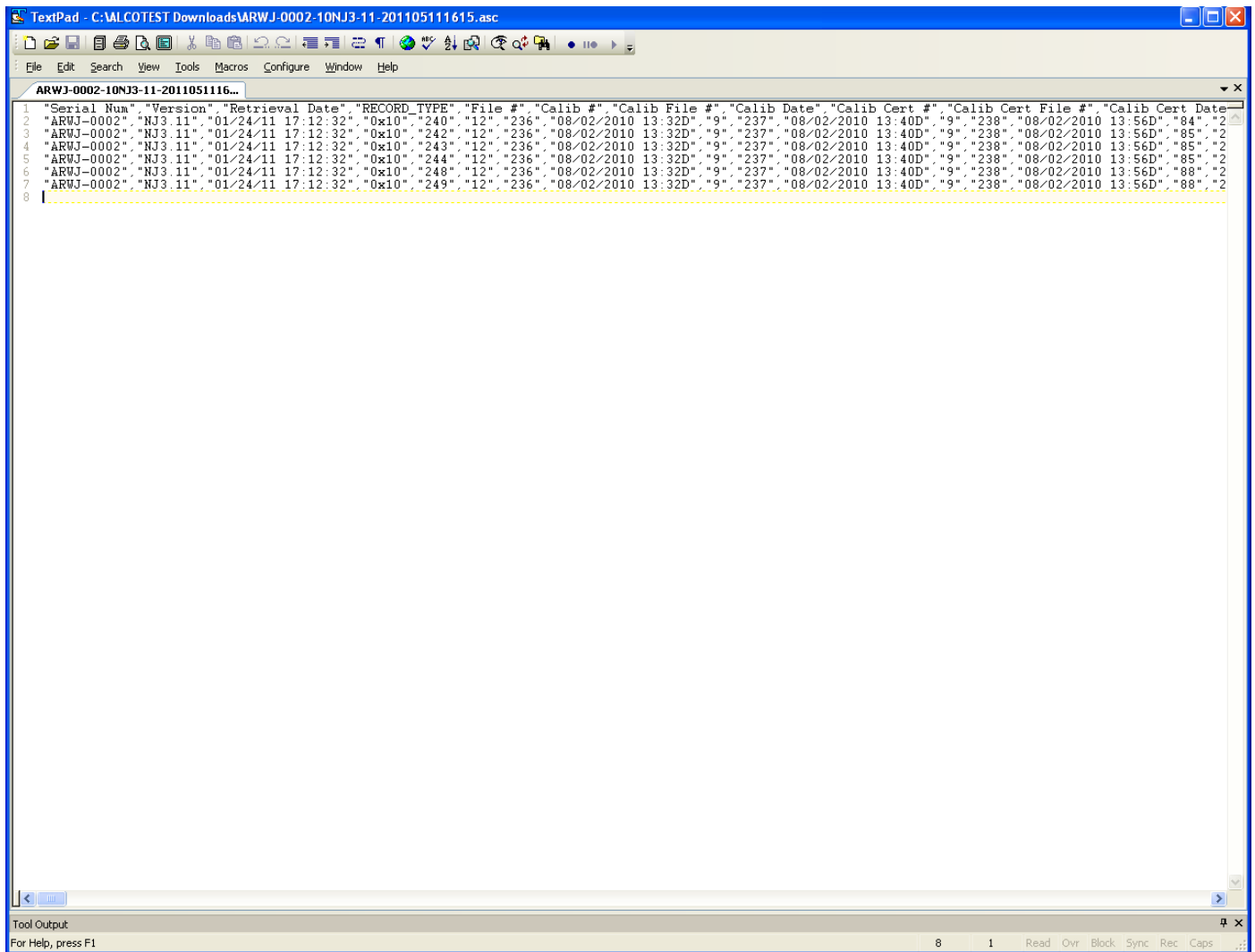
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
	"Serial Num"	"Version"	"Retrieval Date"	"RECORD_T"	"File #"	"Calib #"	"Calib File"	"Calib Dat"	"Calib Cer"	"Calib Cer"	"Calib Cer"	"Lin Cert #"	"Lin Cert F"	"Lin Cert f"	"Soln Chn"	"Soln Chn"	"Soln Chn"
1	"ARWJ-0002"	"NJ3.11"	"01/24/11 17:12:32"	"0x10"	"240"	"12"	"236"	"08/02/20"	"9"	"237"	"08/02/20"	"9"	"238"	"08/02/20"	"84"	"239"	"08/02/20"
2	"ARWJ-0002"	"NJ3.11"	"01/24/11 17:12:32"	"0x10"	"242"	"12"	"236"	"08/02/20"	"9"	"237"	"08/02/20"	"9"	"238"	"08/02/20"	"85"	"241"	"09/03/20"
3	"ARWJ-0002"	"NJ3.11"	"01/24/11 17:12:32"	"0x10"	"243"	"12"	"236"	"08/02/20"	"9"	"237"	"08/02/20"	"9"	"238"	"08/02/20"	"85"	"241"	"09/03/20"
4	"ARWJ-0002"	"NJ3.11"	"01/24/11 17:12:32"	"0x10"	"244"	"12"	"236"	"08/02/20"	"9"	"237"	"08/02/20"	"9"	"238"	"08/02/20"	"85"	"241"	"09/03/20"
5	"ARWJ-0002"	"NJ3.11"	"01/24/11 17:12:32"	"0x10"	"248"	"12"	"236"	"08/02/20"	"9"	"237"	"08/02/20"	"9"	"238"	"08/02/20"	"88"	"247"	"12/06/20"
6	"ARWJ-0002"	"NJ3.11"	"01/24/11 17:12:32"	"0x10"	"249"	"12"	"236"	"08/02/20"	"9"	"237"	"08/02/20"	"9"	"238"	"08/02/20"	"88"	"247"	"12/06/20"
7																	
8																	
9																	
10																	
11																	
12																	
13																	
14																	
15																	
16																	
17																	
18																	
19																	
20																	
21																	
22																	
23																	
24																	
25																	
26																	
27																	
28																	
29																	
30																	
31																	
32																	
33																	
34																	
35																	
36																	
37																	
38																	
39																	
40																	
41																	
42																	
43																	
44																	
45																	
46																	

QuickCell

- Displaying the FTP'd file in compatible Spreadsheet software, such as QuattroPro, maintains the proper row and column spacing under each column heading.

Note: Older versions of Microsoft EXCEL have a file size limitation of 32K. Files that are larger than 32K will open in EXCEL, however, the data that is beyond the 32K threshold will be truncated and not appear in the opened spreadsheet. **Files can only be opened with EXCEL 2007 or newer.**

Downloaded File Opened in a Text Editor - TextPad



The screenshot shows a TextPad window titled "TextPad - C:\ALCOTEST Downloads\ARWJ-0002-10NJ3-11-201105111615.asc". The file content is a table with 11 columns: "Serial Num", "Version", "Retrieval Date", "RECORD_TYPE", "File #", "Calib #", "Calib File #", "Calib Date", "Calib Cert #", "Calib Cert File #", and "Calib Cert Date". The table contains 8 rows of data, with the first row being a header and the subsequent 7 rows being data entries. The data is displayed in a single line with line numbers 1 through 8 on the left margin. The bottom status bar shows "Tool Output" and "For Help, press F1".

Serial Num	Version	Retrieval Date	RECORD_TYPE	File #	Calib #	Calib File #	Calib Date	Calib Cert #	Calib Cert File #	Calib Cert Date
ARWJ-0002	NJ3.11	01/24/11 17:12:32	0x10	240	12	236	08/02/2010 13:32D	9	237	08/02/2010 13:40D
ARWJ-0002	NJ3.11	01/24/11 17:12:32	0x10	242	12	236	08/02/2010 13:32D	9	237	08/02/2010 13:40D
ARWJ-0002	NJ3.11	01/24/11 17:12:32	0x10	243	12	236	08/02/2010 13:32D	9	237	08/02/2010 13:40D
ARWJ-0002	NJ3.11	01/24/11 17:12:32	0x10	244	12	236	08/02/2010 13:32D	9	237	08/02/2010 13:40D
ARWJ-0002	NJ3.11	01/24/11 17:12:32	0x10	248	12	236	08/02/2010 13:32D	9	237	08/02/2010 13:40D
ARWJ-0002	NJ3.11	01/24/11 17:12:32	0x10	249	12	236	08/02/2010 13:32D	9	237	08/02/2010 13:40D
ARWJ-0002	NJ3.11	01/24/11 17:12:32	0x10	249	12	236	08/02/2010 13:32D	9	237	08/02/2010 13:40D

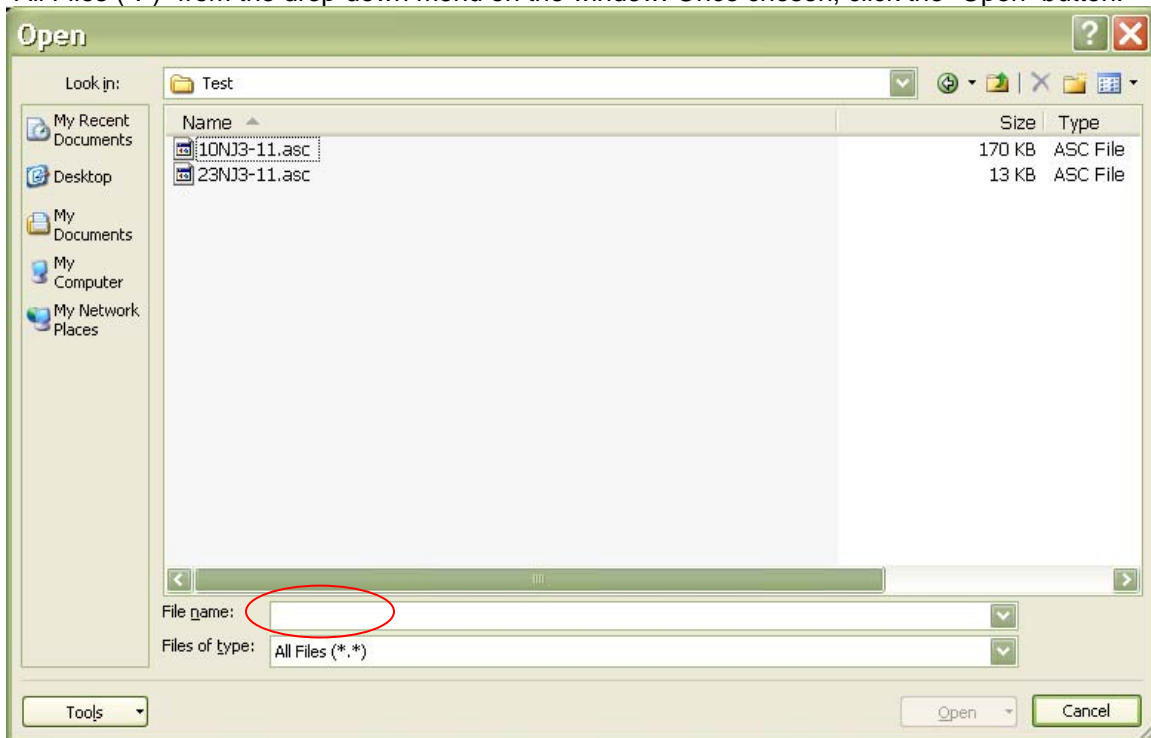
- Displaying the FTP'd file in compatible Text Editor Software, such as TextPad, maintains the proper row spacing, however the vertical column spacing, as seen in a spreadsheet, is not managed visually in the data display.
- Column Heading and Data Field display reference is managed by the "comma" field separators found between each field, header or data, in the display.

Downloaded File Opened in Excel 2007 or 2010

Open Excel (not in Compatibility Mode).



An explorer window opens. To search for the *.asc file it may be necessary to select Files of type: "All Files (*.*)" from the drop-down menu on the window. Once chosen, click the "Open" button.



The Text Import Wizard will display.

At the first window, Select the radio button for "Delimited" then click on the button "Next >"

Text Import Wizard - Step 1 of 3 [?] [X]

The Text Wizard has determined that your data is Fixed Width.

If this is correct, choose Next, or choose the data type that best describes your data.

Original data type

Choose the file type that best describes your data:

☒ **Delimited** - Characters such as commas or tabs separate each field.

☐ **Fixed width** - Fields are aligned in columns with spaces between each field.

Start import at row: File origin:

Preview of file C:\Documents and Settings\LPPsomoc\Desktop\New Folder\10NJ3-11.asc.

1	"Serial Num", "Version", "Retrieval Date", "RECORD_TYPE", "File #", "Calib #",
2	"ARXA-0045", "NJ3.11", "01/10/08 12:53:03", "0x10", "95", "4", "91", "03/22/2007",
3	"ARXA-0045", "NJ3.11", "01/10/08 12:53:03", "0x10", "96", "4", "91", "03/22/2007",
4	"ARXA-0045", "NJ3.11", "01/10/08 12:53:03", "0x10", "97", "4", "91", "03/22/2007",
5	"ARXA-0045", "NJ3.11", "01/10/08 12:53:03", "0x10", "99", "4", "91", "03/22/2007",

[<] [>]

[Cancel] [< Back] **[Next >]** [Finish]

At the second window, select the "Comma" checkbox, and select {none} from the drop-down list

Text Import Wizard - Step 2 of 3

This screen lets you set the delimiters your data contains. You can see how your text is affected in the preview below.

Delimiters

☐ Tab
☐ Semicolon
☒ Comma
☐ Space
☐ Other:

☐ Treat consecutive delimiters as one

Text qualifier: {none}

Data preview

"Serial Num"	"Version"	"Retrieval Date"	"RECORD_TYPE"	"File #"	"Calib #"
"ARXA-0045"	"NJ3.11"	"01/10/08 12:53:03"	"0x10"	"95"	"4"
"ARXA-0045"	"NJ3.11"	"01/10/08 12:53:03"	"0x10"	"96"	"4"
"ARXA-0045"	"NJ3.11"	"01/10/08 12:53:03"	"0x10"	"97"	"4"
"ARXA-0045"	"NJ3.11"	"01/10/08 12:53:03"	"0x10"	"99"	"4"

Buttons: Cancel, < Back, Next >, Finish

Click the "Finish" button