PROGRAM ANNOUNCEMENT

The Advocacy Institute Is Pleased to Present

Redacting Documents with Adobe

June 13, 2024

11:00 a.m. - 11:50 a.m.
or
2:00 p.m. - 2:50 p.m.

WEBINAR

Program Summary

Document production for litigation, OPRA or media requests often requires redaction of certain information for reasons of confidentiality or privilege. To effectively and completely redact documents, employees should always use the redaction tool in Adobe software. Using alternative redaction methods in lieu of Adobe may inadvertently disclose information intended to be removed from a document, which can damage litigation positions, disrupt claims of privilege, or allow prohibited access to otherwise restricted information. This program will provide a primer on using the Adobe redaction tool. Employees will learn how to use Adobe to effectively redact documents, protecting the confidential elements of information that is subject to disclosure.

Eligibility

This program is open to attorneys and support staff in the Department of Law & Public Safety and county prosecutors' offices.

Faculty

Ryan Brady is an Administrative Analyst in the New Jersey Department of Law & Public Safety's Information Technology office. His work includes technical curriculum development, product instruction and course lifecycle management. Before joining LPS, Ryan worked for the New Jersey Judiciary, where he was involved in the implementation of the statewide E-courts civil and criminal project training curriculum rollout. He also handled department-wide IT audio and visual improvement projects and provided NJ Court-specific application training to staff and judges throughout the State. He previously worked at the New Jersey Department of Transportation as a

training specialist. Ryan attended Fairleigh Dickinson University and Lincoln Technical Institute and is a Cisco Certified Network Associate.

CLE Credit

NJ CLE Credit: This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 1.0 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism.

Registration

Those who are eligible to apply should use the Zoom Webinar registration link in the Program Announcement email. Students who are registered will receive a confirmation email with a link to access the program.

Students must download Zoom before the webinar in order for the AGAI to record polling responses that are required for attendance verification and CLE credit.

The AGAI will be unable to verify attendance or grant CLE credit to students who have not downloaded Zoom before the webinar.