



State of New Jersey

PHILIP D. MURPHY  
Governor

OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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Lt. Governor

JENNIFER E. FRADEL  
Administrator

January 4, 2019  
AMENDED NOTICE OF JOB VACANCY  
#18-326

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

- TITLE:** Deputy Attorney General 2  
(Assistant Section Chief)
- SALARY:** \$79,247.71 to \$114,890.41
- LOCATION:** Division of Law  
Affirmative Civil Enforcement Practice Group  
Environmental Enforcement and Environmental Justice Sections  
Richard J. Hughes Justice Complex, Trenton, NJ

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under the supervision of the Assistant Attorneys General in charge of the Affirmative Civil Enforcement Practice Group in Trenton and/or the Section Chief of the Environmental Enforcement and Environmental Justice Sections, the Assistant Section Chief will be in charge of the Section’s efforts to promote environmental justice, as well as manage priority civil enforcement actions, natural resource damage suits, and other cases. The Assistant Section Chief provides counsel and representation to all of the Section’s clients; assists with planning and managing the supervision and operations of the Section; assigns matters and supervises Deputy Attorneys General in the Section; litigates and supervises litigation, as needed; evaluates the performance of assigned Deputy Attorneys General; conducts case file reviews; and, performs other duties as required.

**REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney-at-Law in the State of New Jersey is required.

**EXPERIENCE:** Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**PREFERENCE:** Preference will be given to applicants who demonstrate experience in the areas of environmental law, administrative practice, civil litigation, contracts and real estate transactions.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

**If interested, applicants must complete a Division of Law attorney application for employment, found at [http://www.nj.gov/oag/law/pdf/dagapp-form-fill\\_rev012618.pdf](http://www.nj.gov/oag/law/pdf/dagapp-form-fill_rev012618.pdf) then forward the completed application, along with a resume, cover letter indicating vacancy #18-326, copy of Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample with your name on it, and a copy of your unofficial law school transcripts. All items must be sent together, in one package, before the closing date of January 21, 2019 to:**

Recruitment Coordinator  
[LPS.Humanresources@njoag.gov](mailto:LPS.Humanresources@njoag.gov)

**-OR-**

Office of the Attorney General  
P.O. Box 081  
Trenton, NJ 08625-0085

**Current Division of Law employees need only send a resume and cover letter.**

*If submitting your documents via email you must include #18-326 in the subject-line.*

*Please do not submit your documents in duplicate; choose one delivery method: email or hard copy.*

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

