



PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

State of New Jersey
OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 080
TRENTON, NJ 08625-0081

GURBIR S. GREWAL
Attorney General

September 5, 2019
NOTICE OF JOB VACANCY
#19-274

An opportunity currently exists in the unclassified service within the Department of Law and Public Safety, Office of the Attorney General, for applicants who meet the requirements listed below:

TITLE: Deputy Attorney General 4

SALARY: \$65,899.49 - \$95,552.87

LOCATION: Office of the Attorney General
Office of Legal Affairs & Employee Relations
25 Market Street, 3rd Floor
Trenton, New Jersey 08625

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under direction of the Attorney General, an Assistant Attorney General, Deputy Attorney General 1 or 2, or other supervisory official within the Department of Law and Public Safety will be responsible for pre-litigation or hearing counseling, disciplinary history review and legal sufficiency review for the Division of State Police, Office of Professional Standards; will review and summarize information and material relating to the consideration of members of the Division for promotion; represents and provides counsel to State departments or other entities prescribed by applicable statutes; interprets and applies state and federal statutes, regulations, and policies including as to employment and labor law; as the Attorney General's representative, participates in legal and related activities involving federal and local jurisdictions and other State entities; is regularly on-call for emergencies; does other related work as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice law in the State of New Jersey is required.

EXPERIENCE: Two (2) years of experience as a practicing attorney.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

SPECIAL NOTE: Current Department employees appointed to a Deputy Attorney General title must be willing to accept a lateral transfer, if selected.

RESUME NOTE: Eligibility determinations are based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

RESPONSES MUST INCLUDE A COVER LETTER, RESUME, CERTIFICATE OF GOOD STANDING WITH THE NJ SUPREME COURT, COPY OF LAW SCHOOL TRANSCRIPTS AND A WRITING SAMPLE. RESPONSE PACKAGES WILL BE REVIEWED AND CANDIDATES WILL BE SELECTED FOR AN INTERVIEW ON THE BASIS OF THEIR RESUME AND ALL SUPPORTING DOCUMENTATION SUBMITTED. **APPLICANTS WHO DO NOT SUBMIT ALL REQUESTED DOCUMENTATION WILL NOT BE CONSIDERED FOR AN INTERVIEW.** PLEASE ENSURE THAT YOU INCLUDE A DAYTIME PHONE NUMBER ON YOUR COVER LETTER.

If qualified, please send all requested materials, indicating interest in job vacancy #19-274 on or before the closing date of October 5, 2019 to:

Recruitment Coordinator
LPS.Humanresources@njoag.gov

-OR-

Recruitment Coordinator
Office of the Attorney General
P.O. Box 081
Trenton, NJ 08625-0081

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

