



PHILIP D. MURPHY  
Governor

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Lt. Governor

*State of New Jersey*  
OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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TRENTON, NJ 08625-0080

GURBIR S. GREWAL  
Attorney General

**October 28, 2019**  
**NOTICE OF JOB VACANCY**  
**#19-358**

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Division of Alcoholic Beverage Control, for applicants who meet the requirements listed below:

**TITLE:** Deputy Attorney General 4 or Deputy Attorney General 3

**SALARY:** \$65,899.49 to \$95,552.87 \$76,289.01 to \$110,609.88

**LOCATION:** Division of Alcoholic Beverage Control  
140 East Front Street  
Trenton, NJ 08625

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under the direction of the Counsel to the Director or other supervisory official, represents the Division of Alcoholic Beverage Control as prescribed by applicable statutes; provides counsel to the Director and Division regarding interpretation of Title 33, The Alcoholic Beverage Control Act, and implementing regulations; as the Attorney General's representative, participates in legal and related activities involving cases in federal, State and local jurisdictions and before other State agencies; drafts petition responses, special rulings, Division orders on agency final decisions, and on a variety of matters involving alcoholic beverage licensing, permitting and other related topics; conducts legal research and related work of a complex nature; drafts regulations; responds to inquiries from the public, licensees and attorneys; does other related work as required.

**REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice law in the State of New Jersey is required.

**EXPERIENCE:**

DEPUTY ATTORNEY GENERAL 4: Two (2) years of experience as a practicing attorney.

DEPUTY ATTORNEY GENERAL 3: Three (3) years of experience as a practicing attorney.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**SPECIAL NOTE:** Current Department employees appointed to a Deputy Attorney General 4 or 3 title must be willing to accept a lateral transfer, if selected.

**PREFERENCE:** Preference will be given to applicants with a background in administrative law, especially in researching, drafting and defending regulations in appropriate forums.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

**If qualified, applicants must submit a resume, a cover letter indicating interest in job vacancy #19-358, a copy of your Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample (unedited by others), and a copy of your unofficial law school transcripts (self-prepared transcripts are not acceptable). All items must be sent together, in one package, before the closing date of November 28, 2019 to:**

Recruitment Coordinator  
[LPS.Humanresources@njoag.gov](mailto:LPS.Humanresources@njoag.gov)

**-OR-**

Recruitment Coordinator  
Office of the Attorney General  
P.O. Box 081  
Trenton, NJ 08625-0081

**ALL ITEMS MUST BE SUBMITTED TOGETHER IN ONE PACKAGE BEFORE 11/28/19.**

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

