



## State of New Jersey

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

GURBIR S. GREWAL  
*Attorney General*

WILLIAM H. CRANFORD  
*Acting Administrator*

### January 31, 2020 NOTICE OF JOB VACANCY #20-68

Opportunities currently exist in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

**TITLE:** Deputy Attorney General 4  
**SALARY:** \$82,527.28 to \$117,772.00  
**LOCATION:** Division of Law  
Administrative Practice Group  
Education and Higher Education Section  
Richard J. Hughes Justice Complex, Trenton, NJ

**NUMBER OF POSITIONS AVAILABLE:** TBD

**DUTIES:** Under the supervision of the Section Chief or Assistant Section Chief of the Education and Higher Education Section or the Assistant Attorneys General in charge of the Administrative Practice Group in Trenton will provide counsel and representation to the Department of Education; the legal work on behalf of the Department of Education includes administrative litigation and appeals regarding State funding of education, charter schools, and special education; does other related work as required.

#### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

**EXPERIENCE:** Two years (2) years of experience as a practicing attorney.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

**If interested, applicants must complete a Division of Law attorney application for employment, found at [www.nj.gov/oag/dol-hiring](http://www.nj.gov/oag/dol-hiring). While completing the application you will be instructed to upload supporting documents including but not limited to: a resume, cover letter indicating vacancy #20-68, copy of a current Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample unedited by others, a copy of your unofficial law school transcripts, and an Affirmative Action form.**

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

