



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
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DIVISION OF STATE POLICE
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PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

GURBIR S. GREWAL
Attorney General

PATRICK J. CALLAHAN
Colonel

Dear Ma'am/Sir:

The New Jersey State Police (NJSP) Division Internship Program is an uncompensated educational program that focuses on developing practical skills, workplace experience, and greater knowledge of the NJSP. The mandatory requirements for an internship are as follows:

1. A minimum of 60 college credits earned
2. 2.5 GPA or higher
3. Ability to work in a professional environment

The internship application documents necessary for applicants interested in applying to an internship with the NJSP are as follows:

1. Internship Application (S.P. 806)
2. NJSP Volunteer Intern Participation Agreement (S.P. 806A)
3. NJSP Internship Program Background Investigation Questionnaire (BIQ) (S.P. 806B)
4. NJSP Authorization for Release of Personal Information (S.P. 806C)
5. NJSP Consent for Photography & Audio/Visual Release Form (S.P. 479)

As a reminder, type or print legibly and when filling out the BIQ, disclosure of Social Security number is mandatory. All forms must be filled out in their entirety. Failure to fully complete or provide all necessary forms may delay or exclude an applicant from the process.

In addition to the above, the applicant shall attach a current resume and, if obtaining college credits, an official letter prepared by the applicants college internship coordinator. This letter shall outline the school's approval for the applicant's internship and verification that mandatory requirements are met. If an applicant is not obtaining credits from the internship, a college transcript highlighting the applicant's GPA and credits shall be submitted. Once complete, forward all documents to the below address or via email to: NJSPInternship@njsp.org

Submission deadlines are as follows:

Fall Semester- July 20

Spring Semester- November 24

Summer Semester- April 24



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Upon successful completion of the process, all suitable applicants will be notified via e-mail of the date, time, and location of the mandatory internship program orientation seminar. This session typically takes place at NJSP Division Headquarters, between 9:00 a.m. – 12:00 p.m. Internship assignments are based upon the operational needs of the Division. However, consideration is also given to the academic interest, preparedness of the applicant, and proximity of assignment to the applicant's location preference.

We are pleased that you have taken an interest with the NJSP Internship Program and look forward to your participation. If you have any further questions, please contact the Recruiting Unit Internship Coordinator at **609-882-2000 Ext. 6401**, or via email at **NJSPInternship@njsp.org**

New Jersey State Police
Recruiting Unit
P.O. Box 7068
West Trenton, NJ 08628