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March 21, 2022

To: All Interested Bidders

Re: Solicitation # 22-002
Historic Fenwick Manor Preservation Plan

ADDENDUM #1

Are there any existing drawings of Fenwick Manor that will be made available to the successful consultant?

We will provide the Building Renovations and Technical specs from the State of New Jersey dated January 2004.

ADDENDUM #2

The RFP notes that the building will continue to be used as office space throughout the entirety of the project. Is there a potential for a future change in use that would need to be considered during the preparation of the Preservation Plan?

It is anticipated that the building will remain as Office space.

ADDENDUM #3

The NJ Historic Trust's Preparation Guide for Preservation Plans notes that the archaeological evaluation is typically a limited assessment described as an "acknowledgement of potential sub-grade resources as identified in development property history." Does this align with your expectations for the Preservation Plan or are you anticipating the inclusion of an archaeologist team member to complete artifact inventory and analysis?

The Consultant's interpretation of the term "archeological evaluation", detailed in the NJ Historic Trust's Preparation Guide for Preservation Plans, is consistent with the Commission's expectations.

ADDENDUM #4

The RFP does not specifically reference a building systems analysis, to be completed by a Mechanical, Electrical, and Plumbing Engineer. Are you anticipating a full systems analysis with the Preservation Plan, or may that be included with our proposal as an additional / optional service?

A building systems analysis is not included in the Scope of Work (SOW) for this project. Although not included as part of the SOW for this RFP, a vendor may include a cost breakdown to perform such analysis. Should the Commission wish to include the analysis in the Plan, it will be addressed in the contract with the successful consultant. The cost of the additional analysis will not be used in the Commission’s evaluation of the bids.

ADDENDUM #5

Should the proposal include a materials analysis (paint, mortar, etc.)?

A materials analysis is not included in the SOW for this project. Although not included as part of the SOW for this RFP, a vendor may include a cost breakdown to perform such analysis. Should the Commission wish to include the analysis in the Plan, it will be addressed in the contract with the successful consultant. The cost of the additional analysis will not be used in the Commission’s evaluation of the bids.

ADDENDUM #6

The RFP notes that the anticipated project kick-off will take place in October 2022, contingent on grant funding from the NJ Historic Trust. The Trust notes that successful grant applicants may not receive their funding until possibly March 2023. While this scenario does not affect the proposal or interest in this project, does the availability of Trust funds impact the Pinelands Commission’s ability to award the project to the successful consultant?

The project is contingent upon receiving the grant award. The funding availability date will not change the project or impact the timeline.

Date

Business Name

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