



Record Group: Governor Brendan T. Byrne (served 1974-1982)
Subgroup: Appointments Office
Series: Records, 1974-1982
Accession #: 1981.033, 1985.019
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[Contents](#) | [Subject Files](#)

Institutional History

The function of the Appointments Office was to prepare Governor Byrne's daily schedule. This primarily entailed responding to invitations for the Governor to attend an event or give a speech, planning his agenda of appointments, and making any necessary travel and security arrangements. During the Byrne Administration, the position of Appointments Secretary was held by Elizabeth Cohen (1974-1975) and Edith Byrne (1976-1982).

Archives holdings consist of Advance Files for 1974-1975 (background and briefing materials provided to the Governor in preparation of appointments and appearances); miscellaneous subject and correspondence files for 1973-1977; Telephone Message Logs for 1974 1977; and the finalized daily schedules of the Governor (Appointment Notebooks) for the entire period of his administration.

Contents

| | <u>Old Box No.</u> | <u>New Box No.</u> |
|---|--------------------|--------------------|
| Advance Files, 1974-1975 | 717 | 1-2 |
| Inter-Office Memoranda, December 1973 - December 1975 | 718 | 2-3 |
| Subject Files, 1974-1977* | 717-719, 729 | 3-6 |
| Telegrams, 1974-1976 | 730 | 6 |
| Telephone Message Logs, 1974-1977 | 730 | 7 |
| Miscellaneous Correspondence (not filed), 1976-1977 | 730 | 7 |
| Appointment Notebooks, 1974-1982 | 1674-78 | 8-14 |
| 21 January 1974 - 6 May 1975 | 1674 | 8 |
| 7 May 1975 - 30 June 1976 | 1674-75 | 9 |
| 1 July 1976 - 31 August 1977 | 1675-76 | 10 |
| 1 September 1977 - 31 July 1978 | 1676-77 | 11 |
| 1 August 1978 - 30 September 1979 | 1677 | 12 |
| 1 October 1979 - 31 December 1980 | 1677-78 | 13 |
| 1 January 1981 - 19 January 1982 | 1678 | 14 |

| | |
|--|----|
| Daily Appointment Schedules, 1974-1975 | 15 |
| Inter-Office Referrals, 1975-1976 | 15 |

*See file listing below.

Note: Copies of Speeches for 1974-1979, originally filed with the Appointments Office, have been moved to the Press Office.

Records Destroyed

| | <u>Box No.</u> |
|---------------------------------------|----------------|
| <i>Daily Invitation Logs</i> | |
| April - December 1975 | G-713 |
| 1976 | G-728 |
| 1977 | G-737 |
| 1978 | G-741 |
| 1979 | G-1324 |
| 1980 | G-1325 |
| 1981 & January 1982 | G-1326 |
| <i>Correspondence – Alphabetical</i> | |
| 1974 to 1975 | G-711 |
| 1976 to 1977 | G-731 |
| 1978 to 1979 | G-1323 |
| 1980 to 1981 | G-1327 |
| <i>Publications</i> | |
| Scenic & Historic Tours of New Jersey | G-753 |
| New Jersey Calendar of Events, 1976 | G-753 |
| New Jersey 1975 Annual Report | G-753 |
| <i>Bicentennial Regrets</i> | G-728 |
| <i>Invitations</i> | |
| November 1973 - 20 April 1974 | G-705 |
| 21 April - May 1974 | G-706 |
| June - 10 September 1974 | G-707 |
| 11 September -October 1974 | G-708 |
| November 1974 | G-709 |
| December 1974 | G-710 |
| Referrals, January - December 1974 | G-718 |
| Referrals, July - December 1974 | G-718 |
| January - February 1975 | G-710 |
| March 1975 | G-709 |
| April 1975 | G-712 |
| May 1975 | G-714 |
| June 1975 | G-715 |
| July - October 1975 (miscellaneous) | G-716 |
| September 1975 | G-717 |
| October 1975 | G-721 |

| | |
|------------------------------------|--------|
| November - December 1975 | G-720 |
| Open 1975 | G-712 |
| Referrals, January - December 1975 | |
| Referrals, July - August 1975 | G-718 |
| January - March 1976 | G-722 |
| April - 15 May 1976 | G-723 |
| 16 May - June 1976 | G-724 |
| July - August 1976 | G-725 |
| September - October 1976 | G-726 |
| November - December 1976 | G-727 |
| January - 19 April 1977 | G-736 |
| 20 - 30 April 1977 | G-732 |
| May 1977 | G-735 |
| 29 May - July 1977 | G-733 |
| 22 - 26 July 1977 | G-735 |
| August 1977 | G-734 |
| 1 - 15 September 1977 | G-732 |
| 16 - 23 September 1977 | G-734 |
| 24 September - 17 October 1977 | G-732 |
| 18 October - November 1977 | G-734 |
| December 1977 | G-735 |
| Open 1977 | G-732 |
| Referrals, late 1977 - 1978 | G-718 |
| January 1978 | G-744 |
| February - 5 April 1978 | G-743 |
| 6 April - 10 May 1978 | G-745 |
| 11 May - 28 June 1978 | G-750 |
| 22 - 25 June 1978 | G-748 |
| 29 June - 31 August 1978 | G-748 |
| 1 - 17 September 1978 | G-746 |
| 16 September - October 1978 | G-751 |
| November 1978 | G-749 |
| December 1978 | G-742 |
| Open 1978 | G-741 |
| Referrals, 1978 | G-741 |
| Miscellaneous 1978 | G-746 |
| January - 11 February 1979 | G-742 |
| 12 February - March 1979 | G-744 |
| April - 20 May 1979 | G-747 |
| 21 May - June 1979 | G-746 |
| July - 14 September 1979 | G-738 |
| 15 September - October 1979 | G-739 |
| November - December 1979 | G-740 |
| Open 1979 | G-1323 |
| Referrals, 1979 | G-1323 |
| January - March 1980 | G-1311 |
| April - 15 May 1980 | G-1312 |
| 16 May - June 1980 | G-1313 |

| | |
|---|--------|
| July - September 1980 | G-1314 |
| October 1980 | G-1315 |
| November - December 1980 | G-1316 |
| Open 1980 | G-1327 |
| January - February 1981 | G-1317 |
| March - April 1981 | G-1318 |
| May - 15 June 1981 | G-1319 |
| 16 June - August 1981 | G-1320 |
| September - October 1981 | G-1321 |
| November 1981 - January 1982 | G-1322 |
| Open 1981 | G-1327 |
| Monthly Calendars, Jan. to May 1976 and Sept. 1976 to Feb. 1977 | G-730 |
| Scheduling Worksheets, miscellaneous 1975 | G-730 |
| Original Schedules (manuscript copies), 1974-1975 | G-730 |

Original Inventory:

Ruth Wulff

| <u>File</u> | <u>Box No.</u> |
|--|----------------|
| Open Correspondence, 1979 | G-1323 |
| Open Correspondence, 1980 to 1981 | G-1327 |
| Correspondence - Alphabetical, 1978 to 1979 | G-1323 |
| Correspondence - Alphabetical, 1980 to 1981 | G-1327 |
| Daily Invitation Logs, 1979 | G-1324 |
| Daily Invitation Logs, 1980 | G-1325 |
| Daily Invitation Logs, 1981 to 1982 | G-1326 |
| Invitations, November 1978 - 19 January 1979 | G-1322 |
| Honorary Acceptances, 1981 | G-1327 |

Edith Byrne

| <u>File</u> | <u>Box No.</u> |
|---------------------------------------|----------------|
| Invitations, January - March 1980 | G-1311 |
| Invitations, April - 15 May 1980 | G-1312 |
| Invitations, 16 May - June 1980 | G-1313 |
| Invitations, July - September 1980 | G-1314 |
| Invitations, October 1980 | G-1315 |
| Invitations, November - December 1980 | G-1316 |
| Invitations, January - February 1981 | G-1317 |
| Invitations, March - April 1981 | G-1318 |
| Invitations, 1 - 15 June 1981 | G-1319 |
| Invitations, 16 June - August 1981 | G-1320 |

Elizabeth Cohen

| <u>File</u> | <u>Box No.</u> |
|---|----------------|
| Governor's Speeches, 1974 to 1975 | G-752 |
| Governor's Speeches, 1976 | G-754 |
| Governor's Special Message, 7 October 1976 | G-753 |
| Scenic & Historic Tours of New Jersey (publication) | G-753 |
| New Jersey Calendar of Events, 1976 (publication) | G-753 |
| New Jersey 1975 Annual Report (publication) | G-753 |

Elizabeth Cohen & Diane Jantz

| <u>File</u> | <u>Box No.</u> |
|--|----------------|
| Invitations, November 1973 - 20 April 1974 | G-705 |
| Invitations, 21 April - May 1974 | G-706 |
| Invitations, June - September 1974 | G-707 |
| Invitations, 11 September - October 1974 | G-708 |
| Invitations, November 1974 & March 1975 | G-709 |
| Invitations, December 1974 - February 1975 | G-710 |
| Invitations, April 1975, Open 19__ | G-712 |
| Invitations, (partial) April - September 1975 | G-716 |
| Invitations, September 1975 | G-717 |
| Invitations, October 1975 | G-721 |
| Invitations, November - 19 December 1975 | G-720 |
| Invitations, January - March 1976 | G-722 |
| Invitations, April - 15 May 1976 | G-723 |
| Invitations, 16 May - June 1976 | G-724 |
| Invitations, July - August 1976 | G-725 |
| Invitations, September - October 1976 | G-726 |
| Invitations, November - December 1976 | G-727 |
| Invitations, 20 - 30 April 1977 | G-732 |
| Invitations, 1 - 15 September 1977 | G-732 |
| Invitations, 24 September - 17 October 1977 | G-732 |
| Invitations, June - July 1977 | G-733 |
| Invitations, August 1977 | G-734 |
| Invitations, 16 - 23 September 1977 | G-734 |
| Invitations, 18 October - November 1977 | G-734 |
| Invitations, May - 26 July 1977 | G-735 |
| Invitations, January - 19 April 1977 | G-736 |
| Correspondence - Alphabetical, 1974 to 1975 | G-711 |
| Daily Invitation Logs, April - December 1975 | G-713 |
| Daily Invitation Logs, May 1975 | G-714 |
| Daily Invitation Logs, June 1975 | G-715 |
| Daily Invitation Logs, January - October 1976 | G-728 |
| Daily Invitation Logs, January - December 1977 | G-737 |
| Subject Files, 1975 | G-717 |
| Subject Files, 1973 to 1977 | G-718 |
| Subject Files, 1973 to 1977 | G-719 |
| Subject Files, 1973 to 1977 | G-729 |
| Daily Schedules, January 1976 - March 1976 | G-722 |

| | |
|--|-------|
| Bicentennial Regrets | G-728 |
| Misc. & Calendar, January 1976 to March 1977 | G-730 |
| Correspondence - Alphabetical, 1976 - 1977 | G-731 |

Diane Jantz

| <u>File</u> | <u>Box No.</u> |
|---|----------------|
| Invitations, Open 1978 | G-741 |
| Invitations, January 1978 | G-744 |
| Invitations, February - 5 April 1978 | G-743 |
| Invitations, April - 10 May 1978 | G-745 |
| Invitations, July - August 1978 | G-748 |
| Invitations, 16 September - October 1978 | G-751 |
| Invitations, November 1978 | G-749 |
| Invitations, December 1978 - 11 February 1979 | G-742 |
| Invitations, 12 February - March 1979 | G-744 |
| Invitations, April - 20 May 1979 | G-747 |
| Invitations, 13 May - 26 June 1979 | G-750 |
| Invitations, 21 May - June 1979 | G-746 |
| Invitations, 14 July - 14 September 1979 | G-738 |
| Invitations, 15 September - October 1979 | G-739 |
| Invitations, November - December 1979 | G-740 |
| Daily Invitation Logs, 1978 | G-741 |
| Referrals, 1978 | G-741 |

Listing, Subject Files, Boxes 3 through 6

Box 3

Attorney General (1974)
 Bergen County (1974)
 Cape May County Correspondence (February 1974)
 Congressional Hearings (schedules and invitations to testify, 1975)
 Democratic National Telethon (July 1975)
 Education (1974)
 Election Files (February 1974)
 Energy Related Correspondence (1974)
 England Trip (15-17 June 1975)
 Executive Orders (1969, 1971)
 Form letters (1974-1975)
 Forms (1974)
 General Correspondence (1973-1974)
 Governor's Conferences (1974)
 Governor's Youth Program (15 July 1974)
 Health Department (19 March 1974)
 Histadrut American-Israeli Cultural Exchange Institute (June 1975)
 In-Office Appointments (1975)

Institutions and Agencies, Department of (1974)

Box 4

Kansas City Democratic Convention (November 1974)

Legislature (1974)

Monmouth County Arts Councils (1974)

Monmouth County Correspondence (1974)

Morven Socials (1975)

National - Democratic National Committee (1973)

National Committee to Declare War on Drugs (April 1974)

National Jewish Hospital (1974)

New Jersey Association of Chosen Freeholders (1974)

New Jersey Education (1974)

New Jersey Historical Drama Association (1974)

New Jersey School Board Association (1974)

New York (1974)

No Money Letters (rejections of requests for donations, 1975)

Pre-Inaugural Material (November - December 1973)

Press (material for news releases, press conferences and interviews, 1974)

Princeton University Board of Trustees (1974)

Box 5

Proclamations (2 files: 1974-1975)

Representatives of Governor's Office to Attend Functions (1974)

Retirement Letters (1974)

Speeches and Schedules, Pre-Inaugural (December 1973)

Sports Passes and Schedules for the Governor (1974)

State - Democratic State Committee (undated)

State Police (1974-1975)

Surrogates (September 1975)

Tax plans (1974)

Unionized Houses (3 June 1975)

United Negro College Fund Dinner (21 May 1974)

Washington, DC (1974)

Bicentennial (1976)

Candidate Forum Invitations (1977)

Cranford Senior Citizens, HFA #442 (14 October 1977)

East Orange UAW Senior Citizens, HFA #604 (14 October 1977)

Election Materials (1977)

Box 6

Energy Crisis (February 1977)

Geraldine Dodge Foundation (July 1976)

Inter-Office Memos (March - July 1976, 2 February 1977)

Ireland Trip (7-11 May 1976)

National - Democratic National Committee (1975-1976)

Princeton University Board of Trustees (1977)

Ticket-Travel Information (1976)

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If you have any questions about the information in this collection guide, please contact njarchives@sos.state.nj.us