NEW JERSEY DEPARTMENT OF STATE  
P.O. BOX 459, TRENTON, NJ 08625  

NOTICE OF JOB VACANCY (Pending Approval)

ISSUE DATE: May 19, 2021  
CLOSING DATE: June 19, 2021*

OPEN TO: Interested individuals who meet the requirements  
SALARY: $65,565.90-$93,195.36

DIVISION: New Jersey State Museum  
POSTING # STA-2021-008

TITLE: Assistant Curator, Fine Art

DEFINITION: Under the general supervision of the Curator of Fine Art in the State Museum, Department of State, initiates, plans, researches, implements, and evaluates exhibitions in 18th through 21st century American art; seeks, researches, and administers travelling exhibitions from other museums and museum service agencies for presentation at the New Jersey State Museum; conducts research on the permanent collections of the New Jersey State Museum; does other related duties as required.

REQUIREMENTS:

EDUCATION: Graduation from an accredited college or university with a Master's degree in Fine Art, Art History, or Studio Art.

NOTE: All college degrees (both U.S. and non-U.S.) and/or transcripts from a college or university must already be evaluated for accreditation by the closing date of the posting. Transcripts must be submitted with your resume. Failure to comply with these requirements may result in ineligibility.

EXPERIENCE: Two (2) years of experience in the field of fine art, one (1) year of which shall have involved performing curatorial duties related to collecting, researching, and exhibiting in a museum, college/university art gallery, or visual arts center.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the “New Jersey First Act,” which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey. New Jersey State employees hired prior to September 1, 2011 who transfer from within the Executive Branch or from another State of New Jersey appointing authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

AUTHORIZATION TO WORK: Selected candidate must be authorized to work in the U.S. according to Department of Homeland Security, U.S. Citizenship and Immigration Services regulations.

APPLICANT INFORMATION: Applicants should submit a cover letter with announcement number, resume, professional writing sample, employment application (employment application can be found here) https://www.nj.gov/state/assets/pdf/employment/hr-application.pdf and college transcripts by the closing date to Employment.Recruiter@sos.nj.gov

* Responses received after the closing date may be considered if the position is not filled.

The New Jersey Department of State is an Equal Opportunity Employer