Township of Franklin
COUNTY OF GLOUCESTER
State of New Jersey 08322
1571 Delsea Drive
FRANKLINVILLE, NEW JERSEY 08322
(856) 694-1234 • (856) 694-2020

July 27, 2007

Department of State
125 W. State Street
P.O. Box 300
Trenton, NJ 08625-0300

Attn: Charlene Worner
Office of the Secretary of State

Dear Ms. Worner:

Enclosed please find a copy of Resolution R-122-07 entitled “Resolution Establishing A Fair And Open Process For The Award Of Professional Service Contracts In The Township of Franklin, County Of Gloucester” which was adopted by our Township Committee on Tuesday, June 12, 2007.

If anything further is required, please do not hesitate to contact this office.

Sincerely,

Carolyn Toy
Deputy Clerk

Ct
Enc.

FILED
JUL 30 2007
NINA MITCHELL WELLS
SECRETARY OF STATE
RESOLUTION ESTABLISHING A FAIR AND OPEN PROCESS FOR
THE AWARD OF PROFESSIONAL SERVICE CONTRACTS IN THE TOWNSHIP
OF FRANKLIN, COUNTY OF GLOUCESTER
R-122-07

WHEREAS, Professional entities are exempt from established New
Jersey Public bidding laws, specifically said exception being set forth under
N.J.S.A. 40A:11-5; and

WHEREAS, the Township Committee of Franklin Township recognizes that
there is a need for a fair and open process for the awarding of professional service
contracts where those contracts and agreements are not subject to public bidding,
in order to address the concerns of citizens regarding political contributions and to
engender trust in the process of local government and to insure that quality public
services are received; and

WHEREAS, the State of New Jersey has enacted N.J.S.A. 19:44A-20.5
which bars any municipality, agency or instrumentality thereof from entering
into a contract in excess of $17,500.00 with a business entity that has made a
political contribution reportable pursuant to N.J.S.A. 19:44A-1 et seq. to any
municipal committee of a political party in that municipality if a member of that
political party is serving in an elective public office of that municipality when the
contract is awarded or to any candidate committee of any person serving in an
elective public office of that municipality when the contract is awarded unless said
contract is awarded pursuant to a fair and open process consistent with N.J.S.A.
19:44A-1 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Township
Committee of the Township of Franklin, County of Gloucester and State of
New Jersey that a fair and open procedure for the award of professional service
agreements is established as follows:

A. Any professional service entity or other business entity providing
services to the Township of Franklin shall be subject to a fair and open process.
That fair and open process shall be as set forth in section B below which shall
establish the criteria for the fair and open process.

B. The fair and open process established by the Township of Franklin
shall require the following:

(1) Any professional service contract not subject to bidding that shall
expire as of December 31 of that calendar year shall be advertised by the
Township Committee, appointing authority or Board as the case may
be, in the official newspaper of the Township of Franklin for
publication of notices, not later than December 10. The published
notice shall set forth the name of the position or contract which is to
become open, and set forth the criteria to be considered and materials
required to be submitted by the applicant.

(2) The applicant shall submit a resume which shall set forth information
including, but not limited to the following (as applicable to a business entity or
individual professional):
   (a) Full name and business address;
   (b) A listing of all post high school education of the applicant;
   (c) A listing of all professional affiliations or memberships in any
      professional societies or organizations, with an indication as to any offices held
      therein;
   (d) The number of licensed professionals employed by/affiliated with the
      business entity or the business entity which employs the applicant;
   (f) A listing of all special accreditations held by the individual licensed
professional or business entity;
(g) A listing of all previous or current public entities served by the
business entity or licensed professional, indicating the dates of
services and position held.

C. The Township Committee, appointing authority or Board shall
thereafter select the professional or business entity for the position so advertised
based upon the most advantageous proposal price, experience and other factors
considered which shall thereafter be confirmed or approved as required by
resolution.

D. A copy of this Resolution shall be sent for filing by the Township
Clerk with the Office of the Secretary of State, Charlene Worner and the Clerk
shall subsequently publish a notice of the date of such filing in the official
newspaper of the Municipality.

ADOPTED, at a regular meeting of the Township Committee of the
Township of Franklin on Tuesday, June 12, 2007.

ATTEST: TOWNSHIP OF FRANKLIN

Carol Coulbourn, Clerk

By: Peter Scapellatto, Mayor

CERTIFICATION

I, CAROL COULBOURN, CLERK of the Township of Franklin, in the County
of Gloucester, do hereby certify that the foregoing Resolution was presented and
duly adopted by the Township Committee at a meeting of the Franklin Township
Committee held on Tuesday, June 12, 2007.

Carol Coulbourn, Clerk

FILED
JUL 30 2007
Nina Mitchell Wells
Secretary of State