

TOWNSHIP COMMITTEE MEETING – JUNE 21, 2021 VIA ZOOM REMOTE ACCESS
7:00 PM MUNICIPAL BUILDING, 770 COOPERTOWN ROAD, DELANCO, NJ 08075

ROLL CALL: Mr. Browne, present; Ms. Fitzpatrick, present; Ms. Holland, present; Mr. Ouellette, present; Mr. Templeton, present

Also Present: Mr. Schwab, Twp. Administrator; Mrs. Lohr, Municipal Clerk; Mrs. Martin, Deputy Municipal Clerk; Mr. Fenimore, Supt. of Public Works; Mr. DeSanto, Police Chief; Mrs. Provenzano, Technical Support

FLAG SALUTE

Mayor Templeton led the flag salute.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act in the following manner: Written notice has been mailed to the Burlington County Times and Courier Post and published in the January 5, 2021 editions. Written notice has been posted on the official bulletin board of the Township of Delanco at least 48 hours prior to the meeting.

REMOTE MEETING STATEMENT:

Topic: DELANCO TOWNSHIP COMMITTEE MEETING – JUNE 21, 2021

Join Zoom Meeting

<https://zoom.us/j/98241774731?pwd=cUhxb0ZJb09Sc2VQc25MVXo4UnpMOT09>

Meeting ID: 982 4177 4731

Passcode: 311830

One tap mobile

+13126266799,,98241774731#,,,,*311830# US (Chicago)

+16465588656,,98241774731#,,,,*311830# US (New York)

Dial by your location

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Meeting ID: 982 4177 4731

Passcode: 311830

Find your local number: <https://zoom.us/u/afchwQ84m>

REMOTE PUBLIC MEETING STATEMENT

1. **ADVANCE PUBLIC COMMENTS** – Advance public comments will be accepted via written letter or electronic mail. All advance comments must be received no later than six (6) hours prior to the commencement of the published public meeting start time. All advance public comments must be submitted to the Municipal Clerk’s email at jlrohr@delancotownship.com or to the Municipal Clerk’s attention at 770 Coopertown Road, Delanco, NJ. 08075. Public comments submitted before the remote public meeting deadline will be read aloud during the remote public meeting.
2. **PROCEDURES FOR MAKING COMMENTS AND MUTING FUNCTION DURING THE REMOTE MEETING PUBLIC COMMENT SESSIONS** – Members of the public who wish to make comments or have questions during the meeting “Public Comment Sessions” may either make their comments/questions via audio option, or by typing in their comment or question via the Zoom platform “Chat” option to all participants (not a specific participant) during the “Public Comment Sessions” or during any scheduled public hearings. Comments/questions submitted via the “Chat” function during the time when the meeting is officially open to the public will be read. Other comments/questions submitted via the “Chat” function at any other time during the meeting may or may not be read during the meeting. Members of the public who are deemed to be disruptive as defined by N.J.A.C. 5:39-1 et seq. may be muted, after an initial warning, for the duration of the public comment session and/or remainder of the remote meeting session.
3. **AGENDA DOCUMENT** – The agenda for this remote meeting is available on the Delanco Township website: <http://www.delancotownship.com/content/5298/5876/default.aspx>

PUBLIC COMMENT STATEMENT

The purpose of the public comment sessions is to allow residents to share information and/or views with the Delanco Township Committee. Since the Committee may be hearing the information for the first time, it is not always possible to have issues and questions settled within the public comment session.

REPORT OF ADVANCE REMOTE MEETING COMMENTS/QUESTIONS

This section is to acknowledge and read those comments and questions received by the Municipal Clerk in advance of the remote meeting either via electronic email or written letter as required by N.J.A.C 5:39-1 et seq. Members of the public participating live in this meeting will be given the opportunity for comments and questions during the meeting in one or both of the public comment sessions.

Mrs. Lohr reported that no advance comments were received by mail or email.

MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION ONE *VIA LIVE AUDIO OR TYPED "CHAT" ZOOM FUNCTION

Mayor Templeton opened the meeting to the public. Mrs. Lohr stated that no chat comments or questions had been submitted.

COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

Since there were no comments or questions from the public, Mayor Templeton closed the meeting to the public.

COMMENTS AND REPORTS

COMMENTS – TOWNSHIP ADMINISTRATOR – Mr. Richard Schwab

- nothing to report

COMMENTS – DEPARTMENT HEADS

Police Department—Chief Jesse DeSanto

- reported on the body camera system and its cost which will not be much more than the grant the Township received – proposal includes 14 cameras so will have better equipment for less money – in-car cameras will have to be addressed in 2023 – feels this is the best way to proceed
- reported that the gas line is scheduled to be capped off at 507 Burlington Avenue on Tuesday or Wednesday – building can then be demolished
- Mayor Templeton asked how the truck traffic was on Coopertown Road at Enterprise Drive – Chief reported there haven't been many problems lately – no parking signs are going to be delivered this week and Mr. Fenimore will coordinate installation – once the signs are up trucks will be moved along

Public Works—Mr. John Fenimore

- reported on grass cutting of Township properties, brush pickup and leaf turning at compost site
- reported mulch and compost have been received for delivery to residents
- reported that all street signs have been replaced and he will be working on the installation of the no parking signs at Enterprise Drive and Coopertown Road – discussed reuse of street signs
- reported the County repaired the sidewalk at 815 Delaware Avenue where a tree came down in last year's storm – County will be billing the Township for the replacement of seven panels
- reported on discussion with Bill Trimble about trees Mr. Trimble is removing – Mr. Fenimore tried to cut through the underbrush but it's full of poison ivy and he reported on what he saw when he walked the property – area needs to be cleaned out, said there are eight properties that abut the area and suggested calling Kevin Scibilia for advice – Mayor Templeton commented about the size of the area as well – Mr. Browne commented that a previous estimate was approximately \$100,000 to clear the area – Mr. Schwab and Committee members commented about other residents who had reported problems – there was discussion about the possibility of getting a Tree City USA grant to get the work done

Municipal Clerk—Mrs. Janice Lohr

- reminded everyone that this Wednesday and Thursday are the dates for recycling pickup – will ask Mrs. Russell to send out an email reminder and asked Chief DeSanto to post on Facebook and send out through Nixel
- reported that a rental unit is now being rented as an Airbnb and there is nothing in Delanco's ordinance that regulates that type of change of occupancy – the Committee members agreed to have this as a discussion item at the July 12 meeting because Mr. Heinold will be present

Deputy Municipal Clerk/Joint Land Use Board Secretary—Mrs. Katherine Martin

- reported no new application were received so the June 29 JLUB meeting will probably be cancelled

COMMENTS - TOWNSHIP COMMITTEE

Kate Fitzpatrick

- reported on the scheduling of the Memorial Day service – worked closely with the Recreation Commission and it was a very nice event
- reported that Doug Weller went to Virginia to see the jetvac system that the Sewerage Authority was planning to purchase – was a worthwhile trip and equipment will be very beneficial to both Delanco and Beverly – Authority is still obtaining financing for the slip lining project and is waiting for the Township Committee to reach an agreement with Dolan Contractors before moving forward – memorial service for Freddie Weller was held on June 6 and was attended by approximately 50 people
- attended the Dunes cleanup – approximately 30 people registered to help – thanked Amber Perlmutter and Alyssa De La Pena for their craft ideas and assisting the children – there was not a lot of trash to clean up this year so Mr. Fenimore is keeping the trails clean
- reported that Recreation Commission summer concerts have begun – there were probably 300 people at the first one – registration is still ongoing for the summer camp program which will be held at the Dobbins United Methodist Church this year
- reported that the Historic Preservation Advisory Board continues to work on historic designations and updating the veterans log
- reported that the Delanco Seniors had an outdoor meeting at the Field of Dreams pavilion – they changed meetings to Wednesdays so was unable to attend
- spent three hours planting flowers at Gateway Park – she and Mr. Fenimore will work on the beds so it won't take as much time in the future
- attended the 5th grade LEAD graduation – there were 50 students this year and Officer Deering and Sergeant Hoffman did a great job

Kristine Holland

- reported that the Economic Advisory Council met and it was great to see everyone in person – there are two new members and a lot of new businesses in town so hopefully they will have some exciting events this year
- reported she briefly stopped in at the last Recreation Commission concert
- reported there will be a Library meeting coming up

John Browne

- reported on the Economic Advisory Council and said it was nice to meet again in person – spent a lot of time updating the two new members – Chairperson Shirley Rossi was updated and is ready to go
- reported that the Shade Tree Commission met last month – they managed to get 45 trees planted through the Shade Tree Federation which enhances the town – sent Mr. Matulewicz an email recognizing the work he did on that project – people are asking for new trees so they'll get put on a list for next year – Mayor Templeton commented that the email to Mr. Matulewicz was very nice
- asked that a discussion about the Fisher Canvas building be on the next meeting agenda so everyone is updated

Fern Ouellette

- attended the West Avenue cleanup for part of the time – looks like people who use the trails are very respectful of the area because there wasn't a lot of trash

- attended the memorial for Fred Weller – Bob Lowden from Beverly City had some nice words to share about Mr. Weller and his legacy and it's great that both of Mr. Weller's children are now taking care of the sewer plant operation
- participated in some online seminars regarding development in the State – one presentation discussed a migration to multigenerational houses – commented about the need to convert some multifamily housing in town back to single family dwellings – also participated in a presentation about the number of people moving out of New Jersey because of taxes – has another month to listen in on other presentations

Mayor Templeton

- thanked Mr. Ouellette, Mrs. Lohr and the office staff for their work on the trash situation – appreciated Mr. Ouellette getting involved
- participated in the Dunes cleanup but unfortunately missed other events because he was out of town for training
- thanked Ms. Fitzpatrick for coordinating the Memorial Day ceremony – it was a nice respectful event
- spoke about comments made at the previous meeting that the cannabis ordinance was boilerplate – a lot of the ordinances that Delanco uses are model ordinances which is a huge time saver for the municipal staff and they save time and money on the use of our solicitor – other comments from the public were that the Committee reacted too quickly and he spoke about the uncertainties with cannabis business and times when previous Committees had started moving forward on an issue and after doing some research changed their minds – commented about cannabis businesses in Arizona having armed security outside of their locations and said the Committee wants to go into this with their eyes open and understand the impacts

CONSENT AGENDA ITEMS

("Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.")

Mayor Templeton noted that Tom Fynan's name was being added to Resolution 2021-87 which creates a Citizens Advisory Committee.

RESOLUTION 2021-82

RESOLUTION OF THE COMMITTEE OF THE TOWNSHIP OF DELANCO, COUNTY OF BURLINGTON, NEW JERSEY, AUTHORIZING THE APPOINTMENT OF POLICE OFFICER AND ATTENDANCE AT THE GLOUCESTER COUNTY POLICE ACADEMY

BE IT RESOLVED, by the Committee of the Township of Delanco, County of Burlington, New Jersey that:

1. Participation.

- a. The Township Committee hereby authorizes the appointment of Aaron McLean as a Delanco Police Officer effective August 2, 2021.
- b. The Township Committee further authorizes Aaron T. McLean to attend and participate in the Basic Course for Police Officers at the Gloucester County Police Academy starting in August, 2021.

RESOLUTION 2021-83

CANCELLATION OF UNEXPENDED RESERVE BALANCE FOR REVALUATION

WHEREAS, the Township Auditor and Township Administrator have determined that there are unexpended funds from the 2014 Special Emergency Appropriation for the town-wide property revaluation of the Township of Delanco that should be cancelled to Fund Balance (Surplus)

NOW, THEREFORE, BE IT RESOLVED that appropriation balance reserve for revaluation services in the amount of \$11,511.00 be cancelled to the Township's Fund Balance (Surplus) account

RESOLUTION 2021-84

RESOLUTION AUTHORIZING EMPLOYMENT CONTRACT WITH THE DELANCO DEPARTMENT OF PUBLIC WORKS/CWA BARGAINING UNIT

WHEREAS, an agreement has been reached for the period 7/1/2021 thru 6/30/2024 between the Delanco Township Committee and the Delanco Public Works Department as represented by the Communications Workers of America (CWA);

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco that the Township Committee hereby approves the agreement between the Township of Delanco and the Delanco Public Works Department/CWA for the period July 1, 2021– June 30, 2024.

RESOLUTION 2021-85

RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Delanco (hereinafter the "MUNICIPALITY") is a member of the Burlington County Municipal Joint Insurance Fund (hereinafter the "FUND"); and

WHEREAS, the MUNICIPALITY'S membership terminates as of January 1, 2022 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

WHEREAS, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

WHEREAS, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

WHEREAS, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

WHEREAS, the FUND has provided comprehensive insurance coverage to member municipalities since 1991; and

WHEREAS, since 1991, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

WHEREAS, the FUND has also developed and made available to its members Safety, Risk Management, and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

WHEREAS, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial, and Legal services; and

WHEREAS, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

WHEREAS, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

WHEREAS, the membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

WHEREAS, all of the aforementioned factors categorize the award of this Contract as an "extraordinary, unspecifiable service" that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY'S membership in the FUND; and

WHEREAS, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

WHEREAS, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

WHEREAS, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

WHEREAS, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

WHEREAS, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

NOW THEREFORE, be it resolved by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.
3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.
4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

RESOLUTION 2021-86

RESOLUTION CERTIFYING LIENS AGAINST CERTAIN PROPERTIES FOR COSTS INCURRED BY THE TOWNSHIP IN ACCORDANCE WITH CHAPTER 135 OF THE TOWNSHIP CODE

WHEREAS, in accordance with Chapter 135 of the Code of the Township of Delanco entitled "Brush, Grass and Weeds", notice of noncompliance was sent to the various property owners in the Riverwinds Development for the maintenance of the stormwater basin, Block 1803.01, Lot 1.02 under the common ownership of the Riverwinds HOA; and

WHEREAS, said property owners did not comply with said notice and the Delanco Township proceeded to abate the violations; and

WHEREAS, the costs were certified per the attached documentation and are set forth below; and

WHEREAS, invoices were sent from the Township in December, 2020 to each property owner of record for each property owner's share of the cutting of the stormwater basin, removal of trees and removal of split rail fence by the township; and

WHEREAS, additional late notices were sent to those property owners that did not pay the invoice by March 1, 2021 and April 1, 2021 and May 1, 2021; and

WHEREAS, a final notice was sent on May 10, 2021 to pay the amount due plus late fees in full by June 10, 2021 or to pay in monthly installments by June 10, 2021 with final monthly payment no later than November 10, 2021; and

WHEREAS, Chapter 135 provides that the costs shall be charges against the land and shall be a first lien upon said lands and premises in the nature of taxes assessed against said lands; and

WHEREAS, it is the desire of this Township Committee, in accordance with Chapter 135 of the Code of the Township of Delanco, to accept and confirm the certification of said costs incurred by the Delanco Township that were not paid by the June 10, 2021 final notice deadline, which shall hereby result in a lien against the property.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey, that the following lien is hereby certified as against the property as noted in accordance with Chapter 135 of the Code of the Township of Delanco:

466 West Avenue Block 1803 Lot 5 \$ 440.00

BE IT FURTHER RESOLVED that the Township Clerk shall forward a certified copy of this resolution to the owner(s) of the subject property.

BE IT FURTHER RESOLVED that the Tax Collector shall be responsible for collection of the amounts herein certified, which sums shall be added to and become part of the taxes assessed against said lands and premises and shall be collected with and in the same manner and bear interest at the same rate as taxes upon said premises.

RESOLUTION 2021-87

RESOLUTION TO CREATE THE PLAN ENDORSEMENT CITIZENS' ADVISORY COMMITTEE

WHEREAS, the Township Committee of the Township of Delanco desires to obtain Plan Endorsement from the State Planning Commission; and

WHEREAS, Plan Endorsement is a voluntary review process developed by the State Planning Commission to provide the technical assistance and coordination of the State for municipalities, counties, and regional agencies to meet the goals of the State Planning Act and State Development and Redevelopment Plan; and

WHEREAS, the State Planning Act recognizes that coordination of State action is necessary to help municipalities develop New Jersey's economy while protecting the natural, historic and recreational resources, providing adequate and diverse housing, and redeveloping our cities and older suburban areas;

WHEREAS, the purpose of the Plan Endorsement process is to increase the degree of consistency among municipal, county, regional and state agency plans with each other and with the State Plan and to facilitate the implementation of these plans with the primary focus on where and how development and redevelopment can be accommodated in accordance with the State Plan; and

WHEREAS, the State Planning Rules and Plan Endorsement Guidelines establish a comprehensive and coordinated planning process in order for a municipality to consider, and update as necessary, master plans, functional plans, development regulations and capital plans to be consistent with the State Plan and achieve plan endorsement; and

WHEREAS, through plan endorsement, master plans, functional plans, development regulations and capital plans should be coordinated and supportive of each other; and

WHEREAS, the State Planning Rules and Plan Endorsement Guidelines incorporate, and expand upon, the principles of the Municipal Land Use Law in order to help towns plan for a sustainable future; and

WHEREAS, pursuant to the Municipal Land Use Law, N.J.S.A. 40:55D-27, the Mayor may appoint one or more persons as a citizens' advisory committee to assist or collaborate with the planning board in its duties, including adoption of, and amendment to, the master plan to guide the use of lands within the municipality in a manner which protects the public health and safety and promotes the general welfare of the community; and

WHEREAS, the Plan Endorsement Guidelines and State Planning Rules require the appointment of a Plan Endorsement Advisory Committee to guide the municipality through the Plan Endorsement process; and

WHEREAS, the Plan Endorsement Advisory Committee shall consist of between 5 and 10 members, including one representative of the governing body, a Class IV member of the planning board; one representative of a local board, commission or committee who is not a member of the planning board; and two representatives of the public that do not hold a position, employment or office with the municipality.

NOW THEREFORE BE IT RESOLVED that the Mayor of the Township of Delanco hereby approves and adopts the following:

Delanco Township establishes a Plan Endorsement Citizens' Advisory Committee consisting of between 5 and 10 members as follows:

1. Michael Templeton, Member of the Governing Body
2. Daniel Martin, Class IV Member of the Delanco Joint Land Use/Planning Board
3. Marissa Karamanoogian, Representative of Delanco Board of Education
4. Peter Fritz, Representative of the Delanco History Board
5. Linda Gaffney, Member of the Public
6. Thomas Fynan, Member of the Public
7. Chris Kloss, Member of the Public

The members of the Citizens' Advisory Committee shall serve at the pleasure of the Mayor; and

The Citizens' Advisory Committee shall report findings and conclusions of its actions performed pursuant to the State Planning Rules and Plan Endorsement Guidelines, and make recommendations to the Planning Board on next steps, but shall have no power to vote or take other action required of the Planning Board; and

The Citizens' Advisory Committee shall also report to the Governing Body at least quarterly on the status of plan endorsement; and

The Citizen Advisory Committee shall be entitled to call to its assistance any personnel of any municipal department or consultant thereto as it may require in order to perform its duties; and

The Citizens' Advisory Committee is established for the purpose of:

- Guiding the plan endorsement process for the municipality;
- Increasing public awareness of, and participation in, the plan endorsement process for the community;
- Serving as the liaison with the state, county, regional agencies and local officials throughout the plan endorsement process;

- Assisting the municipality in meeting the deadlines of plan endorsement;
- Take the lead on completing the municipal self-assessment and submitting the required planning documents to the Office of Smart Growth;
- Helping to facilitate community visioning as described in the Plan Endorsement Guidelines and community visioning standards;
- Reporting the findings and conclusions of the self-assessment and community visioning to the local planning board for its review; and
- Negotiating a draft Action Plan with the Office of Smart Growth, in collaboration with the planning board and governing body, to consist of actions that should be taken to adopt and/or update plans, ordinances and regulations in order to meet the plan endorsement requirements;
- Facilitating completion of the Action Plan items in order to achieve endorsement by the State Planning Commission and enjoy the benefits available to the municipality as a result of the endorsed plan.

THEREFORE BE IT FURTHER RESOLVED that the Clerk of Township of Delanco shall transmit a copy of this resolution and the notice as required in the State Planning Rules to the State Planning Commission.

PAYMENT OF BILLS

<u>ACCOUNT</u>	<u>AMOUNT</u>
CURRENT FUND	\$34,932.08
PAYROLL	40,675.57
CAPITAL FUND	15,000.00
ESCROW TRUST	8,229.00
MUNICIPAL OPEN SPACE	5,140.60

GENERAL ACCOUNT

38144	DANA ALDRICH	\$90.42
38145	BCT-COURIER	\$410.26
38146	BUILDING INSP UNDERWRITERS INC	\$3,562.60
38147	BELLO IRRIGATION INC	\$1,084.75
38148	C E UNION	\$55.00
38149	DELANCO EMERGENCY SQUAD	\$14,000.00
38150	JENNIFER L ESPOSITO	\$149.90
38151	ERICSON'S DRAIN CLEANING LLC	\$375.00
38152	FP MAILING SOLUTIONS	\$78.00
38153	GARDEN STATE HIGHWAY PRODUCTS	\$104.84
38154	HOME DEPOT CREDIT SERVICES	\$727.53
38155	INDEPENDENT SERVICE TECHNICIAN	\$427.50
38156	L & S CONTRACTING CO INC	\$2,500.00
38157	MOUNT HOLLY TOWNSHIP	\$1,800.00
38158	MOUNT HOLLY TWP FINANCE OFFICE	\$1,140.00
38159	OCCUPATIONAL TRAINING CENTER	\$150.00
38160	PEDRONI FUEL CO	\$1,589.70
38161	ERIN PROVENZANO	\$250.00
38162	AMBER PERLMUTTER	\$50.00
38163	RAYMOND COLEMAN HEINOLD LLC	\$4,495.50
38164	READY FRESH BY NESTLE	\$34.70
38165	STEWART BUSINESS SYSTEMS LLC	\$334.64
38166	SKY BITZ AMETEK	\$71.70

38167	STATE TOXICOLOGY LABORATORY	\$135.00
38168	TAPLES ADVANTAGE	\$168.56
38169	TAYLOR DESIGN GROUP INC	\$529.75
38170	VERIZON WIRELESS	\$541.73
38171	KYLE GODFREY	\$75.00
TOTAL		\$34,932.08

CAPITAL FUND

3093	BURLINGTON COUNTY TREASURER	\$15,000.00
TOTAL		\$15,000.00

ESCROW TRUST

3538	ENVIRONMENTAL RESOLUTIONS INC	\$379.00
3539	WALTERS CORNERSTONE DEV LLC	\$7,850.00
TOTAL		\$8,229.00

MCPL OPEN SPACE

3540	AMBER PERLMUTTER	\$159.85
3541	TAYLOR DESIGN GROUP INC	\$4,980.75
TOTAL		\$5,140.60

APPROVAL OF BUSINESS LICENSE 2021-43 thru 2021-46

APPROVAL OF CONSENT AGENDA

Motion by Mr. Ouellette, seconded by Ms. Fitzpatrick to approve the consent agenda

ROLL CALL: Mr. Browne, yes; Ms. Fitzpatrick, yes; Ms. Holland, yes; Mr. Ouellette, yes; Mr. Templeton, yes

**MEETING OPEN TO THE PUBLIC FOR COMMENTS AND QUESTIONS SESSION TWO
*VIA LIVE AUDIO OR TYPED "CHAT" ZOOM FUNCTION**

Mayor Templeton opened the meeting to the public. Mrs. Lohr stated that no chat comments or questions had been submitted at this time.

- Matt Bartlett, 1800 Second Street – Mr. Bartlett commented about signs that were out on Coopertown Road advertising Ryan Homes housing in Delran. He didn't think that was right since there is a developer building new homes in Delanco and was happy to see they had been removed. Mr. Bartlett thanked Mrs. Lohr for the change to the website and said ordinances are now easy to find. He also commented about the cannabis ordinance and said only one paragraph was changed. The ordinance did not capture anything specific about the town. Mr. Bartlett did say he was happy to see that the formation of the subcommittee was on the agenda.
- John Pagliei, 101 Delview Lane – Dr. Pagliei thanked the Committee for all of its due diligence and hard work on all the issues they need to address. He expressed concern about Airbnb properties and having a revolving door of comings and goings.
- Catherine Turcich-Kealey – Ms. Turcich-Kealey stated she was speaking on behalf of the School Board and reported that the business administrator has resigned. They will have a new administrator as of July 1. – They hope to take this opportunity to improve their relationship and communications with the Township Committee and hopes the Committee will do the same. There was discussion about an upcoming School Board meeting where they will be discussing personnel issues.

COMMENT AND QUESTION SECTION OF THE MEETING CLOSED TO THE PUBLIC

Since there were no further comments or questions from the public, Mayor Templeton closed the meeting to the public.

STATUS OF CORONAVIRUS DISEASE (COVID-19) AND EXECUTIVE ORDERS

REVIEW OF CURRENT COVID RESPONSE POLICIES FOR MUNICIPAL FACILITIES

Mr. Ouellette spoke about having employees on the administrative side of the office no longer wear masks as long as they are fully vaccinated. Mrs. Lohr spoke about the proposed change to the policy which primarily follows CDC guidelines. The policy would be relaxed to allow employees to not wear masks in the back office area. There was discussion about what to do about public areas such as the court room. The change to the policy was a recommendation from both Mr. Ouellette and Mrs. Lohr. Chief DeSanto also thought things should be opened up as suggested and commented about the mask policy for police when they interact with the public. Mr. Browne was also in favor of no masks. Mrs. Lohr will prepare a revised policy for presentation at the next meeting. The policy amendment will be issued and it will be in place after tonight's meeting. The mask policy will be amended so employees who are fully vaccinated will not have to wear a mask in the municipal building. Unmasked employees will not have to wear a mask in their own space but will have to put one on if they go into a common space. The requirement for employees to do a daily temperature/health check will also be removed. CDC recommendations for employees to quarantine after vacationing out of the area or out of the country will still be followed. Public area signage will be updated.

STATUS OF TOWNSHIP COMMITTEE MEETINGS

There was discussion that meetings either need to be in person or on Zoom. There will be no hybrid meetings at this time because of the need to improve the acoustics and the recording system in court room. The benefit with Zoom is the opportunity for members of the community to get involved. There is more public participation, meetings are recorded and available to public. The expense to improve the court room and the need for technical expertise and coordination of the project were discussed. Mrs. Lohr noted that work must be coordinated with the State Administrative Office of the Courts and a new meeting notice will need to be published for an in person meeting. The Township Committee determined that the August 2 meeting will back in person in the municipal building and approved moving forward with the process of improving the acoustics and recording system in the court room.

CORRESPONDENCE

Mrs. Lohr advised there was no correspondence to discuss.

DISCUSSION ITEMS

STATUS OF SOLID WASTE COLLECTION DELAYS AND CURBSIDE PLACEMENT POLICIES

Mr. Ouellette commented about the previous week's trash pickup, the need to communicate the "rules" to the residents and previous issues with excess trash. He was willing to be on a subcommittee to look at the Township's ordinance and suggested that someone from the Clerk's office, Environmental Advisory Board and Public Works review guidelines and make sure they are clearly spelled out. Ms. Fitzpatrick also volunteered to be on a subcommittee. Mayor Templeton commented about the age of Delanco's ordinance. Mr. Schwab said revised language had been discussed and was ready to go. There was discussion about getting information out to residents, how to go about changing the code and problems with bulk items being put out. Mr. Ouellette will continue to monitor the situation and suggested setting up a subcommittee meeting within the next few weeks to review the ordinance language. Mrs. Lohr will put together a notice about container requirements and asking residents to please hold bulk items.

2022 NJDOT MUNICIPAL AID GRANT PROJECT SELECTION

Mr. Schwab commented about Mr. Fox's recommendations. The two locations to be worked on will be Vine Street and one block of Maple Avenue. Committee members approved this recommendation and a resolution will be prepared for the July 12 meeting. There was discussion about the road plan and the need to update the list of roads to be done. There were no objections to the scope of the project.

SUBCOMMITTEE FORMATION FOR CANNABIS ZONING AND LAND USE STUDY

There was discussion about the purpose of the subcommittee and what, if anything, would work for Delanco. Ms. Fitzpatrick suggested subcommittee members look at other areas that have experience with cannabis to see if anything would work for Delanco and volunteered to be on the subcommittee. Also recommended for the subcommittee were a member from the Joint Land Use Board, Environmental Advisory Board, Economic Advisory Council, Board of Education as well as private citizens. Mayor Templeton commented about the need to look into how cannabis is being handled in other areas of the country. Ms. Holland also agreed to be on the subcommittee. Mayor Templeton will work with Mrs. Lohr on an email to the various boards asking for volunteers. Mr. Browne nominated Matt Bartlett to be on the subcommittee. Ms. Fitzpatrick agreed with Mr. Browne on that nomination.

Resolution 2021-88 – EXECUTIVE SESSION to discuss a legal matter

Motion by Mr. Browne, seconded by Ms. Fitzpatrick to adopt Resolution 2021-88 and enter into an Executive Session

ROLL CALL: Mr. Browne, yes; Ms. Fitzpatrick, yes; Ms. Holland, yes; Mr. Ouellette, yes; Mr. Templeton, yes

Township Committee returned to Public Session for adjournment. No formal action had been taken during the Executive Session.

ADJOURNMENT

Motion by Mr. Browne, seconded by Ms. Fitzpatrick to adjourn the meeting

ROLL CALL: Mr. Browne, yes; Ms. Fitzpatrick, yes; Ms. Holland, yes; Mr. Ouellette, yes; Mr. Templeton, yes

Janice M. Lohr, RMC
Municipal Clerk
June 21, 2021