SAGE Guide for Initiating and Completing the FY 2022 Cultural Trust History Institutional and Financial Stabilization (IFS) Application

**IMPORTANT!** Read the [FY2022 New Jersey Cultural Trust Guidelines](#) Prior to Starting Your Application.

**STEP 1** – Log into your organization’s account in SAGE ([SAGE.NJ.gov](#))

**STEP 2** – Access your approved Cultural Trust DOI ([Cultural Trust IFS History DOI 2022](#)) through the Documents tab:

<table>
<thead>
<tr>
<th>Document Type</th>
<th>Organization</th>
<th>Name</th>
<th>Current Status</th>
<th>Year</th>
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<tbody>
<tr>
<td>Cultural Trust IFS History DOI 2022</td>
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<td>Cultural Trust IFS History DOI 2022</td>
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**STEP 3** – Initiate the FY 2020 Cultural Trust application ([Initiate a/an Cultural Trust IFS History 2022](#)) by scrolling over the Related Documents and Messages tab:

(SCROLL DOWN)
STEP 4 – Once created, every aspect of the FY 2020 Cultural Trust application can be found by scrolling over the Forms Menu tab:

STEP 5 – When all required sections of the FY 2022 Cultural Trust application are complete (see: Guidelines link above), you will need to formally submit it in SAGE. In order to do this, scroll over the Status Changes tab and click “Application Submitted”: