



**New Jersey State Council on the Arts
Appeals Information for Applicants in the following Grant Programs:
FY25 General Operating Support (GOS) and General Program Support (GPS)**

Though the New Jersey State Council on the Arts strives to ensure a fair and thorough application process, the Council maintains an appeals process in recognition that an error can be made. For applicants filing an appeal based on the outcome of the GOS and GPS application process, an appeal must be based solely on the ability to demonstrate that the application submitted was misinterpreted or misunderstood by the review panel. The consensus comments of the panel are the unanimous expression of its understanding, interpretation, and evaluation of an application based on the materials submitted. Therefore, the appellant must demonstrate that the consensus comments of the panel clearly indicate a significant misunderstanding or misinterpretation of the application as submitted. Additional information (even if inadvertently omitted) may not be submitted.

Those who resolve to appeal must submit a Letter of Intent to Appeal via email no later than 12:00PM ET (noon) on Friday, August 16, 2024. Late submissions will not be accepted. The Letter of Intent must include a request for appeals forms and notation of the specific panel consensus comments upon which the appellant plans to base the appeal. You may note up to five comments on a copy of the panel consensus comments which are found in the Application Review Checklist Form of your application.

Appeal forms will be emailed promptly to those who submit a Letter of Intent to Appeal by the deadline. **Appeals are due in the Council's offices by 12:00PM ET (noon) on Friday, August 23, 2024.** All appeals will be reviewed by a panel specifically composed to assess the merits of the appeal. The panel recommendations are reviewed by a Council Appeals Committee, and its recommendations are then submitted to the full Council for action, if needed. (Projected for December 2024.) Appellants are subsequently notified of the Council's decisions which are final.

To file a Letter of Intent to Appeal, please submit your request to Tammy Rice Herman, Director of Grants and Strategies, at tammy.herman@sos.nj.gov.