



**New Jersey State Council on the Arts**  
**Special Initiative Grant Fiscal Year 2023**  
**Grant Rubric: Lifelong Learning Project Category**

	Exemplary Evidence	Strong Evidence	Satisfactory Evidence	Limited Evidence	No Evidence
	1 Point	2 Points	3 Points	4 Points	5 Points
<b>Does the application include details about the project, its objectives, and the time commitment of the proposed intern position?</b>	The applicant includes clear, specific, and thorough details of the project, its objectives, and the time commitment of the intern.	The applicant includes details of the project, its objectives, and the time commitment of the intern.	The applicant includes an overview of the proposed project, its objectives, and expectations of the intern.	The applicant includes an unclear overview of the proposed project, its objectives, and expectations of the intern.	No evidence provided.

	Exemplary Evidence	Strong Evidence	Satisfactory Evidence	Limited Evidence	No Evidence
	1 Point	2 Points	3 Points	4 Points	5 Points
<b>Does the application detail the organization's hiring process, and does the organization center an open and equitable hiring process?</b>	The applicant includes clear, specific, and thorough details of the organization's hiring process. The process centers an open and equitable process.	The applicant includes details of the organization's hiring process. The process includes details of an open and equitable process.	The applicant includes an overview of the organization's hiring practice. Applicant includes details of recruitment process.	The applicant includes an unclear overview of the organization's hiring practice. Applicant is missing details to ensure an open and equitable recruitment process.	No evidence provided.

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Does the application include details about how the intern will be supported, including supervision, mentorship, and evaluative procedures?	Exemplary Evidence	Strong Evidence	Satisfactory Evidence	Limited Evidence	No Evidence
	1 Point	2 Points	3 Points	4 Points	5 Points
	The applicant includes clear, specific, and thorough details of how the intern will be supported during the internship, including supervision, mentorship, and evaluative procedures.	The applicant includes details of the how the intern will be supported during the internship. Personnel, including supervision and mentorship, and evaluative procedures are shared.	The applicant includes an overview of how the intern will be supported during the internship, including supervision, mentorship, and evaluative procedures.	The applicant includes an unclear overview of how the intern will be supported throughout the internship.	No evidence provided.

Does the application include details about the learning goals for the proposed intern? Are the goals specific, measurable, and aligned with the project's objectives?	Exemplary Evidence	Strong Evidence	Satisfactory Evidence	Limited Evidence	No Evidence
	1 Point	2 Points	3 Points	4 Points	5 Points
	The applicant includes clear, specific, and thorough details of the learning goals. Learning goals are specific, measurable, and aligned with the project's objectives.	The applicant includes details of the learning goals. Learning goals are aligned with the project's objectives.	The applicant includes an overview of learning goals, how they will be measured, and how they align with the project's objectives.	The applicant includes unclear evidence of learning goals, how they will be measured, and how they align with the project's objectives.	No evidence provided.

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Is the proposed internship accessible to all applicants? Is the organization able to provide programmatic accommodations when needed?	Exemplary Evidence	Strong Evidence	Satisfactory Evidence	Limited Evidence	No Evidence
	1 Point	2 Points	3 Points	4 Points	5 Points
	The applicant includes clear, specific, and thorough details of an accessible, barrier-free program, and the ability to provide programmatic accommodations.	The applicant includes a clear explanation of an accessible, barrier-free program and the ability to provide programmatic accommodations.	The applicant includes an explanation of programmatic accommodations.	The applicant includes unclear evidence of an accessible, barrier-free program and the ability to provide programmatic accommodations.	No evidence provided.

Does the application include financial information specific to the proposed intern position, and is the proposed compensation equitable and in alignment with grant guidelines?	Exemplary Evidence	Strong Evidence	Satisfactory Evidence	Limited Evidence	No Evidence
	1 Point	2 Points	3 Points	4 Points	5 Points
	The applicant includes clear, specific, and thorough budget, with detailed budget notes. Proposed compensation is equitable and in alignment with grant guidelines.	The applicant includes a clear explanation of the budget, with budget notes detailing proposed compensation in alignment with grant guidelines.	The project budget is shared, and compensation is in alignment with grant guidelines.	The applicant includes an unclear budget and details about the compensation are either missing, unclear, or not in alignment with grant guidelines.	No evidence provided.