FOLK ARTS APPRENTICESHIP APPLICATION WORKSHOPS
Application Deadline: April 5, 2018
(To attend workshop, registration is required, on-going individualized workshops in your community by appointment please contact Kim Nguyen 609.292.4495)

February 23, 2018 3:00 p.m. – 4:30 p.m.
Down Jersey Folklife Center
Wheaton Arts and Cultural Center
1501 Glasstown Rd.
Millville, NJ 08332
http://www.wheatonarts.org

February 28, 2018 1:30 p.m. – 2:30 p.m.
March 19, 2018 11:00 a.m. – 12:30 p.m.
New Jersey State Council on the Arts
33 West State Street, 4th Flr.
Trenton, NJ 08625
www.artscouncil.nj.gov

March 4, 2018 1:00 p.m. – 2:30 p.m.
John F. Kennedy Library
500 Hoes Ln.
Piscataway, NJ 08854
www.piscatawaylibrary.org

March 7, 2018 1pm – 2:30 pm
Passaic County Community College
Hamilton Club Building
32 Church Street, 1st floor,
Paterson, NJ 07505
www.pccc.edu/cultural-affairs

March 3, 2018 1:00 p.m. – 2:30 p.m.
Jersey Shore Folklife Center/Tuckerton Seaport
120 Main Street
Tuckerton, NJ 08087
www.tuckertonseaport.org

March 9, 2018 1:00 p.m. – 2:30 p.m.
Perkins Center for the Arts
395 Kings Highway
Moorestown, NJ 08057
Karen El Amin 856-235-6488
www.perkinscenter.org

The Council gratefully acknowledges the above organizations for hosting these workshops. All workshop sites are accessible to persons with disabilities. Applicants in need of an assistive listening device or any other assistance in regard to the workshops should contact Mary Eileen Fouratt at maryeileen.fouratt@sos.nj.gov no later than two weeks prior to the workshop date.

The New Jersey State Council on the Arts utilizes the System for Administering Grants Electronically (SAGE) for submission of all grant applications. First time users you must register in the SAGE system. Click on the link to access SAGE. Also, please note it can take up to 48 hours for an account to activate.

Funding for this NJSCA grant program has been made possible in part by a grant from the National Endowment for the Arts.
FOLK ARTS SUPPORT

The New Jersey State Council on the Arts recognizes that diversity is one of New Jersey's most significant and valuable characteristics. The state's many geographic and demographic settings -- from mountains to coastal plains, from farms to city neighborhoods -- are interwoven with communities whose traditional folk arts and crafts are valued ways of expressing identity and strengthening group ties. Support for these traditional arts and artists contribute to social stability and harmony at the same time that it increases the dynamic array of artistic resources of the state.

The folk arts and crafts are those that are traditionally learned as part of the lifestyle of a community whose members share identity based upon ethnic origin, religion, occupation, or geographical region. Highly varied, these traditions are shaped by the aesthetics and values of the community and are passed from generation to generation.

Some are fleeting -- the decorative mehendi painted on a Rajastani Indian bride's hands before her wedding; the Karpathian Greek mandinathes, composed and sung for the funeral of a friend. Others are enduring -- a finely crafted cuatro, the ten-stringed guitar that is the hallmark of Puerto Rican jibaro music; a Seabright skiff used by Monmouth County lifeguards. Some are part of festival -- West African-derived Trinidadian stilt dances performed for Carnival. Others are for daily life -- the strip quilts made by African American women; the brightly-colored grape baskets woven by Palestinian women. Some are endangered arts and art forms that help preserve endangered languages such as the Native American courting flute or the distinct dialect spoken by Khmer Krom (Cambodian-Vietnamese). All of these and many, many others are practiced in New Jersey.

Through its Folk Arts Program, the New Jersey State Council on the Arts provides support tailored to the needs of communities and their traditional folk artists and folk arts activities. Grants to organizations support community based folk arts activities, as well as events and projects that bring them to other audiences.

FOLK ARTS APPRENTICESHIP GRANTS

Folk Arts Apprenticeship Grants encourage communities to continue passing on their valued traditions in traditional settings, by providing stipends so that master folk artists and craftsmen can help apprentices develop greater skill. Since 1995, these grants have supported apprenticeships in many different cultural communities, reflecting the rich array of traditional arts in our state. A list of art forms that have been supported in the past is presented in the Additional Resources Section of the guidelines.

AWARDS

◆ Apprenticeship awards will vary with the proposed work plan, but will not exceed $3,500. At least 80% of the award must be used to compensate the master for his or her time, with the remainder used for travel, materials, or supplies.

WHEN THE APPRENTICESHIP CAN TAKE PLACE

◆ The grant period for the Apprenticeship Program is July 1, 2018 to June 30, 2019.

WHO MAY APPLY

◆ A master folk artist is someone who has learned a traditional art as part of community life and has attained a high level of excellence in the eyes of other community members. An apprentice is someone from the same cultural group who has demonstrated ability and commitment to learning and practicing the traditional art of the master.

◆ Apprentices must be at least eighteen years of age at the time of this grant application deadline and must be residents of New Jersey. Students enrolled in out-of-state educational institutions are eligible as long...
GUIDELINES

as they retain their NJ resident status. Verification of residency will be required. Apprentices are encouraged to work with master folk artists who are also residents of New Jersey whenever possible.

◆ Master and apprentice should be members of the same cultural group that share identity based on religion, occupation, ethnicity, language, or location and have learned the art or craft in traditional community settings rather than formal public institutions.

◆ Apprenticeships are eligible for funding for a second year. Second-year applicants must include a description and support materials that demonstrate the progress made during the first year of the apprenticeship.

◆ Apprentices who have received two consecutive years of Council Apprenticeship funds may not reapply to the program for the next three consecutive years.

◆ Grant funds may not be used for foreign travel, hospitality costs, capital improvements, the purchase of permanent equipment or to support on-going, school-based classes.

◆ One application per apprentice per year may be submitted.

◆ A master artist may be proposed by no more than two apprentice applicants in a single grant cycle. It is the responsibility of the applying apprentice and the master to comply with this requirement. If two apprenticeships that include the same master are funded, the training must still be conducted one-on-one and not in a group or class setting.

REQUIREMENTS

◆ Lessons should be one-on-one unless the art form can only be performed with another person. This program does not fund group classes.

◆ The master and the apprentice must develop the work plan together. The work plan should set out clear goals and a structure to achieve them including the content and sequence of the sessions.

◆ The application must be submitted in English, in SAGE (System for Administering Grants Electronically).

◆ The master and the apprentice each complete their designated section of the application and submit support materials that demonstrate their levels of skill.

◆ The apprentice is financially and legally responsible for the grant. He or she receives the funds, pays the master, and provides the final report.

◆ Apprenticeships are carried out any time between July 1, 2018 and June 30, 2019.

◆ The apprentice and master both file final reports with the NJSCA after completing the apprenticeship. Forms will be available in SAGE (System for Administering Grants Electronically).

◆ Public access to folk arts is an important vehicle for increased appreciation and understanding of other cultures. The NJSCA will endeavor to develop public program opportunities and will encourage masters and apprentices to participate.

HOW APPLICATIONS ARE EVALUATED

The panel of folk arts specialists will review each application on the following criteria:

◆ Excellence of the master artist, as demonstrated in support materials

◆ Preparation and commitment of the apprentice, as demonstrated in support materials and indicated in application

◆ Shared cultural heritage of master and apprentice

◆ Traditionality of the art form within the shared community of the master and apprentice

◆ Adequacy and appropriateness of the work plan and budget

PRIORITIES

The Council will place a higher priority for support for applications that represent:
Endangered arts and arts that help preserve endangered languages that are disappearing due to the lack of master artists, materials, marketable means to attract the general public or the community’s youth population.

Community based that are valuable to communities, but not likely involved in professional individual networks or taught in a formal or institutional process.

The broad diversity of communities and art forms of the state that have not previously been supported through the Apprenticeship program.

**Support Materials**

A complete application includes support materials from both the master and the apprentice. These materials are the most important means for assessing the artistry and achievement of the applicants. It is to the advantage of the applicant to provide audiovisual materials of the best quality and to follow instructions carefully. Materials should be relevant to and focus on the traditional art form. Work samples should demonstrate both the community content of the art form and the virtuosity of the master and apprentice. Be sure to identify the master and master’s work and apprentice and apprentice’s work on work samples.

Applicants should take care in the selection of support materials, and please know that panelists will be directed to review your website and/or other internet sources *(such as YouTube)* to better assess artistic quality. The support material can be uploaded in SAGE (System for Administering Grants Electronically). The maximum file size you can upload is 13.3 MB. There is no size restriction for linked work samples. Do not submit links to password protected sites or pages.

For *crafts* and *visual arts*, please upload six images on the Image Support Material form -- three of the master's work and three of the apprentice's. Completing the "Image Support Materials" form fill in the description in detail the art or craft that is in the image and name of the artist.

For *musical* and *spoken arts*, please upload the entire performance, one of the master and one of the apprentice. Completing the "Media Support Materials" form fill in the Performance Location, Title of Work, Name of the Artist, Length of Sample, Length of Completed Work and describe in detail the art or craft that best demonstrates the artistic quality of the artist.

Dance applicants should be sure the work sample shows the performer's entire body, including the feet, and that the performance includes the most important skills for the art form.

Completing the “Media Support Materials” form fill in the Performance Location, Title of Work, Name of the Artist, Length of Sample, Length of Completed Work and describe in detail the art or craft that best demonstrates the artistic quality of the artist. If the performance portrays the master and/or apprentice with others in a group, explain how the panel can identify the master or apprentice. Provide a description of the art form, including the instruments played (if any) and any other important information, such as the symbolism of the art form or its traditional usage.
**Optional Support Materials** documents that may be submitted, but are not required, include a biography of the artists, articles about them or the art form, photographs, publications, or a maximum of two letters of support from people who are familiar with the work of the artist and knowledgeable about the traditional art form. No more than five other documents may be uploaded on the Document Support Material form.

**APPLICATION PROCESS**

There are several ways to receive assistance in applying for a Folk Arts Apprenticeship grant. We encourage all potential applicants to contact Folk Arts Program Officer Kim Nguyen to discuss the application and how best to develop it. Call the Council at 609.292.4495, or e-mail kim.nguyen@sos.nj.gov. NJSCA staff will also conduct workshops to assist applicants at sites around the state. Contact the Folk Arts Program Officer to schedule a workshop specifically for your community or organization. In addition, you may also receive assistance with your application from a folk cultural specialist at one of the folklife programs around the state. See the directory of folklife programs and contact information in the Folk Arts and Folklife Centers Around New Jersey Section of the guidelines.

**EVALUATION PROCESS**

All applications will be reviewed by a professional/peers panel that specializes in the folk arts and traditional culture. They will assess the quality of each application, based upon How Applications Are Evaluated Section.

The Council’s Grants Committee will then review the panel’s evaluations and make funding recommendations to the full Council. The Council plans to vote on recommendations at its annual meeting in July 2018 and applicants will be notified in writing immediately after the meeting.

**MASTER FOLK ARTISTS**

Masters who have been awarded for more than two grant cycles will receive a certification of Citation of Excellence.

**PAYMENTS AND REPORTING**

The first payment, 85% of the award, will be advanced to the apprentice after he or she has completed and returned the grant contract. The final 15% of the award will be made after the final report has been accepted as a reimbursement. Final reports will be due by July 30, 2018, and will include a description of the work completed and a brief accounting of expenditures.

Please Note: Funds awarded through an apprenticeship grant may be taxable. It is not possible for the NJSCA to determine this for individuals. If it is a matter of concern for you, please contact a tax specialist or the IRS for information on how receipt of an award will affect your tax situation.

**DEADLINE**

Applications: April 5, 2018 - Electronic deadline met by submitting by 11:59 pm on the deadline date. The above deadline includes electronic signatures and support materials.

First time SAGE users must register in the SAGE system. Also, please note it can take up to 48 hours for an account to activate.

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Art forms supported through the NJSCA Folk Arts Apprenticeship over the past twenty years

Abenaki Birchbark Canoe-making
African American Folk Music
African American Gospel Music
Afro-Cuban Dance
Barnegat Decoy Carving
Bata drumming
Batik Painting
Bengalese Ritual Decorative Painting
Bespoke Handsewn Shoe Making
Blacksmithing
Brazilian Capoeira
Bulgarian drummaking
Cambodian Classical Dance
Chinese Dance
Chinese Designs
Chinese Knotting
Classical-Indigenous Cuatro Music
Cuban Lace and embroidery work
Decoy Carving
Embroidery/Sewing of Wedding Costume
Greek Pastry making
Guatemalan Weaving
Guinean West African Dance
Hoh Daiko Drumming
Huangmei Opera Dance
Iconography
Indian Bharata Natyam Dance
Indian Carnatic Classical
Indian Classical Music
Indian Kathak Classical Dance
Indian Mridangah Drums
Indian Odissi Dance
Irish flute
Irish Set Dance
Italian Lace Bobbin
Italian St. Joseph’s table
Jamaica Pottery
Japanese Kabuki Dance
Jinghu - Chinese Opera Instrument
Klezmer Clarinet
Korean Dance
Korean Pansori
Kutchi Embroidery
Lindy Hop/Jitterbug
Mesodmexican Fesco
Mexican Folk Dance
Native American Dance & Music
Native American water Drum Making
Nigerian Storytelling
Orisha Dance
Orisha sacred drumming
Palestinian Embroidery and Craft
Peking Opera Singing
Philippine Bandurria La-ud/Octavina
Philippine Baybayin
Pinelands Region Basketry
Puerto Rican Bomba and Plena
Puerto Rican Cuatro Making
Puerto Rican Folk/Country Music
Puerto Rican Jibaro Music
Rug Hooking
Storytelling
Tabla - Indian Percussion
Temari-Hand ball
Uilleann Pipes
Ukrainian Pysanky Painting
Ukrainian Traditional Folk Dance
Ukrainian Traditional Folk Embroidery
Vogue Femme
W. Bengalese and Bangladesh Folk Songs
Weaving and Loom Building
West African Baliphone
Yiddish Song
Yoruba/lueumi Afro-Cuban Percussion
You may wish to contact one of the statewide or regional folk arts centers in the state, which can provide additional application assistance and other potential programs or services to assist you in your work.

Kim Nguyen
New Jersey State Council on the Arts
225 West State Street 4th Floor
P.O. Box 306
Trenton, NJ 08625-0306
609.292-6130
kim.nguyen@sos.nj.gov
Other languages spoken: Vietnamese

Eva Walters
Folklife Program for New Jersey
Middlesex County Cultural and Heritage Commission
703 Jersey Avenue
New Brunswick, NJ 08901-3605
732.745-4489
eva.walters@co.middlesex.nj.us
Other languages spoken: Gujarti

Julie Hain
Jersey Shore Folklife Center
Tuckerton Seaport
120 West Main St/PO Box 52
Tuckerton, NJ 08087
609.296-8868
julieh@tuckertonseaport.org

Karen El Amin
Perkins Center for the Arts
30 Irvin Avenue
Collingswood, NJ 08109
856.235-6488 x305
tellintales@comcast.net

Iveta Pirgova
Down Jersey Folklife Center
Wheaton Arts and Cultural Center
1501 Glasstown Road
Millville, NJ 08332-1566
856.825-6800 X131
ipirgova@wheatonarts.org
Other languages spoken: Bulgarian, Turkish, Russian, and Serbo-Croatian
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NEW JERSEY STATE COUNCIL ON THE ARTS

New Jersey State Council on the Arts also provides support and assistance through other programs and services. Different applications are used for other grant programs. For further information contact the Council’s Programs and Services Office. These programs include:

NJSCA Folk Arts in Education Residencies: The NJSCA operates a very active Artists In Education program that includes projects in folk arts. Folk artists who are accomplished self-presenters may be added to the roster of artists who visit classrooms and conduct programs with students. Call the Arts in Education Program or the Folk Arts Program at (609) 292-6130 for further information.

NJSCA Grants to Organizations: The Council also supports folk arts and artists through organizational grants. Organizations that produce or present folk arts may apply for General Operating Support, General Program Support and Arts Project Support. Organizations interested in applying for grants should contact the Council.

Artists Services: The NJSCA maintains comprehensive programs and services for individual artists. These include: Fellowships, Showcases of Fellowship recipients, Artists Career Development Seminars, professional development opportunities, and the New Jersey Arts Annual exhibits. For more information on any of the above, contact the Artists Services office.

Artists Fellowships: Administered in partnership with Mid Atlantic Arts Foundation, grants to individual artists in recognition of high artistic quality, providing funding to continue producing new work, and in other ways advance their careers.

Arts Inclusion Program: Advises in placing art in public facilities, and provides opportunity for the work of visual artists in the state.

Discover Jersey Arts (DJA): This multifaceted promotional initiative is a cosponsored project of the NJSCA and the ArtPride NJ Foundation intended to increase awareness of and participation in the arts in New Jersey through strategic marketing, communication and programmatic efforts. The initiative’s website www.JerseyArts.com is a central clearinghouse of information on New Jersey’s cultural scene including an ever-growing event calendar, a comprehensive directory of cultural organizations, a virtual gallery featuring a wide-range of local artists, the multi-media blog Culture Vultures, and more. To learn about the opportunities for organizations available through DJA, including cooperative advertising, the patron list exchange and the Jersey Arts Marketers network, visit www.JerseyArts.com.

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NEW JERSEY

ArtPride/New Jersey
432 High Street
Burlington, NJ 08016
609.479.3377
609.964.1566 (Fax)
www.artpridenj.com

An arts advocacy and information agency that works to increase public awareness of the role of the arts in our quality of life.

REGIONAL

Mid Atlantic Arts Foundation (MAAF)
Mid Atlantic Arts Foundation
201 N. Charles Street, Suite 401
Baltimore, Maryland 21201
410.539.6656
410.837.5517 (Fax)
410.779.1593 (TDD)
www.midatlanticarts.org

The New Jersey State Council on the Arts is a member of the Mid Atlantic Arts Foundation. This organization provides regional services and programs for the nine Mid Atlantic state arts councils and their constituents. The MAAF Traditional Arts Program supports projects that address cultural communities with a regional scope. For further information, please contact MAAF.
The American Folklife Center was created by the US Congress in 1976 through PL 94-201 and charged to “preserve and present American folklife.” The Center carries out its congressional mandate through its collections, programs and services, which have touched all 50 states. The Folklife Center maintains a public reading room and reference service, sponsors concerts and events at the Library and produces both print publications and published recordings from its collections. The Folklife Center initiates field research and also assists ethnographic researchers with an equipment loan program.

The North American Folk Music and Dance Alliance exists to foster and promote traditional, contemporary and multicultural folk music and dance, and related performing arts in North America. The North American Folk music and Dance Alliance seeks to strengthen and advance organizational and individual initiatives in folk music and dance through education, networking, advocacy, and professional and field development.

The National Endowment for the Arts, an independent agency of the Federal government, was created in 1965 to encourage and assist the nation's cultural resources. In addition to supporting projects that include the presentation of traditional folk arts and artists, each year the NEA awards a limited number of National Heritage Fellowships to exemplary master folk artists and artisans. Call or write the NEA for further information on grants and fellowships.
You are encouraged to contact your County Arts Agency which can possibly provide other programs and services to assist you in your work.

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<tr>
<th>County Arts Agencies</th>
<th>Address</th>
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<tr>
<td>Atlantic County Office of Cultural and Heritage Affairs</td>
<td>40 Farragut Avenue</td>
<td>609.625.2776 x6314</td>
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<td>Mays Landing, NJ 08330</td>
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<td>609.625.2776 x6314</td>
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<td>Bergen County Division of Cultural and Historic Affairs</td>
<td>1 Bergen County Plaza</td>
<td>201.336.7276</td>
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<td>Fourth Floor</td>
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<td>Hackensack, NJ 07601-7076</td>
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<td>609.625.2776 x6314</td>
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<td>Burlington County Division of Cultural Affairs &amp; Tourism</td>
<td>Smithville Road</td>
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<td>609.265.5838</td>
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<td>Camden County Cultural &amp; Heritage Commission</td>
<td>PO Box 200 College Drive</td>
<td>856.227.7200 x4273</td>
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<td>Wilson Hall West #107</td>
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<td>856.227.7200 x4273</td>
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<td>Cape May County Division of Cultural &amp; Heritage</td>
<td>4 Moore Road DN #139</td>
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<td>Department of Tourism</td>
<td>Cape May Court House, NJ 08210</td>
<td>609.463.6415</td>
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<td>164 West Broad Street</td>
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<td>Essex County Division of Cultural &amp; Historic Affairs</td>
<td>22 Crestmont Road</td>
<td>973.239.7072</td>
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<td>Verona, NJ 07044</td>
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<td>Gloucester County Cultural &amp; Heritage Commission</td>
<td>1400 Tanyard Road</td>
<td>856.464.5214</td>
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<td>Sewell, NJ 08080</td>
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<td>Hudson County Division of Cultural &amp; Heritage Affairs</td>
<td>583 Newark Avenue</td>
<td>201.459.2070</td>
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<td>Jersey City, NJ 07306</td>
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<td>Hunterdon County Cultural &amp; Heritage Commission</td>
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<td>Route 12 County Complex Bldg #1</td>
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<td>Flemington, NJ 08822-2900</td>
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<td>640 S. Broad Street</td>
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<td>Trenton, NJ 08650-8068</td>
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<td>Middlesex County Cultural &amp; Heritage Commission</td>
<td>703 Jersey Avenue</td>
<td>732.745.4489</td>
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<td>New Brunswick, NJ 08901-305</td>
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<td>Monmouth County Arts Council</td>
<td>105 Monmouth Street</td>
<td>732.212.1890</td>
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<td>Red Bank, NJ 07701-1197</td>
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<td>Morris Arts</td>
<td>14 Maple Ave Suite 301</td>
<td>973.285.5115 x 11</td>
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<td>Morristown, NJ 07960</td>
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<td>Ocean County Cultural and Heritage Commission</td>
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<td>732.929.4779</td>
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<td>14 Hooper Avenue</td>
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<td>Toms River, NJ 08754-2191</td>
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<td>Passaic County Cultural &amp; Heritage Council</td>
<td>Passaic Co. Community College</td>
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<td>Cultural Affairs Dept.</td>
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<td>Paterson, NJ 07505-1179</td>
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<td>Salem County Cultural &amp; Heritage Commission</td>
<td>94 Market Street</td>
<td>856.935.7510 x8384</td>
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<td>133 Spring Street</td>
<td>973.383.0027</td>
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<td>Newton, NJ 07860</td>
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<td>Union County Division of Cultural &amp; Heritage Affairs</td>
<td>633 Pearl Street</td>
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<td>Warren County Cultural &amp; Heritage Commission</td>
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<td>Oxford, NJ 07863-3012</td>
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<td>Washington County Cultural &amp; Heritage Commission</td>
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*Note: Some phone numbers are in the format (area code) xRolling Number.*
The New Jersey State Council on the Arts is an agency of state government in the Department of State. The Council was created in 1966 by Public Law Chapter 214 and consists of 17 members, all appointed by the Governor for terms of three years, and three ex-officio members. The Council administers an annual appropriation from the State of New Jersey and funds from the National Endowment for the Arts. The Council encourages and gives financial support to artists, arts organizations and arts programs throughout New Jersey.

MISSION AND GOALS

The mission of the New Jersey State Council on the Arts is to improve the quality of life of the state by helping the arts to flourish.

Its goals are:

- Increased public and private resources invested well in the growth, development and long-term stability of high quality arts organizations and programs.
- Broader, deeper and more diverse participation of New Jerseyans in the arts.
- High quality arts education for all New Jersey children and for people throughout their lives.
- A larger, stronger and more complete infrastructure of support for the success and involvement of artists.
- Improved access to and use of technology and information.