



**NEW JERSEY DEPARTMENT OF TRANSPORTATION
Public Posting**

POSTING #: 24-00235

TITLE: Senior Executive Service (Manager)

ISSUE DATE: 6/28/2024

TITLE CODE: 90752

CLOSING DATE: 7/5/2024

DIVISION: Capital Program Management

LOCATION: Ewing

UNIT: Alternate Project Delivery (APD)

RANGE: M 98

SALARY: \$169,231.13

POSITION: One (1)

WORK WEEK: NL

The Manager of Alternate Project Delivery (APD), reports to the Director of Alternate Project Delivery in the Division of Construction & Materials and is responsible for the functions of the APD Unit. This position manages 20+ employees to fulfill the Unit's mission of delivering projects, from concept to completion, having the least amount of complexity with respect to schedule, scope and budget. The APD's mission is to function as an alternative project delivery method in which the projects have a defined preferred alternative and well - defined environmental and Right of Way footprint. The APD Unit will work to develop a robust delivery process and shepherd the efficient design and construction of projects.

The Manager of APD is responsible for overseeing the overall APD program including program quality assurance, the screening and selection of the project pool, and successful delivery of each project through construction. The Manager will also be responsible for investigating the utilization of other alternative project delivery methods.

Education

Graduation from an accredited college or university with a Bachelor's degree.

Experience

Seven (7) years of technical experience in Construction and Materials or Project Management. The indicated experience must demonstrate understanding of the Capital Project Delivery process. Experience must include familiarity of construction procedures and contract documents, the advertisement process of construction projects, knowledge of business practices pertaining to administration of the construction phase including the procurement of professional services, and the processing and funding of contract changes. Three (3) years of the required experience shall have been in a higher level supervisory or managerial capacity with the demonstration of strong communication, analytical and program management skills.

INTERVIEWS WILL BE GRANTED ON THE BASIS OF THE RESUME.

Work Authorization: Applicants must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services regulations. NJDOT does not provide sponsorship or accept student/OPT program, F1 or H1B work authorization visas.

Residency: All persons hired on or after September 1, 2011 have one year from the date of appointment to establish, and then maintain, principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14 - 7 (P.L. 2011, c. 70), also known as the •New Jersey First Act. •

Benefits Package

As a NJ State Department, NJDOT offers a comprehensive benefits package including Health Care (medical, prescription drug, dental and vision care), Pension, Deferred Compensation, 12 paid holidays, and Benefit Leave (12 vacation days, 15 sick days and 3 administrative days).

TO APPLY

You must apply through the NJDOT website at:

<https://www.state.nj.us/transportation/about/employ/openings.shtm>

Submit a complete packet by the closing date that includes the following documents:

- NJ State Application for Employment (Application and instructions can be found at link above)
- Letter of interest
- Current resume
- Copy of unofficial transcript OR foreign degree evaluation

Applicants to posting 24 - 00195 do not need to reapply

IMPORTANT NOTES

Proof of Degree: You must provide transcript or evaluation of your **UNDERGRADUATE** degree.

Foreign degree evaluation must be evaluated by a USA recognized evaluation service and include your course - by - course evaluation.

Incomplete Packets: Applicants MAY NOT be considered if they fail to provide all requested documents upon initial submittal or fail to follow instructions when submitting electronically. Applicants will be selected for an interview on the basis of their application/resume.

Current State employees: Any appointments made that involve movement may result in a forfeiture of rights to any promotional lists in their former unit.

NJDOT provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please email dot - hr.ada@dot.nj.gov.

Determinations on requests for reasonable accommodation will be made on a case - by - case basis.

SAME APPLICANTS: If you are under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted along with your resume by closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml> , email: SAME@csc.nj.gov , or call CSC 609 - 292 - 4144, option 3.

New Jersey Is An Equal Opportunity Employer