



NEW JERSEY DEPARTMENT OF THE TREASURY

NOTICE OF VACANCY

POSTING #: 2025 - 125 - S	ISSUE DATE: December 29, 2025	CLOSING DATE: January 12, 2026
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TITLE: Software Development Specialist 2	OPEN TO: State Wide (all Departments/State Employees)	
DIVISION: Revenue and Enterprise Services	TITLE CODE: 10236	RANGE: P 26
UNIT: Web Design	WORKWEEK: NL (35 hours)	
LOCATION: 50 West State Street, 4th Floor, Trenton, NJ	SALARY RANGE: \$80,755.57 - \$118,678.17	

JOB DESCRIPTION

The New Jersey Department of Treasury, Division of Revenue and Enterprise Services is seeking a Software Development Specialist 2. Under limited supervision in a state or local government agency, performs analysis, consulting, design, programming, maintenance, and/or support work on software for information technology services; participates in the resolution of complex problems through consultation with higher-level technical staff; may coordinate projects and serve as a technical mentor/coach to lower-level staff; may develop web applications or websites; does other related duties.

May design, build, and or/ maintain a website, using authoring or scripting languages, content creation tools, management tools, and digital media. Ensures quality standards are met (quality assurance). Supports and/ or supervises staff who support, maintain, and enhance existing software applications and systems. Analyzes and resolves complex problems. Consults with senior technical staff to resolve complex technical problems. Researches issues related to the technical environment, platforms, software, hardware and communications. Analyzes, defines, and documents business needs. Develops and monitors project plans and schedules. Directs and guides project analysis, design, development, and testing for new existing software. Directs and guides the assessment and monitoring of software performance, and implements improvements. Performs the development of specifications, coding, testing, and implementation of new software.

Plan and facilitates application interfaces, integration, and conversion. May Perform system studies for the development of new systems or the modification of existing systems; and may organize and prepare application system documentation, conduct application user review, and sign-off. Develops and documents data and system contingency, backup, and recovery plans and processes, and performs or supervises recovery as needs; may assist in planning and execution of the disaster recovery process. Consult with and makes presentations to management and other senior technical staff. Maintains the maintenance of essential records and files. May develop request for proposals, feasibility studies, re-engineering studies, and other related studies. Will be required to learn to utilize various types of electronic and/ or manual recording and computerized information systems used by the agency, office, or related units.

The standard workweek is Monday through Friday. This position **may** be eligible to participate in the Department's telework program, which allows eligible employees to work remotely for up to two (2) days per week, as approved by management. The position offers a comprehensive benefits package including medical, prescription drug, and dental coverage, benefit leave, paid holidays, Pension, supplemental pension plan options, and tax saving programs. For more information regarding the New Jersey State Health Benefits Program (SHBP) and Public Employees' Retirement System of New Jersey (PERS) plan offerings, eligibility requirements, and enrollment, please visit the New Jersey Division of Pensions and Benefits website at <https://www.nj.gov/treasury/pensions/>. Please refer to the **Active Employees** section on the home page.



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POSITION REQUIREMENTS

Education & Experience: Applicants must meet one of the following or a combination of both experience and education. Thirty (30) semester hour credits are equal to one (1) year of relevant experience.

Six (6) years of professional experience in programming, systems analysis, or computer analysis.

-OR-

Possession of a bachelor's degree from an accredited college or university; and two (2) years of the above-mentioned professional experience.

-OR-

Possession of a master's degree in an Information Technology; and one (1) year of the above-mentioned professional experience.

Note: "Professional experience" refers to work that is creative, analytical, evaluative, and interpretive; requires a range and depth of specialized knowledge of the profession's principles, concepts, theories, and practices; and is performed with the authority to act according to one's own judgment and make accurate and informed decisions.

IMPORTANT NOTES

Open to the following: Open to full-time employees who have permanent status in a competitive title and who meet the requirements listed above. Appointments resulting from this posting will be made in accordance with Civil Services rules and regulations and may result in a forfeiture of rights to any promotional lists in the former office/unit.



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GENERAL INFORMATION

Vacancy Notice:

This is not a promotional announcement. Appointment(s) resulting from this posting will be made in accordance with Civil Service Commission rules and regulations.

Foreign Degrees:

Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated for accreditation by a reputable evaluation service at your expense and must be included in your application submission by the closing date.

NJ SAME Program:

In accordance with P.L. 2021, c.465 and P.L. 2021, c.466, the **State as a Model Employer of People with Disabilities (SAME) program** allows qualified individuals with a significant disability to apply for non-competitive and unclassified positions through a fast track hiring process. If you are applying under the "NJ SAME Program", your supporting documents (Schedule A or B letter), must be included in your application submission by the closing date. Reasonable accommodations will be made for qualified candidates with disabilities upon request. For more information, call (609) 292-4144, option 3; email CSC-SAME@csc.nj.gov or visit <https://nj.gov/csc/same/overview/index.shtml>.

NJ Veteran's Preference:

New Jersey's merit system provides absolute veteran preference in employee selection. Qualified veterans are placed at the top of open competitive employment lists and priority on certain certified lists. If you have established NJ Veteran's Preference, a copy of your New Jersey Veteran's Preference card must be included in your application submission by the closing date. For more information, visit: [Civil Service Preference for Veterans](#).

Residency:

In accordance with the New Jersey First Act, P.L. 2011, c.70, requires all employees to reside in the State of New Jersey, unless otherwise exempted under the law. If you do not live in New Jersey, you have one year from the date of appointment to relocate and maintain residence in New Jersey. For more information, visit: <https://nj.gov/labor/lwdhome/njfirst/NJFirst.html>.

Work Authorization:

Selected candidates must be authorized to work within the United States in accordance with United States Citizenship and Immigration Services and the Department of Homeland Security regulations. The State of New Jersey does not permit nor provide sponsorships. Individuals on student visas such as F1, J1, CPT, OPT, CPT, and H1B visas are not eligible for employment.

INSTRUCTIONS TO APPLY

Submissions must be received timely to the email address listed below in order to be considered. Failure to submit all required documents may result in an ineligibility determination. Interviews will be granted on the basis of the resume.

If you are qualified, please submit the documents listed below by 5:00 p.m. on January 12, 2026:

- Cover letter/Letter of interest
- Resume
- Proof of degree (unofficial transcript reflecting the date the degree was awarded or copy of diploma)

Treasury Employment Recruiter

Email address: EmploymentRecruiter@treas.nj.gov

(Please list the "2025- 125 - S Software Development Specialist 2" in the Subject Line)

THIS POSTING IS AUTHORIZED BY:

Antoinette Sargent (mr)

Antoinette Sargent, Human Resource Officer